



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held  
on Thursday 20 June 2019 at the Old Church Rooms at 7:00pm.**

Present: Cllrs Huw Onllwyn Jones (Chair), Julia Charles, Helen Lloyd Jones, Rod McKerlich, David Suthers, Myles Vatsaloo, Ralph Vaughan, Kieran Webster

Clerk: Lynne Thomas

### **60 Apologies**

Cllrs Tyrone Davies, Clive Morgan, Kevin Ullah.

### **61 Declarations of Interest:**

*Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.*

The Clerk declared a personal interest under Minute Number 79: Any Other Business and left the room for that part of the meeting.

### **62 Meeting adjourned: Members of the public invited to speak**

No members of the public were present.

### **63 Chairman's Announcements/Reports**

The Chairman reported that there is a vacancy on the Council following the resignation of Cllr Angharad Thomas-Richards. On behalf of the Council, the Chairman has thanked Angharad for her contribution to the Council and wished her well.

The Chairman provided an update on filling the vacancy. The period for electors to call for an election will end at midnight on 20 June and at the time of the meeting no election had yet been called. If no election is called, the vacancy will be filled by a process of co-option.

### **64 Minutes of the Annual Council Meeting held on 16 May 2019**

The Minutes of the Annual Council Meeting held on 16/05/2019 were received, approved and signed by the Chairman.

### **65 Minutes of the Ordinary Council Meeting held on 16 May 2019**

The Minutes of the Ordinary Council Meeting held on 16/05/2019 were received, approved and signed by the Chairman.

### **66 Annual Return Year Ended 31 March 2019**

(i) Members received and approved the Year End Accounts to 31 March 2019.

(ii) Members received the internal auditors report for year ended 31 March 2019. In response to the recommendations of the report:

- The Clerk will provide a quarterly report on s.137 expenditure. The first report will include a briefing note for Members on section 137 of the Local Government Act (1972).
- The Risk Assessment Schedule is currently being reviewed and recommendations will be presented to Council during 2019/20.
- A full review of insurance coverage and costs will be undertaken during 2019/20 prior to the renewal of the Council's insurance policy for 2020/21.

(iii) Members received the Annual Return for Year Ended 31 March 2019, including the Accounting Statements 2018-19 and Annual Governance Statement.

**RESOLVED:** Council approved the Accounting Statements 2018-19 and Annual Governance Statement as set out in the Annual Return for Year Ended 31 March 2019.

## **67 Appointment of Members to RMCC Committees and External Bodies**

(i) Members received and approved an updated appointments list, including the following appointments to external bodies:

- North West Cardiff Group: Cllr Julia Charles
- Friends of Radyr Woods: Cllr Helen Lloyd Jones
- Morganstown Village Hall: Cllr Huw Onllwyn Jones
- Bryn Deri Primary School Governing Body: Helen Lloyd Jones

(ii) Cllrs J Charles, R Vaughan and K Webster agreed to investigate possible options for a VE day anniversary event for 2020.

## **68. Terms of Reference for RMCC Committees and Sub-Committees**

(i) Members received and approved the Terms of Reference for the Employment Sub-Committee.

(ii) Members received and approved the Terms of Reference for the Planning Committee.

## **69 Finance**

(i) The Minutes of the Finance Committee Meeting held on 16/05/2019 were received, approved and signed by the Chairman.

(ii) Members received and approved the accounts and bank reconciliation as at 31 May 2019, signed by the Chair

(iii) Members received and approved the payment schedule for May 2019, signed by the Chair.

(iv) Members received and noted the following bank statements, signed by the Chair:

- Unity Trust Acc. \*\*\*\*\*326 Statement No. 66
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 57
- Nat West Account Statement for May 2019

(v) Members received an update from the Clerk on the proposed bank account for the funds accumulated in the Nat West OCR Account. Council agreed:

- to move the accumulated funds temporarily into the Unity Trust deposit account

- to investigate alternative deposit accounts for managing the Council's reserves. Cllr J Charles agreed to assist the Clerk.
- to enhance the Clerk's access to the Nat West OCR Account.

## 70 Financial Assistance Applications

Members received a grant application from Radyr Comprehensive School PTA for a contribution towards a hardship fund to support students in need of assistance to access school trips and visits.

**RESOLVED:** Council agreed to award a grant of £400 to Radyr Comprehensive School towards the hardship fund subject to the condition that the students receiving such support must live in Radyr & Morganstown. Members would be pleased to receive a report from students on the trips and visits.

## 71 Environment

(i) The Minutes of the Environment Committee Meeting held on 06/06/2019 were received, approved and signed by the Chairman.

(ii) Cllr R Vaughan provided a report from the Environment Committee with further points noted by Cllrs H Lloyd Jones and HO Jones:

a. A blue plaque to commemorate Rhodri Morgan has been proposed and the owners of the house in Radyr where he lived have been approached. Members agreed to provide £300 towards the cost of the blue plaque.

b. The pavement at Ffordd Las/Golf Club lane has now been repaired by Cardiff Council.

c. Safety concerns arising from the lack of a pavement along a stretch of Windsor Road have been raised with Cardiff Council but this work is not considered justified given current financial constraints.

d. The overgrowth of vegetation along the pavement of Heol Isaf has been raised with Cardiff Council and Network Rail. The area close to Maes yr Awel with pavement on only one side is the priority. Cllr R McKerlich agreed to follow up with Cardiff Council.

e. A resident has raised concerns about the proposed bridleway at Taff Terrace which will affect access to private garages. Cllr R McKerlich agreed to provide further information on this matter to the Environment Committee.

f. Safety concerns have been raised in relation to the wall between the Guide Hut and the motorway. Cllr R McKerlich agreed to follow this up with Welsh Government.

g. The Penrhys Pilgrimage Project is in discussions with Refill Wales and Plasdwr to investigate whether the Pilgrimage Way could be a Refill Wales (free drinking water) walk.

h. Dumping of garden waste in Pentwyn Park is being investigated.

i. Work on the specification for the new wall in Pentwyn Park is in progress. This will need to be agreed with the owner of the neighbouring land.

j. Natural Resources Wales, in partnership with Cardiff Council, will provide a document on removing plastic and rubbish from the banks of the River Taff as it runs through Radyr and Morganstown. Radyr Comprehensive and Plasmawr Schools are keen to take part in the launch of this work.

## **72 Planning Applications**

(i) Cllr R McKerlich reported on Planning Application Reference 19/01023/MNR – Springfield Gardens. Residents have submitted a petition objecting to the application. Council agreed to submit a response from RMCC objecting to the application.

(ii) Members will attend a meeting with planning officials at Cardiff Council on 25 June to discuss RMCC's input to the planning application process. Council agreed a background statement to inform the meeting.

## **73 County Councillor's Report**

(i) Members received the County Councillor's report for June 2019

(ii) Local Democracy and Boundary Commission Review: Cardiff Council have agreed to support Radyr & Morganstown becoming a two-member ward.

(iii) Members noted the issues raised by young people gathering in Radyr Woods and elsewhere in the community. Cllrs HO Jones, H Lloyd Jones and K Webster will discuss with Radyr Comprehensive School and proactively work to find spaces for young people to congregate without causing disturbance.

## **74 Community Councillors' Reports**

Members received a report from Cllr Huw Onllwyn Jones

## **75 Old Church Rooms**

Cllr Huw Onllwyn Jones reported on progress with projects at the Old Church Rooms.

- A new piano will be ordered
- The Hall Management Committee have chosen wood-effect vinyl flooring for the Garth Room.
- Repairs to the roof have been completed.
- Invitations to quote for the retaining wall are ready to be sent out.
- The online Hallmaster booking system is being rolled out.
- The Hall Management Agreement with the RMA is in development
- A new car park sign has been agreed by the Hall Management Committee. Members approved the wording subject to stating that the car park is for "hall users only".

## **76 Proposed 20mph speed limit in Radyr and Morganstown**

Cllr Rod McKerlich reported on correspondence received from Cardiff Council in his capacity as County Councillor. He has been asked to approve the move to the next stage of public consultation on the proposed 20mph speed limit in Radyr and Morganstown (with the exception of Parc Radur), prior to a traffic regulation order. He has been advised that GoSafe will no longer monitor speeds on Heol Isaf/Ty Nant Road when a 20mph limit is in place; GoSafe enforcement of a 20mph limit will only be outside schools. Members noted and discussed the reduced enforcement capacity.

Council agreed to support a 20mph limit for Radyr and Morganstown.

## **77 Report from the Road Safety Working Group**

Members received a report on the Road Safety Working Group from Cllr Kieran Webster

covering:

- The response to Cardiff Council's consultation on the Highways Improvement Scheme
- Progress on developing a safe cycling strategy with Sustrans
- Progress on developing a liveable village strategy

**78 RMCC Website**

Members received a report from Cllr Huw Onllwyn Jones on the development of the new RMCC website:

- The number of visitors to the website is going up slowly
- A non-controversial survey has been drafted to test out the survey function on the website.
- Copies of the historical RMCC material on the R&M Community website have been made and this material is also available on archive sites. The Clerk will check regulatory requirements to have historical material available on the new website – once all requirements are met, the material on the R&M Community website will be deleted.

**79 Any other business**

The Chair reported on email correspondence received from a member of the public. Council agreed to write to the member of the public to ask whether a formal complaint will be made.

**80 Next Meeting dates:**

Thursday 4 July 2019: Finance Committee

Thursday 18 July 2019: Full Council

**Signed** .....

**Date** .....