



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held  
on Thursday 19 September 2019 at the Old Church Rooms at 7:00pm.**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Julia Charles, Cllr Tyrone Davies, Cllr Helen Lloyd Jones, Cllr Rod Mckerlich, Cllr Clive Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Ralph Vaughan, Cllr Kevin Ullah, Michelle Lenton-Johnson

Clerk: Lynne Thomas

### **106 Co-option of new Members**

The Chairman welcomed Cllr Vina Patel as the new Member for Morganstown Ward and Michelle Lenton-Johnson as a co-opted member with observer status.

(i) Cllr Vina Patel signed the Declaration of Acceptance of Office in the presence of the Clerk/Proper Officer.

(ii) Michelle Lenton-Johnson signed the Declaration of Acceptance of Office in the presence of the Clerk/Proper Officer.

### **107 Apologies for absence**

Cllr Myles Vatsaloo

### **108 Declarations of Interest:**

*Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.*

The Clerk declared a personal and prejudicial interest under Minute No. 114(iii): R&MCC staff pensions – policy statement on discretionary powers and did not participate in that item.

Cllr H Lloyd Jones declared a personal interest in the Penrhys Pilgrimage Project; the project was not discussed at the meeting.

### **109 Meeting adjourned: Members of the public invited to speak**

No members of the public were present

### **110 Chairman's Announcements/Reports**

The Chairman has prepared a blog for the R&MCC website and an article for the next edition of Radyr Chain reporting on the work of the Council.

### **111 Minutes of the Ordinary Council Meeting held on 18 July 2019**

(i) The Minutes of the Ordinary Council Meeting held on 18 July 2019 were received, approved and signed by the Chairman.

(ii) Cllr H Lloyd Jones requested that her surname always be correctly recorded.

(iii) Minute No. 90(ii): Cllr HO Jones reported that the Handyman had checked for dog mess in Windsor Gardens and the park was found to be clean.

### **112 Minutes of the Extraordinary Council Meeting held on 5 September 2019**

The Minutes of the Extraordinary Council Meeting held on 5 September 2019 were received, approved and signed by the Chairman.

### **113 Finance**

(i) Members received and approved the R&MCC accounts and bank reconciliation as at 31 August, signed by the Chairman. A report on the financial position was provided by Cllr R McKerlich (Chair of Finance Committee).

Cllr HO Jones asked whether a forecast for spending for the year could be provided. Cllr McKerlich responded that a shortfall on spending on environment projects was likely.

Cllr H Lloyd Jones noted the high level of funds held in Unity Trust bank. The Clerk responded that options for alternative bank accounts to spread the funds were due to be reviewed.

Financial strategy, including the use of the Community Council's reserves, will be considered by Finance Committee in early November as part of the 2020/21 budget setting process. Members were invited to feed proposals into this process, including details of capital and ongoing spending and how the proposed project will be implemented and administered.

(ii) Members received and approved the payment schedules for July 2019 and August, signed by the Chairman.

(iii) Members received and noted the following bank statements, signed by the Chairman:

- Unity Trust Acc. \*\*\*\*\*326 Statement No. 69 and 70
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 59 and 60
- Nat West Account statements for July and August 2019

(iv) Radyr Cricket Club have requested payment of the Community Council grant awarded in January 2019 for the extension of the pavilion (Minute Number 158(ii), 17 January 2019) and have provided supporting documentation on progress with the project. Council agreed that payment of the grant could now be made and that the club should be reminded of the conditions of the grant.

### **114 Finance Committee**

(i) The Minutes of the Finance Committee Meeting held on 5 September were received, approved and signed by the Chairman.

#### **(ii) Grant Application – Friends of Radyr Woods**

The Friends of Radyr Woods have requested funding of £200 to facilitate the continuation of relations between the Friends and Community Council, the purchase of small items of equipment and provision of refreshments during work parties. Finance Committee agreed to recommend to Council a grant of £200.

**RESOLVED:** Council agreed to award a grant of £200 to the Friends of Radyr Woods for the purpose stated in the grant application. Members agreed that a publicity drive should be carried out to attract new volunteers.

#### **(iii) R&MCC staff pensions – policy statement on discretionary powers**

**RESOLVED:** Council adopted the policy statement setting out the employing authority discretions for Radyr & Morganstown Community Council.

**(iv) Outstanding invoice: R&M Community Website**

**RESOLVED:** Council resolved to pay an outstanding invoice for £180 relating to emergency work carried out on the security of the R&M Community website in January 2019.

**115 Annual Return Year Ended 31 March 2019**

Cllr R McKerlich reported that the Annual Return and Notice of Conclusion of Audit have not yet been received from the external auditor. These documents must be made available to public no later than 30 September.

Members agreed that the Annual Return and Notice of Conclusion of Audit will be sent to Members for comment when received at the office and that the Return and Notice will be approved for publication by the Chair of Council and Chair of Finance Committee.

**116 Environment Committee**

(i) The Minutes of the Environment Committee Meeting held on 12 September were received, approved and signed by the Chairman.

(ii) Cllr R Vaughan provided a report on progress on environment work:

a. Cardiff Council have identified funding to improve safety along the bend on Windsor Road where there is currently no pavement.

b. The overgrowth of vegetation along parts of Ty Nant Road and Heol Isaf has been cut back by Cardiff Council and the speed signs are now more visible.

c. The specification for the retaining wall in Pentwyn Park is ready and a surveyor has been identified to assist with the legal agreement and obligations under the Party Wall Act. This may involve considerable but necessary cost.

d. A possible site for a new bench on Ffordd Treforgan has been identified and the landowners will be approached for permission.

(iii) A fenced compound for wood storage has been requested by the Radyr Woods wardens. The Clerk will write to the wardens to ask for a business case to examine the costs involved.

(iv) Members agreed that Council would formally thank Mr Ray Rivron for his long-standing work as one of the Radyr Woods wardens, to include the purchase of an appropriate gift.

(v) A resident of Woodfield Avenue has requested a contribution towards the roundabout planters maintained by a group of local residents. Environment Committee agreed to recommend a contribution of £20 per season.

**RESOLVED:** Council agreed to provide £20 per season for this year in line with the funding provided for community planters elsewhere in Radyr and Morganstown.

(vi) Cllr R Vaughan reported that one of the bird hides in Forest Farm has been destroyed by arson and asked Members to consider whether any help could be given as this facility is used by Radyr & Morganstown residents. Members agreed that a grant request from Forest Farm could be considered.

(vi) Cllr D Suthers asked whether it has been proved that Japanese Knotweed has gone from Dan y Bryn Woods. Cllr H Lloyd Jones responded that the contractor that treats areas for Japanese Knotweed has visited the Woods and not found any areas to treat this year and that it would be checked again next year.

(vii) Members received a report from Cllr HO Jones about a meeting with a resident who has complained about anti-social behaviour taking place at the disabled picnic bench in Radyr Woods. The resident has asked Council to remove the picnic bench away from the nearby

homes. Cllr HO Jones recommended that the bench be moved as soon as possible.

**RESOLVED:** Members voted by show of hands in favour of removing the disabled picnic bench from its current location in Radyr Woods.

Cllr HO Jones reported that the gate has been removed from the entrance to the Woods from Junction Terrace and that motorcyclists are entering the Woods this way. This issue will be reported to Cardiff Council.

#### **117 Planning Applications**

Cllr R McKerlich reported that the Springfield Gardens application (19/01023/MNR) is likely to be considered at Cardiff Council Planning Committee in October. R&MCC has submitted an objection to this application.

#### **118 County Councillor's Report**

Members received the County Councillor's report for August and September 2019.

#### **119 Old Church Rooms**

(i) Cllr HO Jones reported on progress with projects at the Old Church Rooms.

- A new floor has been laid in the Garth Room
- Quotes for the retaining wall have been obtained and a paper will be available at the next Council meeting.

(ii) A replacement piano is needed as the sustaining pedal no longer works and the sound quality is poor. Quotes for the favoured model have been obtained and the preferred local supplier is Gardner. The total cost will be £1,524 (incl. VAT) including the delivery and building of the piano and dollies for moving.

**RESOLVED:** Council approved the purchase of a new piano at a total cost of £1,524 (incl. VAT)

#### **120 Report from the Road Safety Working Group**

Cllr HO Jones reported that members of the Road Safety Working Group had met with Cardiff Council officials to discuss progress on highways improvements. The meeting was positive and a written report has been circulated.

#### **121 Local Infrastructure Ideas List**

Members received and discussed a draft Local Infrastructure Ideas List for Radyr and Morganstown, prepared by Cllr HO Jones and building on ideas submitted by Members of the Community Council, the public via an online survey, and the RMA.

**RESOLVED:** Council approved the Local Infrastructure Ideas List for Radyr and Morganstown for submission to Cardiff Council.

Members agreed to invite the management committee of the Morganstown Village Hall to a meeting to explore possible areas of support for the improvement of community facilities.

#### **122 Youth Provision**

Cllr HO Jones reported on plans for engagement with local schools and agencies and with young people on a youth provision project for Radyr and Morganstown.

#### **123 Remembrance Sunday Commemorations 2019**

**RESOLVED:** Council agreed to sponsor and lay a wreath at the Radyr Remembrance Sunday Commemoration for the same amount as sponsored in 2018.

**124 Christmas Events 2019**

**RESOLVED:** Council approved the following Christmas events and activities:

- (i) Installation and removal of Christmas lights on Station Road at a cost of £807.97
- (ii) Purchase, delivery and installation of Christmas trees in Windsor Gardens, Granny Park and the Sidings, with costs subject to authorisation
- (iii) Members to hold an R&MCC stall at the RMA Christmas Lighting Event on Friday 6th December. A rota for the stall will be circulated by the Clerk.
- (iv) An R&MCC Pantomime at the Old Church Rooms on Wednesday 18th December on the basis of a similar cost to the 2018 pantomime. Council approved a small charge for tickets to be donated to the Festival Charity for 2020. The Clerk will ask Members if they can volunteer at the OCR during the pantomime.
- (v) An R&MCC Christmas Meal for Members and guests to be held at the Radyr Golf Club on the same basis as previous years. The Clerk will first identify a date and ask Members whether they are able to attend.

**125 Report to Cardiff Council Standards and Ethics Committee**

Members received the observations made by Dr James Downe of the R&MCC Meeting held on 21 March 2019. Members noted the observations and agreed that nameplates should be used at future Council meetings.

**126 R&MCC Policy Review: Complaints Procedure**

Cllr T Davies reported that he had reviewed the Complaints Procedure and proposed that it be re-adopted. Members agreed that the Complaints Procedure should be circulated to Members for consideration at the next Council Meeting.

**127 Any Other Business**

- (i) The Clerk reported that the office would close early at 10:45 on Monday 23 September and 11:00 on Thursday 26 September
- (ii) Cllr H Lloyd Jones reported that Radyr Woods had been awarded “thriving” status in a recent review. Members agreed that this success should be publicised.

**128 Next Meeting dates:**

Thursday 3 October 2019: Environment Committee

Thursday 17 October 2019: Ordinary Full Council Meeting

**Meeting closed at 21:30**

**Signed** .....

**Date** .....