



Radyr & Morganstown Community Council Cynghor Cymuned Radur a Threforgan

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held
on Thursday 16 July 2020 at 7:00pm.**

**This meeting was held remotely via Zoom in accordance with the Local Authorities
(Coronavirus)(Meetings)(Wales) Regulations 2020**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Julia Charles, Cllr Allan Cook, Cllr Tyrone Davies, Cllr Helen Lloyd Jones, Cllr Clive Morgan, Cllr Rod McKerlich, Cllr Vina Patel, Cllr David Suthers, Cllr Myles Vatsaloo, Cllr Ralph Vaughan, Cllr Kieran Webster.

Clerks: Lynne Thomas (Clerk), Julie Hopkins (Assistant Clerk)

21 Apologies for absence

None received

22 Declarations of Interest:

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllr H Lloyd Jones declared an interest in Minute No.25(iv) as the Chair of the Penrhys Pilgrimage Project. Cllr Lloyd Jones introduced the item and then left the meeting while Council reached a decision.

Cllr A Cook declared an interest in Minute No.25(iv) as a Trustee of the Penrhys Pilgrimage Project and left the meeting while Council reached a decision.

Cllr R McKerlich declared an interest in Minute No.27 as a member of Radyr Golf Club.

Cllr R Vaughan declared an interest in Minute No.27 as a member of Radyr Golf Club.

Cllr HO Jones declared an interest in Minute No.27 as a social member of Radyr Golf Club.

Cllr A Cook declared an interest in Minute No.27 as a social member of Radyr Golf Club.

Cllr C Morgan declared an interest in Minute No.27 as a social member of Radyr Golf Club.

22 Minutes of the Ordinary Full Council Meeting held on 25 June 2020

The Minutes of the Ordinary Full Council Meeting held on 25 June 2020 were received and approved by Council.

Minute No. 15(iii): Cllr H Lloyd Jones clarified that public footpaths are the responsibility of Cardiff Council.

24 Matters arising

Minute No. 12: The Chair noted that a letter to Mark Drakeford regarding mobile phone signal quality has been sent.

Minute No.13: The Chair reported that the Annual Return 2019/20 has been submitted.

Minute No.16(v): The Chair reported that the closure of the Nat West account was in progress and that a gift of thanks had been sent to the former OCR Treasurer.

Minute No.17(ii): The Chair reported that letters regarding overdue invoices for OCR bookings were being prepared by the Clerks.

25 Finance

(i) Members received and approved the R&MCC accounts and bank reconciliation as at 30 June 2020.

(ii) Members noted the following bank statements received:

- Unity Trust Acc. *****326 Statement No. 83 and 84
- Unity Trust Acc. *****339 Statement No. 70
- Unity Trust Acc. *****011 Statement No. 7

(iii) Members received and approved the RMCC Payment Schedule for June 2020.

(iv) Members received a report from the Penrhys Pilgrimage Project on the content of information boards, including bilingual translation, and the proposed locations at Windsor Road/Drovers Way and Pant Tawel Lane. RMCC previously agreed to provide grant funding of up to a maximum of £3,000 subject to receiving details of the content of the boards and way-markers and where they will be situated prior to monies being spent (Minute No.138(ii)2 on 15 November 2018).

RESOLVED: Council approved the content of the information boards and the locations and agreed that remaining grant funding could be released to fund the two information boards.

26 Environment

(i) Members received and approved the Minutes of the Environment Committee Meeting held on 2 July 2020

(ii) Members received a report on quotes received for the construction of the retaining wall in Pentwyn Park.

RESOLVED: Council agreed to award the contract to Quote 2 at a cost of £13,900 plus VAT, to include the construction of the retaining wall and the installation of feather-edge fencing on the top of the wall.

(iii) Members received a draft response from Environment Committee to improvements to Footpaths 48 (Radyr Woods), 47 and 50 proposed by the Public Rights of Way Officer at Cardiff Council. Members agreed that the response should be submitted to Cardiff Council.

(iv) Cllr V Patel reported a damaged step in Radyr Woods. Members agreed that the Clerk should take immediate action to repair the step.

(v) Cllr R Vaughan reported that a bench at Ffordd Las was overhung by branches and that the Handyman will be asked to prune the branches back.

27 Planning

Members received and noted the RMCC response submitted to Cardiff Council on the proposed diversion of Footpath 38.

The Public Rights of Way Officer has responded that RMCC's request to divert the footpath within Radyr Golf Club could not be considered as the application for the diversion relates only to the section of footpath within the developer's ownership.

Members noted the safety issues for walkers using Footpath 38 across the golf course and the alternative route that the golf club will be providing. This matter was deferred to the next meeting of Environment Committee.

28 Old Church Rooms

(i) Members received a report from the Interim Hall Management Board on quotes received for the cleaning contract at the Old Church Rooms. Members noted the need to review the charges for room bookings in light of increased costs for cleaning.

RESOLVED: Council agreed to award the cleaning contract to Quote 2, subject to appropriate contractual arrangements.

(ii) Members received a report from the Clerk on urgent repairs need to the OCR roof.

RESOLVED: Council agreed to commission urgent repairs to the lead flashings on the chimney and bell tower at a cost of £1,400 plus VAT. Members agreed that a full survey of the OCR roof should be carried out by a chartered surveyor once the urgent repairs are completed.

29 RMCC Website – Website Accessibility Regulations

(i) Members received a report and recommendations from the Clerk on regulations setting out accessibility requirements for public sector websites. Cllr HO Jones reported that he had received an offer of assistance from a local resident with website design experience. Members agreed to refer the matter back to Publicity Group for further discussion.

(ii) Members agreed to renew the RMCC subscription to SmartSurvey at £270 plus VAT.

30 Christmas Events Working Group

Cllr J Charles reported on proposals being developed by the Christmas Events Working Group. A paper will be submitted at the September Full Council Meeting.

Members agreed that the RMCC Christmas Meal would be held at Radyr Golf Club on 18 December 2020, subject to COVID-19 measures in place at the time.

31 Youth Engagement

Cllr R Mckerlich reported on recent anti-social behaviour by some young people at the Sidings, the train station and Radyr Cricket Club. A meeting has been held with police officers and transport police to discuss police presence and other possible responses. One response could be to provide an alternative venue for young people to meet and this idea is now being developed by RMCC Members, including the identification of suitable land and discussion with the landowner. Young people will be consulted on what they would like to have.

Cllr HO Jones reported that he has drafted an article for the RMCC website on the issue of anti-social behaviour and reporting nuisance. Members noted that this article should emphasise that this behaviour is by a small minority of young people and that our young people are greatly valued by RMCC.

32 Any Other Business

In preparation for the re-opening of the Old Church Rooms, Members agreed that a professional legionella risk assessment should be carried out given that water systems had been unused for several months.

Signed

Date