



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of an ORDINARY FULL COUNCIL MEETING held on 17 June 2021 at 7:00pm.

This meeting was held remotely via Zoom

Present: Cllr Huw Onllwyn Jones, (Chair), Cllr Allan Cook, Cllr Tyrone Davies, Cllr Rod McKerlich, Cllr Clive Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Myles Vatsaloo, Cllr Ralph Vaughan, Michelle Lenton-Johnson

Clerk: Lynne Thomas

In attendance: Chair of Radyr & Morganstown Association; one resident of Station Road.

57 Apologies for absence

Cllr Julia Charles

58 Declarations of Interest

Cllr M Vatsaloo declared a close friendship with a Cardiff Council official working on the HGV gateway in Morganstown. The gateway was noted in a report under Minute No.71.

59 Meeting adjourned: Members of the public invited to speak

(i) A resident of Station Road raised concerns regarding the consultation on ideas for improvements to the Station Road area and the recommendations set out in the Chair's report on Station Road (Minute No.72).

(ii) The Chair of the Radyr & Morganstown Association provided an update on plans for the R&M Festival to be held in September 2021. The RMA Chair raised concerns regarding the consultation on ideas for improvements to the Station Road area (Minute No.72). The RMA Chair reported on anti-social behaviour at the allotments (Minute No.69)

60 Minutes of the Ordinary Meeting of Full Council on 20 May 2021

The Minutes of the Ordinary Meeting of Full Council held on 20 May 2021 were received and approved by Council.

61 Matters arising

Minute No.46: The Clerk reported that H Lloyd Jones had confirmed that she would be willing to continue as the RMCC-nominated governor at Bryn Deri Primary School.

Minute No.52: The Chair reported that the IT improvements in the RMCC office were now underway and that the Clerks had expressed their thanks.

Minute No.53: The Clerk confirmed that a letter supporting wider monitoring of traffic pollution in Radyr & Morganstown had been sent to Cardiff Council.

Minute No.55(vi): The Clerk confirmed that the approved grant payment to Morganstown Village Hall had been made.

Minute No.56(i): Cllr A Cook reported that a tour of the quarry would be organised to coincide with the R&M Festival.

Minute No.56(iv): The Clerk reported that book tokens had been provided to Bryn Deri Primary School and Radyr Primary School as prizes for the literary competition.

62 Annual Return Year Ended 31 March 2021

Members received a report from the Clerk on a delay completing the internal audit due to new information regarding the rates payable on the Old Church Rooms.

Members agreed to hold an Extraordinary Meeting on 30 June 2021 to receive and approve the End of Year Accounts and Annual Return for 2020/21.

63 Community Councillor Vacancy – Co-option Procedure

The Clerk reported that no request for an election had been received within the statutory period and that the Community Council would now proceed to fill the vacancy by co-option. Members agreed that the Notice of Co-option would be published in the following week with a period of one month for applications. Interviews will be scheduled for September. Members agreed that Cllrs T Davies, HO Jones, D Suthers and M Vatsaloo will serve on the co-option panel.

64 Finance Committee

(i) Members received and approved the Minutes of the Finance Committee meeting held on 3 June 2021. Minute No.12(ii): Members of the OCR Management Board agreed to consider whether a TV licence is required for the Old Church Rooms.

(ii) Members received and approved the RMCC accounts & bank reconciliation at 31 May 2021.

(iii) Members noted the following bank statements received:

- Unity Trust Acc. *****326 Statement No. 97 & 98
- Unity Trust Acc. *****339 Statement No. 81
- Unity Trust Acc. *****011 Statement No. 18

(iv) Members received and approved the RMCC Payment Schedule for May 2021.

(v) Members received and approved the List of Variable Direct Debits for 2021/22.

(vi) Members received and approved the List of Regular Payments by BACS for 2021/22.

(vii) **Review of accountancy services:** Members agreed to retain the current accountancy service provider with a further review to next take place in November 2022, as recommended by Finance Committee.

(v) **Proposal for payment card for RMCC bank account:** Members agreed to set up a Unity Trust Corporate Multipay Card with a one-off cost of £50 and monthly fee of £3, as recommended by Finance Committee. The card is to be used by the Clerk only for essential and approved payments where a direct debit or online bank transfer is not possible. The use of the card will be controlled by financial procedures to be agreed by Finance Committee.

65 Environment Committee

(i) Members received and approved the Minutes of the Environment Committee meeting held on 3 June 2021.

(ii) Members received a report on environment matters from Cllr R Vaughan (Chair of Environment Committee):

- The two trees with suspected Ash Die-back in Radyr Woods have been inspected again by an expert and the recommendation is that the tree closest to 20 Junction Terrace be removed as it is mostly dead. Maintenance work and monitoring of the second tree has also been recommended. Members agreed that the recommended work should go ahead.

Members agreed that the terms of the management agreement for Radyr Woods be reviewed to ascertain whether RMCC can request support from Cardiff Council in managing the spread of Ash Die-back in the woods.

- The Friends of Radyr Woods have proposed that the wardens erect a fenced compound around the storage container at the Taff Terrace entrance to Radyr Woods at a cost of around £400 for materials. Members agreed to undertake a site visit to consider the proposal.
 - Residents have reported Japanese Knotweed on Ffordd Treforgan. Members agreed that the Clerks would do a Land Registry search to ascertain who owns the land and would contact the landowner on behalf of RMCC to request that action be taken.
- (iii) Members agreed that a letter from the Chair requesting support from Mark Drakeford MS for tackling litter and pollution in the River Taff should be sent.
- (iv) Members confirmed their approval for a contract for water supply with Welsh Water for the existing irrigation system watering the Station Road hanging baskets.
- (v) Members agreed to commission a tree surgeon to inspect a number of trees at Dan y Bryn Woods and on land close to Ffordd Las that have been identified as a concern, in addition to the recommended maintenance work in Radyr Woods. Members also confirmed that tree branches overhanging a neighbouring property at Pentwyn Park could be removed.

66 Old Church Rooms

- (i) Members received a report from the Clerk on changes to the level of non-domestic rates payable at the Old Church Rooms which has arisen as a result of the change in management arrangements in February 2020. Members agreed to request advice from One Voice Wales on the eligibility of community centres owned by community councils for discretionary rate relief and to consider an application for rates relief on the basis of advice.
- (ii) Cllr A Cook (Chair of the OCR Management Board) reported on progress with roof repairs at the Old Church Rooms.
- Two sets of quotes have been received through the surveyor for the works to address the leaks from the bell tower and a third contractor has asked for more time to submit a quote. The OCR Management Board agreed to recommend to Council that the option of rebuilding the bell tower following repairs be rejected on the grounds of high cost.
 - A local roofing contractor has suggested that the leak may be coming through the chimney pots rather than the bell tower, which would involve less work to repair. This alternative suggestion will be explored before work on the bell tower is progressed.
 - A local roofing contractor will be asked to quote for other works to repair slipped slates and fascia boards.
 - The valley gutter on one side of the entrance porch has been replaced which has repaired the leak to one side of the entrance and the disabled toilet. There is another new leak on the other side of the entrance porch which will require a similar repair.

67 RMCC Civic Reception

Members confirmed that the RMCC Civic Reception will be held on Sunday 12 September, subject to any Coronavirus restrictions in place at the time.

68 Radyr & Morganstown Festival Fete 2021

Members agreed to have an RMCC stall at the R&M Festival Fete on 25 September. A rota will be circulated by the Clerks for Members to indicate availability.

68 Consultation on the Replacement Local Development Plan

Members received an update from the Chair regarding Cardiff Council's consultation on the replacement LDP. Planning Committee will meet to prepare a draft response on two current

consultation documents which will be submitted to Full Council at the Council Meeting on 15th July. Advice from volunteers with planning expertise will be requested.

69 Anti-Social Behaviour

Members received and discussed a report from the Chair on recent anti-social behaviour. Members agreed to request regular patrols by the local police and British Transport Police. Members also agreed to undertake a site visit to the riverbank area where some people are gathering and to assess the impact on nearby housing. Members also noted the need to provide some support for young people, to be considered further by the Youth Engagement Working Group. Cllr HO Jones agreed to draft a webpage to provide information and contact details for responding to anti-social behaviour and will share it with Members before it is published.

70 Transport for Wales work in Radyr & Morganstown

Members received a report from the Chair on Transport for Wales activities in Radyr & Morganstown, covering the construction compounds, the traffic management plan, the Mound Field clubhouse, improvements to the lane and parking at the Mound Field and community benefits. Ideas from Members about community benefits have been invited. Members agreed that Morganstown residents should also be consulted about community benefits.

71 County Councillor’s Report

The County Councillor reported on the following matters:

- The implementation of the HGV gateway scheme at Morganstown in July.
- Transport for Wales works in Morganstown, in particular regarding safety, legacy benefits and environmental impact.

The County Councillor noted that he had received comments from residents regarding a pre-application consultation on a 5G phone mast on Llantrisant Road and on a planning application for a traction power system at Radyr Station.

72 Station Road

Members received a paper from the Chair on improving the Station Road area. Members agreed that a further meeting would be requested with Cardiff Council (Highways) to discuss improvements that might be possible. Cllrs HO Jones and R McKerlich will attend the meeting. Members agreed to consult further with the community on ideas for the Station Road area in September using the RMCC stall at the R&M Festival Fete.

73 Any other business

(i) Environment Committee will be looking for a local landscaper to help with ideas for Windsor Gardens. A notice will be put on the RMCC website and in the Radyr Chain.

(ii) The Clerk reported that Cardiff Corinthians FC had contacted RMCC with regard to the grant of £2,000 awarded by the Council at the meeting on 17 September 2020. The club has raised all the funding required to install shutters on the stand and is now placing an order. Members agreed that the conditions set for the grant have been met and, subject to receiving written confirmation from the club, approved the payment of the grant.

Signed

Date