



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held
on Thursday 23 January 2020 at the Old Church Rooms at 7:00pm.**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Julia Charles, Cllr Tyrone Davies, Cllr Helen Lloyd Jones, Cllr Rod McKerlich, Cllr Clive Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Ralph Vaughan, Cllr Kieran Webster.

Clerk: Lynne Thomas

176 Apologies for absence

Cllr Myles Vatsaloo, Michelle Lenton-Johnson

177 Declarations of Interest:

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr R McKerlich declared a personal interest in Minute No. 185(iv) as a member of Radyr Golf Club and Minute No. 185(v) as a vice-president of Radyr Cricket Club and stated that he would receive no benefit from the Grant Applications to be considered.

Cllr R Vaughan declared a personal interest in Minute No. 185(iv) as a member of Radyr Golf Club and stated that he would receive no benefit from the Grant Application to be considered.

178 Meeting adjourned: Members of the public invited to speak

No members of the public were present at the meeting.

179 Chairman's Announcements/Reports

- (i) The Chairman's report has been sent to the Radyr Chain and is on the RMCC website.
- (ii) The Chairman reported on the management of the Old Church Rooms. Council agreed that the Chairman would write to the RMA to thank them for their work and to outline future arrangements for the management of the OCR. Members will see the draft letter before it is sent.

180 Minutes of the Ordinary Full Council Meeting held on 21 November 2019

The Minutes of the Ordinary Full Council Meeting held on 21 November 2019 were received, approved and signed by the Chairman.

181 Minutes of the Extraordinary Full Council Meeting held on 9 January 2020

The Minutes of the Extraordinary Full Council Meeting held on 9 January 2020 were received, approved and signed by the Chairman.

182 Matters Arising - Minutes of the Ordinary Full Council Meeting held on 21 November 2019

- (i) Minute no. 150(iii) - Contact details for the public have not yet been received.
- (ii) Minute no. 153(i) – The Chair has been invited to a meeting with Ofcom to discuss the survey of mobile signal strength. Cllr J Charles will also attend, if possible.

(iii) Minute No.157 – Eisteddfod Caerdydd has taken place and funding from RMCC was acknowledged.

(iv) Minute 169 – A staff appraisal procedure is now in place.

183 Community Council Vacancy

The Chair reported that the election will be held on 6 February with two candidates. Electors in Morganstown ward will vote.

Members requested that the Clerk write to the Electoral Services Manager to ask whether they may attend the count and to request further information on how and when the Council will be informed of the result.

184 Finance

(i) Members received and approved the R&MCC accounts and bank reconciliation as at 31 December, signed by the Chairman.

(ii) Members received and approved the payment schedules for November 2019 and December 2019, signed by the Chairman.

(iii) Members received and noted the following bank statements, signed by the Chairman:

- Unity Trust Acc. *****326 Statement No. 74-76
- Unity Trust Acc. *****339 Statement No. 63-64
- Nat West Account statements for November and December 2019

(iv) Members received and approved the Clerk's report on expenditure recorded against the S137 expenditure limit (April to December 2019).

185 Finance Committee

(i) The Minutes of the Finance Committee meeting held on 9 January 2020 were received, approved subject to one minor correction and signed by the Chairman.

(ii) **Grant Application – RMA:** Members received an application from the Radyr & Morganstown Associated for funding of £1,800 towards the Concert in the Parc/VE Day Commemoration Event and St Johns Ambulance cover for the Fun Run (Festival 2020). Finance Committee agreed to recommend to Council that a grant of £1,800 be awarded to the Radyr & Morganstown Association for the purposes set out in their application.

RESOLVED: Council agreed to award a grant of £1,800 to the Radyr & Morganstown Association to be used for the purposes set out in their application and subject to the acknowledgement of funding from Radyr & Morganstown Community Council in publicity for the Festival and at the Concert in the Parc. The Clerk is to check that this is the only application for funding for the Festival received by the Community Council.

(iii) **Grant Application – Urdd National Eisteddfod:** Members received a request from Urdd Gobaith Cymru for a contribution to Urdd National Eisteddfod 2020. Finance Committee agreed to recommend to Council that it follow precedent and not award a grant to a national event.

RESOLVED: Council agreed to follow precedent and not award a grant to a national event.

(iv) **Grant Application – Radyr Golf Club:** Members received an application from Radyr Golf Club for funding of £498.15 towards the cost of Tri-golf teaching equipment (such as nets, clubs, targets and aids) to engage with young members. Finance Committee agreed to recommend to Council that a grant of £498.15 be awarded to Radyr Golf Club for the purposes set out in their application.

RESOLVED: Council agreed to award a grant of £498.15 to Radyr Golf Club to be used for the purposes set out in their application.

(v) **Grant Application – Radyr Cricket Club:** Members received an application from Radyr Cricket Club for funding of £1,000 to help with the funding indoor junior winter nets for registered players from U9 to U15s. Finance Committee agreed to recommend to Council that a grant of £1,000 be awarded to Radyr Cricket Club for the purposes set out in their application.

RESOLVED: Council agreed to award a grant of £1,000 to Radyr Cricket Club to be used for the purposes set out in their application.

(vi) **Invoices for Tree Maintenance Works in Radyr Woods 2017-2019:** Members received a report from the Clerk on invoices received for tree maintenance works in Radyr Woods in 2017-2019. Finance Committee agreed to recommend to Council that these invoices now be paid.

RESOLVED: Council approved the payment of the following invoices:

- £1,350.00 plus VAT at £270.00 for work in Zone 2 of Radyr Woods
- £4,187.00 plus VAT at £837.40 for work in Zone 3 of Radyr Woods
- £1,040.00 plus VAT at £208.00 for work in Zone 4 of Radyr Woods

186 Financial Assistance Applications

Members received an application from Bryn Deri Primary School PTA for funding of £526.80 towards the cost of a defibrillator cabinet and £440 towards the costs of Bryn Deri and Radyr Primary Schools Orchestra and Choir.

RESOLVED: Council agreed to award a grant of £966.80 to Bryn Deri Primary School PTA to be used for the purposes set out in their application.

187 Proposal for Memorial Shelter and Community Banners/Planters

Members received a paper and presentation from Cllr K Webster (Chair of the Road Safety Working Group) setting out proposals for a memorial bus shelter in Morganstown, lamp-post community banners throughout Radyr & Morganstown, and planting with a community design on the grassy mound at the entrance to Morganstown.

Council agreed that further work would be needed to consult with land-owners and Cardiff Council on the necessary permissions and also to consult with local residents on the proposal for a memorial shelter. Further details on the procedure for installing lamp-post banners and proposed locations was requested and any designs for the banners should come to the Community Council for approval. The maintenance of any new planting on the grassy mound would need to be considered.

Council requested that detailed, costed proposals be submitted for consideration once further work has been completed.

Requests for any quotations or professional advice should be sent through the Clerk.

188 Precept and Budget for 2020/21

(i) Members received and noted correspondence from Cardiff Council on the Community Council precept for 2020/21.

(ii) Cllr R McKerlich presented the proposed Precept and Budget for 2019/20, as recommended by Finance Committee. Finance Committee agreed to recommend a Precept of £126,254, to be equivalent to holding the precept rate at the same level as in 2019/20.

RESOLVED: Council resolved to set the Precept for 2020/21 at £126,254 and approved the Budget for 2020/21

(iii) The Precept Notice was duly completed and signed by the Chair and two Members and countersigned by the Clerk.

189 Risk Assessment Schedule

Members received and approved the Risk Assessment Schedule as drawn up by the Risk Assessment Working Group.

190 R&MCC staff pension fund – provisional contribution rate

Members received and noted correspondence from the Cardiff & Vale of Glamorgan Pension Fund on the provisional employer contribution rate for 2020/21 to 2022/23.

191 Internal Audit 2019/20

RESOLVED: Council resolved to appoint BPU as Internal Auditors for year ending 31 March 2020

192 Environment Committee

(i) The Minutes of the Environment Committee meeting held on 9 January 2020 were received, approved and signed by the Chairman.

(ii) Noticeboard in Windsor Gardens:

RESOLVED: Council agreed to replace the damaged noticeboard in Windsor Gardens and agreed a budget of £1,000 to include the cost of the noticeboard and installation. The new noticeboard will be similar to the one in Morganstown.

(iii) Planting in Dan y Bryn Wood:

RESOLVED: Council agreed that a budget of £100 be allocated for planting young alders in Dan y Bryn Wood, to be undertaken once tree maintenance works in the Wood is completed.

(iv) Timber storage compound for Radyr Woods:

RESOLVED: Council agreed to construct a fence around the Radyr Woods storage container to create a secure compound for storing lengths of timber and agreed a budget of between £1,200 and £1,300.

193 Planning Applications

No responses to planning applications were reported by Planning Committee.

194 County Councillor's Report

Members received and noted the County Councillor's report for December and January.

195 Community Councillors' Reports

(i) Cllr H Lloyd Jones reported on the future of the litter picking group; on a change of ownership of the quarry and ongoing dialogue with the quarry about resident complaints over blasting.

(iii) Cllr R Vaughan reported that he had attended the R&M Festival Committee.

196 Road Safety Advisory Working Group

Members received a paper from Cllr H Jones setting out proposals for a consultation with local residents on the development of the Station Road area.

Council agreed that the consultation should go ahead on the elements set out in Annex E of the proposal, with the first stage being consultation with those living and working in the immediate area and the second stage being a wider consultation with the community depending on the outcome of the first stage.

197 Youth Engagement Working Group

Members received and noted a report from Cllr HO Jones on the first meeting of the Youth Engagement Working Group.

198 Proposals for Mound Field facilities

Members received a report from Cllr HO Jones on ideas for developing additional facilities on the Mound Field in Morganstown.

Council agreed that no further work on developing proposals for the Mound Field should be undertaken due to capacity constraints and potential problems with the site.

199 R&MCC Civic Event

Members agreed and confirmed arrangements to hold a Civic Reception on Sunday 3 May 2020. Cllr H Lloyd Jones agreed to represent the Community Council at the Civic Service on 3 May.

200 Radyr & Morganstown Festival Fete 2020

Members agreed to have a stall at the Festival Fete on 2 May 2020 at a cost of £10. A rota for the stall will be circulated amongst Members in due course.

201 Local Democracy and Boundary Commission: Review of City and County of Cardiff

Members received and noted correspondence from the Local Democracy and Boundary Commission on the draft proposals report from the review of electoral arrangements for the City and County of Cardiff. Members noted that the recommendations of the Community Council for an additional member for the Radyr ward had been accepted by the Commission. Council agreed to write to the Commission to thank them for taking the Council’s views into account.

202 Proposal on VocalEyes

Cllr V Patel presented a proposal setting out options to subscribe to the Vocal Eyes online platform and stakeholder engagement tool.

Council agreed to invite a Vocal Eyes officer to attend a Council Meeting in order to learn more about the service.

Cllr H Lloyd Jones will liaise with Cllr V Patel to inform local schools that funding for schools is available for training to use Vocal Eyes.

203 Any other business/correspondence

Mark Drakeford AM will attend the Council Meeting on 20 February 2020. The invitation to speak for Inspector Grady will be postponed until further notice.

204 Next Meeting dates:

Thursday 6 February 2020: Environment Committee

Thursday 20 February 2020: Ordinary Full Council Meeting

Signed

Date