



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of an ORDINARY FULL COUNCIL MEETING held on 20 May 2021 at 7:00pm.**

**This meeting was held remotely via Zoom**

Present: Cllr Huw Onllwyn Jones, (Chair), Cllr Allan Cook, Cllr Julia Charles, Cllr Tyrone Davies, Cllr Rod Mckerlich, Cllr Clive Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Myles Vatsaloo, Cllr Ralph Vaughan, Michelle Lenton-Johnson

Clerk: Lynne Thomas

### **41 Apologies for absence**

None

### **42 Declarations of Interest**

Cllr K Webster declared an interest in Minute No. 50(vi) as a neighbour to the property concerned and left the meeting during the discussion.

### **43 Meeting adjourned: Members of the public invited to speak**

No members of the public were present.

### **44 Chairman's Announcements/Report**

The Chair reported that Cllr Helen Lloyd Jones had stood down from the Council. Members recorded their thanks for the immense contribution that Cllr Lloyd Jones has made to the Radyr & Morganstown community.

Members noted that the Notice of Vacancy has been published.

### **45 Minutes of the Annual Meeting of Council on 6 May 2021**

The Minutes of the Annual Meeting of Council held on 6 May 2021 were received and approved by Council.

### **46 Matters arising**

Minute No.22: Members reviewed the List of Appointments following the resignation of Cllr Lloyd Jones and the following additions were made:

- Friends of Radyr Woods: Cllr K Webster
- Taffs Well Quarry Liaison: Cllr A Cook

Members agreed that Helen Lloyd Jones should stay on as the RMCC-nominated governor at Bryn Deri Primary School should she wish to do so.

Cllr A Cook withdrew from the Christmas Events Working Group.

### **47 Terms of Reference for Committees and Working Groups**

(i) Members received and approved an amended Terms of Reference for Environment Committee.

(ii) Members received and approved an amended Terms of Reference for Planning Committee.

(iii) Members received a report from the Chair of the Christmas Events Working Group and agreed a Terms of Reference setting out objectives for the Group.

#### **48 RMCC Insurance Policy Schedule 2021-22**

Members received and confirmed the RMCC Insurance Policy Schedule for 2021/22.

#### **49 Environment**

Members received a report on environment matters from Cllr R Vaughan (Chair of Environment Committee):

- A meeting with Cardiff Council Parks Department has taken place to discuss scope for improvements in Windsor Gardens. A landscaper will be asked to develop plans.
- Following an inspection by Cardiff Council's Public Rights of Way Officer, Radyr Golf Club will re-seed the area of Footpath 38 damaged by dumper trucks and Cardiff Council have installed a gate to prevent vehicles accessing this area in the future.
- Litter pollution in the River Taff and along the riverbanks is a concern and Environment Committee will contact a Cardiff volunteer group for help with cleaning up the riverbanks.

Cllr HO Jones reported that a letter to political representative and authorities has been drafted to request an investigation into where and how the litter is entering the river.

- A letter of thanks has been sent to the former Chair of the Friends of Radyr Woods for his work in the Woods. Members agreed that the Council should send a gift to the former Chair to mark his contribution.
- A meeting with the new Chair of the Friends of Radyr Woods has taken place. The Wardens have agreed to consider the extent of the fenced compound to be installed at the storage container at Taff Terrace.

In response to a question, the Clerk reported that Cardiff Conservation Volunteers were now available for work parties again and would be asked to help with the repairs to the bridge at the Cooking Mound, planned as a memorial to Mr J Scott.

#### **50 Planning Committee**

(i) Members received and approved the Minutes of the Planning Committee meeting held on 12 May 2021.

(ii) Members noted the RMCC response to the TFW Construction Traffic Management Plan for Morganstown.

(iii) Planning Application 21/01051/DCH: Y Wern, Main Road, Morganstown: Members received a draft response prepared by Cllr HO Jones (Chair of Planning Committee) and agreed to object to the application as recommended by Planning Committee. Members further agreed that the RMCC response should also support the objections made by the County Councillor.

(iv) Planning Application 21/00852/MNR: Discharge of Conditions 2 (Surface Water) and 4 (Soft Landscaping) of 20/01138/MNR – Gelynis Farm, Ty-Nant Road, Morganstown: Members received a draft response prepared by Cllr K Webster and agreed to send the observations and requests as recommended by Planning Committee.

(v) Statutory pre-application consultation for development at Land North of Clos Parc Radur: Members received a draft response prepared by Cllr HO Jones (Chair of Planning Committee) and agreed to send the comments as recommended by Planning Committee.

(vi) Planning Application 21/00559/DCH, 9 Gelynis Terrace, Ty-Nant Road, Morganstown: Members received a draft response prepared by Cllr HO Jones (Chair of Planning Committee) and agreed to send the comments.

(vii) Members received a proposal from Planning Committee to establish a Working Group to further develop a “Basic Plan” for Radyr & Morganstown Community Council.

Members agreed to establish a Working Group. Cllrs J Charles, HO Jones, V Patel, R Vaughan and K Webster were appointed to the Group.

(viii) Members noted the launch of the Cardiff Council consultation on the replacement LDP on 28 May and an invitation from Cardiff Council to attend a pre-launch event. Cllrs HO Jones, V Patel, D Suthers, R Vaughan and K Webster will attend the event.

#### **51 Arrangements for Council and Committee Meetings**

Members agreed to explore arrangements for hybrid meetings from September, allowing attendance to be either in person or by remote means.

#### **52 Proposal to update RMCC office IT and IT support**

Members received a report from the Clerk on urgent IT issues in the RMCC Office and the Old Church Rooms and a proposal for improvements to IT facilities, licenses and support, based on recommendations and a quotation from a local IT company.

(i) Members were requested to consider the suspension of Financial Regulation 11(g) to allow the appointment of the recommended contractor without first obtaining alternative quotations. The reasons for the suspension and assessment of risks were notified to Council in advance in the report submitted by the Clerk.

**RESOLVED:** Council resolved to suspend Financial Regulation 11(g) and to appoint Jellyfish to upgrade the IT facilities in the RMCC Office and Old Church Rooms, as set out in their recommendations and at a cost of £2,784.32 plus VAT. Council further resolved to appoint Jellyfish to provide IT licenses and support at a monthly cost of £38.69.

(ii) Members agreed to cancel the contract with the current IT support supplier.

#### **53 Traffic pollution in Radyr & Morganstown**

(i) Members agreed to support a letter sent to Cardiff Council calling for wider monitoring of traffic pollution in Radyr & Morganstown and, in particular, the monitoring of particulate matter pollution.

(ii) Members agreed to explore with experts the possibility of a project to measure current particulate matter pollution along the main road through Radyr & Morganstown.

#### **54 County Councillor’s Report**

The County Councillor reported on the following matters:

- The planned implementation of the HGV gateway into Radyr & Morganstown from July.
- Progress on resolving the drainage issues at the Drovers Way Play Area.
- Works by Welsh Water in the Lougher estate area.
- The start of work by contractors for Plasdŵr to widen the road and install traffic lights at Clos Parc Radur and Llantrisant Road.
- Planning approval for a new health centre at Rhydlafer.
- A new litter picking group in Radyr.

#### **55 Finance**

(i) Members received and approved the Minutes of the Finance Committee meeting held on 6 May 2021.

(ii) Members received and approved the RMCC accounts & bank reconciliation at 30 April 2021.

(iii) Members noted the following bank statements received:

- Unity Trust Acc. \*\*\*\*\*326 Statement No. 96
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 80
- Unity Trust Acc. \*\*\*\*\*011 Statement No. 17

(iv) Members received and approved the RMCC Payment Schedule for April 2021.

(v) Members agreed that Cllr C Morgan and Cllr V Patel would be registered to authorise online bank payments from the RMCC Unity Trust bank accounts.

(vi) Members received a request from Morganstown Village Hall for the remaining £2,388.50 of the grant of £3,500 approved in January 2019 for projects to improve and maintain the hall, together with confirmation that an upgrade of accessible toilet facilities had been completed.

**RESOLVED:** Council resolved to pay the remaining £2,388.50 of the grant to Morganstown Village Hall.

## 56 Any other business

(i) Cllrs A Cook and K Webster will explore with the quarry manager whether a guided tour for local people could be arranged.

(ii) Cllr K Webster reported that he had spoken with the owner of the Bethel Chapel about a possible site visit and will liaise with the local community group.

(iii) Cllr HO Jones reported that he and Cllr McKerlich will attend a meeting with Transport for Wales and Radyr Rangers to discuss the proposed new Mound Field clubhouse, including possible wider community use.

(iv) The Clerk reported on correspondence with Bryn Deri Primary School about prizes from the Community Council for a literary competition held as part of the mini R&M Festival in May. Members agreed that RMCC would award book vouchers to the winners and runners-up as in previous years. The Clerk will contact Radyr Primary School to ask whether the school has also run the literary competition in May.

(v) Cllr HO Jones reported that he had been approached in a personal capacity by a local business in Station Road who wished to run a street café on a Saturday evening involving the closure of Station Road. Members agreed that further information was needed on what was proposed and how local residents and other businesses would be affected.

Signed .....

Date .....