



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held
on Thursday 18 July 2019 at the Old Church Rooms at 7:00pm.**

Present: Cllrs Huw Onllwyn Jones (Chair), Julia Charles, Helen Lloyd Jones, Rod McKerlich, David Suthers, Myles Vatsaloo, Ralph Vaughan, Kevin Ullah

Clerk: Lynne Thomas

81 Apologies

Cllrs Tyrone Davies, Clive Morgan

82 Declarations of Interest:

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

The Clerk declared a personal interest under Minute Number 86: Matters Arising and left the room for the relevant part of that item.

83 Meeting adjourned: Members of the public invited to speak

The Chair welcomed Major John Charles from the Army Benevolent Fund and Ms Charis Moon from Action on Hearing Loss who were present at the meeting to test new hearing equipment for one of the Council Members. Ms Moon explained how the equipment would work. Major Charles thanked Council for the invitation to sit in at the meeting.

84 Chairman's Announcements/Reports

The Chairman reported on the main areas of recent work at the Council to be included in an article for the Radyr Chain. The article will also record thanks to Cllr Ralph Vaughan for his work at the previous Chairman of Council.

85 Minutes of the Ordinary Council Meeting held on 20 June 2019

The Minutes of the Ordinary Council Meeting held on 20 June 2019 were received, approved and signed by the Chairman.

86 Matters arising

Minute Number 79: The Chair reported that the member of the public did not wish to make a formal complaint. Council agreed to reply to note that no further action will be taken and to request that this be made known to those with whom he had shared his complaint.

The Clerk provided a report on progress with matters noted in the Minutes.

87 Community Councillor Vacancy – Co-option procedure

The co-option notice has been published and the deadline for expressions of interest from members of the public is 9 August 2019. Council agreed the following procedure:

(i) Members of the Employment Sub-Committee will form a Panel to assess applications, conduct interviews and make a recommendation to Council.

(ii) An Extraordinary Meeting of Council will be held on Thursday 5th September to consider the recommendation made by the Panel.

88 Finance

(i) Members received and approved the accounts and bank reconciliation as at 30 June 2019, signed by the Chair.

Cllr K Ullah asked whether current funds should be moved into an interest-bearing account. Cllr R McKerlich responded that interest rates for instant access accounts are low and that long-term accounts would not provide the access required. Interest rates and access will be considered as part of setting up new bank accounts.

(iii) Members received and approved the payment schedule for June 2019, signed by the Chair.

(iv) Members received and noted the following bank statements, signed by the Chair:

- Unity Trust Acc. *****326 Statement No. 67 and 68
- Unity Trust Acc. *****339 Statement No. 58
- Nat West Account Statement for June 2019

89 Finance Committee

(i) The Minutes of the Finance Committee Meeting held on 4 July were received, approved and signed by the Chairman.

(ii) A report from the Clerk/RFO on expenditure reported against the Section 137 expenditure limit was received and noted.

(iii) Funding arrangements for the R&M Community Website

RESOLVED: Council agreed the following:

- To continue to pay the invoices from Dark Green Media for hosting and support of the website until the end of the current financial year or earlier if the transition of the website to a new hosting arrangement is completed sooner. The RMA Web Team will be required to give sufficient notice such that the contract with Dark Green Media can be ended no later than 31 March 2020.
- The RMA Web Team will be required to submit a budget and grant application for the website for the 2020/21 financial year no later than 18 October 2019.

(iv) Financial assistance for the Radyr & Morganstown Festival 2020

RESOLVED: Council agreed the following:

- To hold a joint VE Day commemoration event with the RMA as part of the Festival Concert in the Parc to be held on the Friday Bank Holiday.
- To suggest to the RMA that they consider applying for a Heritage Lottery Grant to fund VE Day commemoration activities.
- To request the RMA submit a Community Council grant application for the funding

required for the Festival to include a statement of accounts and reserves.

90 Environment

(i) Cllr R Vaughan (Chair of the Environment Committee) provided a report on progress on environment issues:

a. Cardiff Council have repaired the pavement on Drysgol Road.

b. Road safety concerns on Windsor Road and at the exit from the Sidings have been raised again with Cardiff Council.

c. The overgrowth of vegetation along a section of the pavement on Heol Isaf has been reported to Cardiff Council. It is not clear who owns the land next to the pavement.

e. Tree maintenance work in Windsor Gardens is underway and will shortly commence in Granny Park.

f. The specification for the retaining wall in Pentwyn Park is ready. The next step will be a legal agreement with the owner of the neighbouring property. Council agreed to appoint a surveyor to assist with the agreement and obligations under the Party Wall Act.

j. Quotes for the retaining wall at the Old Church Rooms have been invited. The Hall Management Committee will review and recommend but the final decision to accept will be for the Community Council to make.

(ii) Cllr D Suthers reported that dog owners were not clearing up dog mess in Windsor Gardens. Council agreed to ask the Handyman to report the amount, if any, of dog mess in Windsor Gardens to the Clerk to inform any action to be taken.

(iii) Cllr HO Jones reported that the crowdfunding campaign for play equipment for the Parc Radur play area had passed its target. Congratulations to the campaign organiser, Mr Jamie Grundy, were noted. Works to resolve the drainage problem at the site have been costed at between £15,000 to £20,000. Council agreed that the Chairman should write to the Leader of Cardiff Council to thank the Council for their work on the play area and to ask for his help in ensuring the remaining funds required for the drainage work are provided.

91 Planning Applications

(i) Members received and noted the response submitted by the Community Council to planning application 19/01023/MNR (Springfield Gardens).

(ii) Members noted that further work is needed to fully establish the Planning Committee, including appointing a Chair and deciding on the scope of work.

(iii) Members received and noted a report on the meeting held with planning officials at Cardiff Council on 25 June to discuss RMCC's input to the planning application process.

92 County Councillor's Report

Members received the County Councillor's report for July 2019.

Cllr McKerlich reported that he has submitted ideas for infrastructure projects in Radyr & Morganstown that could be funded by S.106 monies. The Community Council will consider these ideas when drawing up its own Ideas List to be submitted to Cardiff Council by 26 July.

93 Old Church Rooms

(i) Cllr HO Jones reported on progress with projects at the Old Church Rooms.

- Work on the new floor in the Garth Room will start on 29 July
- Quotes for the retaining wall have been invited.
- The Hallmaster booking system is now running. The structure of charges is to be agreed.

(ii) The cleaning contract for the OCR is due for review and renewal in September. Council agreed that the Clerk should obtain three quotes for cleaning services and that the contract should be approved by two of the Members stated in the R&MCC Financial Regulations.

(iii) The Chair of the Finance Committee (Cllr R McKerlich) noted that he has written to the Hall Management Committee to set out reporting arrangements for the OCR accounts.

94 Report from the Road Safety Working Group

(i) Members received and discussed an initial paper from the Road Safety Working Group setting out ideas for a village makeover project in support of road safety measures.

(ii) Cllr R Vaughan requested that Council take cognisance of the risks of increased pollution associated with road improvement plans and its effects on health. Cllr HO Jones reported that Cardiff Council’s consultation on the proposed 20mph limit throughout Radyr & Morganstown will now take place and that R&MCC had previously agreed to support a 20mph limit where appropriate. Residents will be able to raise concerns about pollution during Cardiff Council’s consultation.

(iii) Cllr D Suthers requested that temporary traffic lights at Station Road be considered if the Llantrisant Road closure generates increased traffic on Heol Isaf. Cllr HO Jones agreed to write to Cardiff Council to ask if that would be possible.

95 RMCC Website Editorial Board – Publicity Group

(i) Members received and approved the Terms of Reference for the Publicity Group (formerly RMCC Website Editorial Board).

(ii) Cllr HO Jones reported on the use of the website survey tool. The survey on mobile phone signal strength received 121 responses. A survey will be conducted on the proposal to install nextbikes on Station Road.

96 Youth Engagement

The Chairman reported on discussions with Radyr Comprehensive, Cardiff Council Youth Services and the community police. A meeting will be held in September to bring together agencies to discuss initiatives to engage with young people.

97 Any other business

Cllr M Vatsaloo reported that he is investigating possibilities for new flower planters for Windsor Gardens and Station Road.

98 Next Meeting dates:

Thursday 5 September 2019: Extraordinary Meeting of Full Council
to be followed by Finance and Environment Committees

Thursday 19 September 2019: Ordinary Full Council Meeting

Signed

Date