



# **Radyr & Morganstown Community Council**

## **Cyngor Cymuned Radur a Threforgan**

**Minutes of a MEETING of FINANCE COMMITTEE on Thursday 3 June 2021 at 6:30pm**

**This meeting was held remotely via Zoom**

Present: Cllrs Clive Morgan (Chair), Julia Charles, Tyrone Davies

In Attendance: Lynne Thomas (Clerk and Responsible Financial Officer)

**7. Election of Chair of Finance Committee**

Cllr Clive Morgan was duly elected as Chair of Finance Committee for 2021/22.

**8. Apologies for absence**

Cllrs Huw Onllwyn Jones, Vina Patel

**9. Declarations of interest**

No declarations were made.

**10. Minutes of the Finance Committee Meeting on 6 May 2021**

Members noted the Minutes of the Finance Committee Meeting held on 6 May 2021, as approved at the Full Council Meeting on 20 May 2021.

**11. Payment Schedule for May 2021**

Members received the Payment Schedule for May 2021 and agreed to recommend the schedule for approval at Full Council.

**12. List of Variable Direct Debits for 2021/22**

(i) Members reviewed the List of Variable Direct Debits for 2021/22 and agreed to recommend for approval at Full Council.

(ii) Members agreed to ask the OCR Management Board to review whether a TV licence is required for the Old Church Rooms.

**13. List of Regular Payments by BACS for 2021/22**

Members reviewed the List of Regular Payments by BACS for 2021/22 and agreed to recommend for approval at Full Council.

**14. Applications for Grants**

None received

**15. Review of RMCC accountancy services**

Members received a note from the Chair of Finance Committee on options for accountancy services.

Members agreed to recommend to Full Council that the current service provider be retained with a further review to take place in November 2022.

**16. Proposal for payment card for the RMCC bank account**

Members received a proposal from the Clerk/RFO for a payment card to pay for certain online subscriptions and other payments where direct debit and bank transfer are not possible.

Members agreed to recommend to Full Council that a Unity Trust Corporate Multipay Card be set up with a one-off cost of £50 and a monthly fee of £3. The card would be used by the Clerk only for essential and approved payments where a direct debit or online bank transfer is not possible. The use of the payment card would be controlled by financial procedures to be agreed by Finance Committee.