



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held  
on Thursday 17 October 2019 at the Old Church Rooms at 7:00pm.**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Helen Lloyd Jones, Cllr Rod McKerlich, Cllr Clive Morgan, Cllr Vina Patel, Cllr Kevin Ullah, Cllr Myles Vatsaloo, Cllr Ralph Vaughan, Cllr Kieran Webster, Michelle Lenton-Johnson

Clerk: Lynne Thomas

In attendance: C Aitken, Cardiff University student journalist

### **129 Apologies for absence**

Cllr Julia Charles, Cllr Tyrone Davies, Cllr David Suthers

### **130 Declarations of Interest:**

*Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.*

Cllr R McKerlich declared a personal interest under Minute No. 143(i) to the extent that proposals for Station Road touch on Windsor Gardens but would be free to comment.

Cllr H Lloyd Jones declared a personal interest in the Penrhys Pilgrimage Project; the project was not discussed at the meeting.

Cllr M Vatsaloo declared a close friendship with a Cardiff Council official who deals with HGV and traffic issues.

Michelle Lenton-Johnson declared an interest under Minute No. 136(i) and left the room for that part of the meeting.

### **131 Meeting adjourned: Members of the public invited to speak**

No members of the public wished to speak. Cllr HO Jones welcomed Ms Aitken to the meeting and wished her well with her studies.

### **132 Chairman's Announcements/Reports**

(i) Members were thanked for completing a survey indicating Council projects that they wish to contribute to. Members will receive all papers and meeting invitations for the areas that they have indicated. Reporting on projects will continue to be made to Full Council.

(ii) A positive meeting with Cardiff Council has been held to discuss the local infrastructure ideas submitted by Radyr & Morganstown Community Council.

(iii) Members were updated on possible developments at the Mound Field, including improved facilities for Radyr Rangers and wider community use.

(iv) The trial website survey on mobile phone signal strength attracted around 200 responses and a report has been prepared. Council agreed that that the report should be sent to Ofcom.

(v) The Chair will write to the Welsh Government Minister for the Welsh Language to request that improved tools for Welsh language translation on websites be included in her IT strategy.

### **133 Minutes of the Ordinary Council Meeting held on 19 September 2019**

The Minutes of the Ordinary Council Meeting held on 19 September 2019 were received, approved and signed by the Chairman.

### **134 Matters Arising - Minutes of the Ordinary Council Meeting held on 19 September 2019**

(i) Minute no. 124(v) – Cllr HO Jones reported that the Christmas Meal at Radyr Golf Club would not go ahead as too few Members would be available. Members agreed to arrange an informal dinner at the Ty Nant and that this would not be paid for by the Community Council.

(ii) Minute no. 124(ii) – Cllr H Lloyd Jones reported that the three schools in the community would be singing carols at the tree lighting in Windsor Gardens and the Sidings and that Gwaelod y Garth school had been approached to sing at Granny Park.

A contingency of up to £300 to provide for music at Granny Park in the event that the school could not attend was proposed by Cllr H Lloyd Jones. Members voted by show of hands in favour of the contingency arrangement.

(iii) Members agreed to form a group to plan for Christmas events in 2020, to begin work in February 2020.

### **135 Annual Return Year Ended 31 March 2019**

(i) Members received and approved the Annual Return for Year Ended 31 March 2019

(ii) Members received the Issues Arising Report from the external auditor and noted that there were no further action points to be addressed.

(iii) Council recorded its thanks to the Chair of Finance and all in the Clerk's office.

### **136 Members Payments 2019/20**

(i) **RESOLVED:** Members agreed that co-opted members with observer status would be included as Members for the purposes of payments as determined by the Independent Remuneration Panel for Wales.

(ii) The Clerk reported that there had been no further progress in terms of the One Voice Wales application to HMRC regarding the tax treatment of Members payments. Guidance from One Voice Wales continued to be that the payments are taxable and should be made via PAYE with tax deducted.

Members agreed that the mandatory payment to Members for 2019/20 should now be made and, in line with guidance from One Voice Wales, would be made via the Council's payroll system with tax deducted.

(iii) **RESOLVED:** Members agreed the following policy regarding Members payments:

- Any Member that leaves office during the financial year will not be asked to return any part of the mandatory payment.
- Any Member that takes up office part of the way through the financial year will receive the mandatory payment on a pro rata basis.

### **137 Finance**

(i) Members received and approved the R&MCC accounts and bank reconciliation as at 30 September, signed by the Chairman.

(ii) Members received and approved the payment schedules for September 2019, signed by the Chairman.

(iii) Members received and noted the following bank statements, signed by the Chairman:

- Unity Trust Acc. \*\*\*\*\*326 Statement No. 71 and 72
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 61
- Nat West Account statements for September 2019

(iv) Members received and approved the Clerk's report on expenditure recorded against the S137 expenditure limit (April to September 2019).

(v) Cllr H Lloyd Jones noted that a contractor has not submitted invoices for tree works carried out in Radyr Woods. The Clerk will write to the contractor to ask for the invoices to be submitted.

### **138 Environment Committee**

(i) The Minutes of the Environment Committee Meeting held on 3 October 2019 were received, approved and signed by the Chairman.

(ii) Members received a report on progress on environment work from Cllr R Vaughan (Chair of Environment Committee).

(iii) Environment Committee agreed to recommend to Full Council spending of up to £50 on a Chairman's Oak to be planted during National Tree Week.

**RESOLVED:** Council agreed to spend up to £50 on the Chairman's Oak.

(iv) The Council has received advice from a surveyor regarding Party Wall Act issues in relation to the retaining wall to be built in Pentwyn Park. The costs of issuing the required notices are expected to be a multiple of £1,200-£1,500 depending on the number of neighbouring landowners and leaseholders.

**RESOLVED:** Council resolved to appoint Ferrier Thomas Hart surveyors to act on its behalf and approved costs of up to £5,000 for preliminary work.

(v) Members agreed to hold a site visit at Radyr Woods to consider the location and condition of the picnic benches. The disabled bench will be removed on 10 November and will be put into storage until a new location is decided on.

(vi) Members received and noted a report from Cllr R Vaughan on a conference at Cardiff University on Climate Change and Air Pollution: Implications for Urban Mobility.

(vii) Cllr H Lloyd Jones reported on proposals for Refill Wales (drinking water) points in Radyr. Members agreed that this deserved support.

### **139 Planning Applications**

No significant planning applications had been notified.

### **140 County Councillor's Report**

(i) Members received the County Councillor's report for October 2019.

(ii) Members agreed to invite a project leader for the Metro transport system to a community meeting in Radyr & Morganstown to provide a presentation on how the Metro will change transport for the community. Pentyrch and St Fagans Community Councils will also be invited.

### **141 Councillors' Reports**

Cllr R Vaughan reported on a PACT Meeting where the reduction in police officers in the community had been noted. Members agreed to invite the local police inspector to a Council meeting to speak about the strategy for policing in Radyr & Morganstown.

**142 Old Church Rooms**

- (i) Cllr HO Jones reported on progress with projects at the Old Church Rooms.
  - A new piano has been ordered
  - Alternatives to a retaining wall are now being considered, including appropriate planting to stabilise the bank at the rear of the building.
  - The charging matrix for room hire will be reviewed.

**143 Report from the Road Safety Working Group**

(i) Cllr K Webster reported that a site visit to Station Road had been undertaken to consider ways to increase the ability of the local community to access a social centre. A list of ideas for improvements, with an accompanying plan, has been circulated to Members by Cllr HO Jones.

Members agreed that organisations affected by proposals should be consulted first before the list is published for wider consultation in the community.

(ii) Members received and noted a report from Cllr K Webster on a proposed communications strategy to inform the community about the 20mph limit and what is happening with roads in Radyr & Morganstown.

**144 R&MCC Policy Review: Complaints Procedure**

RESOLVED: Council agreed to re-adopt the Complaints Procedure for 2019/20.

**145 Youth Engagement**

Members received a paper from Cllr HO Jones setting out proposals for a youth engagement working group.

**RESOLVED:** Council agreed to establish a Youth Engagement Working Group with Terms of Reference as stated in the paper. Members of the public can be invited to join the Working Group. Council agreed that the Chair of the Working Group will be Cllr Myles Vatsaloo.

**146 Any Other Business**

The Clerk reported that the new R&MCC website now provides all information that the Council has a duty to make available and that the old webpages could now be removed.

Members agreed that the Council’s pages on the R&M Community website should be removed.

**147 Next Meeting dates:**

Thursday 7 November 2019: Finance Committee

Thursday 21 November 2019: Ordinary Full Council Meeting

**Signed** .....

**Date** .....