



## **Radyr & Morganstown Community Council Cynghor Cymuned Radur a Threforgan**

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held  
on Thursday 21 January 2021 at 7:00pm.**

**This meeting was held remotely via Zoom in accordance with the Local Authorities  
(Coronavirus)(Meetings)(Wales) Regulations 2020**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Julia Charles, Cllr Allan Cook, Cllr Tyrone Davies, Cllr Helen Lloyd Jones, Cllr Rod Mckerlich, Cllr C Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Ralph Vaughan, Cllr Kieran Webster, Michelle Lenton-Johnson.

Clerk: Lynne Thomas

In attendance: Student journalist - Cardiffian

### **115 Apologies for absence**

Cllr Myles Vatsaloo

### **116 Declarations of Interest:**

*Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.*

Cllr D Suthers declared an interest in Minute No.124 as a member of Christ Church, Parish of Radyr.

### **117 Meeting adjourned: Members of the public invited to speak**

No members of the public wished to speak.

### **118 Chairman's Announcements/Report**

(i) The Chair has written to Royal Mail on behalf of the Council to express disappointment at the announcement that they were likely to close the North West Cardiff Office at Gwaelod y Garth and to ask that they keep the facility open.

(ii) The Chair of the Radyr & Morganstown Association has requested a meeting to discuss how the Council and Association can best work together. Members were invited to contact the Chair if they wished to attend the meeting as representatives of the Council.

### **119 Precept and Budget for 2021/22**

(i) Members received a report from the Clerk/Responsible Financial Officer on the proposed allocation of Earmarked Reserves at the end of March 2021. Council agreed that the following allocation of Earmarked Reserves be included with the Budget for 2021/22:

- OCR Maintenance Reserve: £45,000
- OCR Loan Repayment Reserve: £43,435
- Community Youth Provision: £5,000
- Good Neighbours Scheme: £10,000
- Environment (long-term projects): £26,400
- Elections: £7,500

(ii) Members received and noted correspondence from Cardiff Council on the Community Council precept for 2021/22.

(ii) Members received the proposed Precept and Budget for 2021/22, as recommended by Finance Committee. Finance Committee agreed to recommend a Precept of £126,451, to be equivalent to holding the precept rate at the same level as in 2020/21.

**RESOLVED:** Council resolved to set the Precept for 2021/22 at £126,451 and approved the Budget for 2021/22

(iii) The Precept Notice was duly completed by the Clerk. Council agreed that the Notice would be signed by the Chair, Cllr T Davies and Cllr V Patel on the following day.

#### **120 Annual Return Year Ended 21 March 2020**

(i) Members received and noted the Annual Return for Year Ended 31 March 2020, signed by the External Auditor. The Annual Return was published on the RMCC website on 30 November 2020.

(ii) Members received the Issues Arising Report from the External Auditor. Members noted that the issue raised with regards to the level of reserves held by the Council had been considered in setting the Budget for 2021/22.

#### **121 Old Church Rooms: Contracts for services**

(i) **Gas and Electricity contracts:** Council approved new 3-year contracts for the OCR:

- Gas supply from British Gas at estimated annual cost of £1,341.05.
- Electricity supply from SSE at estimated annual cost of £1,349.21

(ii) **British Gas Careplan:** Council approved the renewal of the annual British Gas Careplan covering the servicing and emergency repairs of the boilers and gas cooker at a cost of £626.25.

(iii) **Legionella Risk Management:** Council approved a service contract with Morgan Environmental for managing legionella risk at the OCR at a cost £125 + VAT per three-month visit.

#### **122 Response to Transport for Wales: Gelynis Bridge & Construction Compound (Morganstown)**

Members received a report and recommendations from the Chair following a meeting with Transport for Wales attended by Members of Planning Committee, with four other Members present as observers.

Council considered the recommendations contained in the report and amendments proposed by Members. Council agreed the following position:

1. Radyr & Morganstown Community Council agrees that the electrification of the Valleys Lines will benefit commuters, including commuters who live in Radyr and Morganstown. It will provide more frequent, quieter, less polluting trains - and this should be welcomed.
2. Radyr & Morganstown Community Council accepts and recognises that locating a suitable bridge and compounds at the Mound Field/Gelynis site (as well as at Radyr Station) will be required in order to deliver the Transport for Wales project.
3. Radyr & Morganstown Community Council will focus on:
  - mitigating the detrimental effect of the Transport for Wales works, with priority regard to residents living near the railway line and compound, and also with regard to local businesses and those who use the Mound Field, including Radyr Rangers, skateboard park users, and walkers.
  - securing the maximum possible community benefit as a result of the project, such as improved facilities for Radyr Rangers; safer traffic and pedestrian management at Pugh's

Garden Centre; a better road leading from Pugh's to the Mound Field; and improvements to the Mound Field Ancient Monument site.

4. Radyr & Morganstown Community Council notes the proposed mitigation measures and will continue to work with Transport for Wales to ensure that maximum mitigation is implemented as well as possible and to liaise with residents with regard to what they can expect.
5. Radyr & Morganstown Community Council will respond to the planning application for the bridge when it is submitted.
6. Radyr & Morganstown Community Council will publicise the Transport for Wales complaints number when it becomes available.
7. Radyr & Morganstown Community Council will:
  - investigate the possibility for use by the wider community of the proposed Radyr Rangers facility and the Mound Field public open space in general.
  - liaise closely with Transport for Wales and Radyr Rangers with regard to the proposed facilities, including the need for a training pitch.
  - work with Transport for Wales and Cadw in enhancing and protecting the Ancient Monument, including interpretation.
  - liaise closely with Cardiff Council (via Cllr R McKerlich) with regard to the terms of the lease allowing Transport for Wales to occupy the site.
8. Radyr & Morganstown Community Council will consider further the possibility of installing a Morganstown Halt
9. RMCC Environment Committee will liaise with Transport for Wales with regard to environmental surveys and keep a watching brief. The status of the Site of Important Nature Conservation will be checked with Cardiff Council.

### **123 Response to Cardiff Council: LDP Draft Review Report and Draft Delivery Agreement**

(i) Members received correspondence from Cardiff Council regarding the consultation on the LDP Draft Review Report and Draft Delivery Agreement.

(ii) Members received a report and recommendations from the Chair on the consultation. Council considered the recommendations made by the Chair and agreed the following:

- Radyr & Morganstown Community Council notes Cardiff Council's intention to prepare a Replacement LDP and is ready to participate in its preparation.
- Radyr & Morganstown Community will ask Cardiff Council to agree to respond to key responses identified by R&MCC during the LDP consultation.
- Radyr & Morganstown Community Council will operate mainly as a sole respondent to the LDP consultation instead of liaising with the North West Cardiff Group to agree joint responses.

### **124 RMCC Grant Offer: Good Neighbours Project**

Members considered the following motion proposed by Cllrs C Morgan, HO Jones, H Lloyd Jones and D Suthers:

*RMCC Grant Offer for Good Neighbours Project: In light of the attached correspondence received from the Vicar of Radyr with regards to the grant offer made by RMCC, Council should reconsider the grant application, rescind the decision made by Council on 16 December 2020, and agree to award a grant of £10,000 for twelve months, with funds made available when the following conditions are met: (i) the Constitution for Radyr & Morganstown Good Neighbours is adopted; (ii) the Trustees are appointed; and (iii) a bank account in the name of Radyr & Morganstown Good Neighbours is opened.*

**RESOLVED:** Council resolved to rescind the decision made on 16 December 2020 regarding the grant offer and agreed to award a grant of £10,000 for twelve months, with funds to be made available when the following conditions are met: (i) the Constitution for Radyr & Morganstown Good Neighbours is adopted; (ii) the Trustees are appointed; and (iii) a bank account in the name of Radyr & Morganstown Good Neighbours is opened.

Members agreed that the Trustee to be nominated by RMCC should be a Council Member who is not also a member of Christ Church, Parish of Radyr.

#### **125 Environment Committee**

(i) The Minutes of the Environment Committee meeting held on 3 December 2020 were received and approved.

(ii) Members received an update from Cllr R Vaughan (Chair of Environment Committee):

- A fallen tree in Radyr Woods has been removed from the footpath
- Environment Committee will be considering improvements to Windsor Gardens
- The environmental impacts of the Transport for Wales electrification project will be monitored.

(iii) Members received a proposal for a Memorial to J. Scott in Radyr Woods, recommended by Environment Committee. Council agreed to repair the bridge at the Cooking Mound as a permanent memorial to Mr Scott. RMCC will fund the repairs, including commissioning the Cardiff Conservation Volunteers to carry out the works at a cost of up to £450. The Friends of Radyr Woods will organise a memorial stone.

#### **126 Old Church Rooms: Moving Forward - Recommendations for 2021 and beyond**

Members received a report and recommendations on the development of the Old Church Rooms from the OCR Management Board. Council considered the recommendations and agreed that:

- A Maintenance/Enhancement Plan for the Old Church Rooms is needed
- A flat fee of £8 per hour will be introduced for all users of the Garth and Weir Rooms and £6 per hour for all users of the Castle Room. The new fees will be introduced in stages. Discounts may be provided for groups or individuals unable to afford these fees, at the discretion of the OCR Management Board.
- Council will keep a watching brief on capacity to manage and maintain the OCR and if necessary will be prepared to enhance staffing resources in order to adequately manage and maintain.
- Ideas for the development of the downstairs store and the development of a "Community Festival Hall" will be explored.

#### **127 Christmas Events Working Group**

Members received an update from the Chair of the Christmas Events Working Group on the events and activities undertaken in December 2020 and plans for further improvements for Christmas 2021.

#### **128 Lease between RMCC and Guide Association: Guide Hut at Bryn Derwen**

Members received an update from the Clerk on a conversation with Friends of Radyr Guiding regarding their request for a change to the conditions of the lease. Council agreed to take no further action on this matter.

#### **129 Minutes of the Extraordinary Meeting of Full Council held on 16 December 2020**

The Minutes of the Extraordinary Meeting of Full Council held on 16 December 2020 were received and approved by Council.

**130 Finance**

(i) The Minutes of the Finance Committee meeting held on 7 January 2021 were received and approved.

(i) Members received and approved the RMCC accounts and bank reconciliation at 31 December 2020.

(ii) Members noted the following bank statements have been received:

Unity Trust Acc. \*\*\*\*\*326 Statement No. 90 and 91

Unity Trust Acc. \*\*\*\*\*339 Statement No. 75 and 76

Unity Trust Acc. \*\*\*\*\*011 Statement No. 12 and 13

(iii) Members received and approved the RMCC Payment Schedules for November and December 2020.

(iv) Members received and noted the quarterly report on expenditure against the S.137 expenditure limit

**131 County Councillor Report**

Members received an update from Cllr Rod McKerlich on:

- Flood damage at the Drovers Way play area and significant costs expected to rectify the drainage issues at this site.
- Christmas green waste collection, where staff shortages and volumes of green waste had slowed collection.

**132 Any Other Business**

Cllr R Vaughan reported that he had requested additional copies of the update on transport matters sent out to households by Mark Drakeford, MS.

Signed .....

Date .....