



## **Radyr & Morganstown Community Council Cynghor Cymuned Radur a Threforgan**

**Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held  
on Thursday 18 February 2021 at 7:00pm.**

**This meeting was held remotely via Zoom in accordance with the Local Authorities  
(Coronavirus)(Meetings)(Wales) Regulations 2020**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Allan Cook, Cllr Tyrone Davies, Cllr Helen Lloyd Jones, Cllr Rod McKerlich, Cllr C Morgan, Cllr Vina Patel, Cllr David Suthers, Cllr Myles Vatsaloo, Cllr Ralph Vaughan, Cllr Kieran Webster

Clerk: Lynne Thomas

### **133 Apologies for absence**

Cllr Julia Charles

### **134 Declarations of Interest:**

*Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.*

Cllr A Cook declared an interest in Minute No.140 as a member of the Radyr & Morganstown Association Executive Committee.

Cllr HO Jones declared an interest in Minute No.140 as a member of the Radyr & Morganstown Association.

Cllr H Lloyd Jones declared an interest in Minute No.140 as a member of the Radyr & Morganstown Association.

Cllr C Morgan declared an interest in Minute No.140 as a member of the Radyr & Morganstown Association.

Cllr R Vaughan declared an interest in Minute No.140 as a member of the Radyr & Morganstown Association.

### **135 Meeting adjourned: Members of the public invited to speak**

No members of the public were present.

### **136 Minutes of the Ordinary Meeting of Full Council held on 21 January 2021**

The Minutes of the Ordinary Meeting of Full Council held on 21 January 2021 were received and approved by Council.

### **137 Matters Arising from the Minutes of Full Council on 21 January 2021**

(i) Minute No. 118(i): The Chair reported that Royal Mail will close the North West Cardiff Office at Gwaelod y Garth. Royal Mail had suggested that new procedures should ease delivery of missed parcels.

(ii) Minute No. 118(ii): The Chair reported that no date has yet been set for the meeting with the Radyr & Morganstown Association. Suggestions for the agenda have been sent to the RMA Executive Committee.

(ii) Minute No. 121(i): The Clerk reported that the stated gas and electricity supply contracts at the Old Church Rooms had not been implemented as prices had substantially changed from the quotes. New quotes had been obtained and the lowest cost options had been approved by the Chair of Council and Chair of Finance Committee:

- Gas supply: EDF Energy - 2-year contract at an estimated annual cost of £1,543.10
- Electricity supply: SSE - 2 year contract at an estimated annual cost of £1,402.09

### **138 Finance**

(i) Members received and approved the RMCC accounts and bank reconciliation at 31 January 2021.

(ii) Members noted the following bank statements received, confirmed by Cllr C Morgan, Chair of Finance Committee:

Unity Trust Acc. \*\*\*\*\*326 Statement No. 92

Unity Trust Acc. \*\*\*\*\*339 Statement No. 77

Unity Trust Acc. \*\*\*\*\*011 Statement No. 14

(iii) Members received and approved the RMCC Payment Schedules for January 2021.

(iv) Cllr C Morgan confirmed that the Precept request for 2021/22 had been submitted and acknowledged by Cardiff Council.

### **139 Audit 2020/21**

**RESOLVED:** Council resolved to reappoint BPU as Internal Auditors for year ending 31 March 2021.

**RESOLVED:** Council resolved to reappoint Hourihan Ltd to prepare the End of Year Accounts and provide support for Audit 2020/21.

### **140 Grant Application: Radyr & Morganstown Association**

Members received an application from the Radyr & Morganstown Association for funding of £190 towards the running costs of the Radyr & Morganstown Community website, to cover domain registration, hosting costs, back-ups and a contribution towards the RMA's insurance costs.

**RESOLVED:** Council agreed to award a grant of £190 to the Radyr & Morganstown Association to be used for the purposes set out in their application and to request that acknowledgement appear on the website stating that funding for the website is provided by Radyr & Morganstown Community Council on behalf of the community.

### **141 Environment Committee**

(i) The Minutes of the Environment Committee meeting held on 4 February 2021 were received and approved.

(ii) Station Road Hanging Baskets: Members agreed to assume responsibility for the hanging baskets from the Radyr & Morganstown Association at their request. Cllr R McKerlich will confirm with Cardiff Council that RMCC will take on responsibility for the brackets and watering system for the hanging baskets. A risk assessment and safety check of the brackets and watering system will be carried out.

(iii) Ash Die-back: In light of conflicting advice received from two professionals, Members agreed to request a third opinion from a local expert on whether two trees with suspected Ash Die-back in Radyr Woods should be felled. The boundaries of Radyr Woods are to be clarified with Cardiff Council to confirm that both trees are on land managed by RMCC.

(iii) Transport for Wales Metro works - bridge and compounds in Morganstown: The Clerk reported that the Ecological Impact Assessments had been requested from Transport for Wales and that TfW had responded by providing a link to the planning application published on Cardiff Council's planning portal. No other ecological reports have yet been provided by TfW.

(iv) Cllr A Cook reported that the Radyr Parish Music Group would not pursue the proposal to place a memorial plaque on a bench in Windsor Gardens and were considering putting a plaque at the Scout Hut instead.

(v) Cllr D Suthers reported that tree and vegetation maintenance work had been carried out on the verge at Dan y Bryn Close.

## **142 Planning Committee**

(i) The Minutes of the Planning Committee meeting held on 15 February 2021 were received and approved.

(ii) Planning Application 21/00235/MJR - New vehicular and pedestrian bridge over the Radyr-Pontypridd railway line and associated infrastructure and removal of part of a ruined farm building: Cllr HO Jones (Chair of Planning Committee) presented the recommendations from Planning Committee on the proposed response to the application. Following a wide ranging discussion of the application and implications for the site at Morganstown, Members agreed the following response to be submitted:

- That RMCC acknowledge the existing crossing at the railway line needs to close for public safety.
- That RMCC object to the application on the grounds that the scale and specification of the bridge as proposed is excessive given the nature of the site and the existing use of the crossing by pedestrians and a limited number of vehicles.
- That RMCC request further consideration of the alternative option of a small, low cost bridge over the River Taff linking to Iron Bridge Road for the limited number of vehicles that require access to Gelynys Farm and other facilities near the farm, accompanied by a footbridge over the railway line suitable for pedestrians and cyclists.
- That RMCC request restrictions be put in place on the use of the lane from Ty Nant Road as this lane is unsuitable for heavy traffic. In addition, no traffic associated with the Transport for Wales works should be permitted to use the lane, including for TfW staff access, in order to protect the safety of pedestrians and cyclists and the well-being of residents who live along the lane.
- That RMCC request further information on the design of the access road from the Mound Field to the construction site and what will happen to the access road after the works are completed.
- That RMCC request measures be put in place to monitor, protect and restore the ecology of the site both during and after any construction works.

Members agreed that Tongwynlais Community Council be informed of the response submitted by RMCC.

(iii) LDP Consultation: Cllr HO Jones (Chair of Planning Committee) reported conversations with two volunteer planners that have offered assistance with the LDP consultation process. One volunteer wishes to do so on a confidential basis. Members noted the risks of confidential advice and managing potential conflicts of interest and agreed to continue working with the two volunteers bearing these risks in mind and the caution needed in managing any conflicts that may arise.

**143 Appointment of RMCC Trustee for Radyr & Morganstown Good Neighbours**

(i) Members considered whether the Trustee to be nominated by RMCC should be a Council Member or whether a nomination from the wider community should be considered. Members agreed that the Trustee should be a Council Member, drawing on the relevant skills offered by Council Members and the duties that Council Members have in managing public money.

(ii) Nominations for two Members were received and both Members left the Zoom meeting for the discussion and vote.

**RESOLVED:** Council resolved by a majority vote to nominate Cllr Vina Patel for the appointment of RMCC Trustee to Radyr & Morganstown Good Neighbours.

**144 Old Church Rooms**

Members received an update from Cllr A Cook, Chair of the OCR Management Board:

- A second hall user will be returning to the OCR following the lifting of COVID restrictions for primary schools.
- There are major problems with leaks from the roof and a surveyor has been commissioned to undertake a full roof survey.
- Letters will be sent to all regular hall users informing them of the new charges to be introduced from September 2021. There will no longer be any differentiation between different categories of hall users.
- A security issue has been identified at the main entrance and will be acted on quickly.

**145 Christmas Events Working Group**

Members received an update from Cllr H Lloyd Jones, Chair of the Christmas Events Working Group. Plan A and Plan B for Christmas 2021 will be developed to depend on whether COVID-19 restrictions remain in place in December 2021.

**146 Public Sector Ombudsman for Wales Consultation on Draft Code of Conduct Guidance**

Members noted the PSOW consultation on the Draft Code of Conduct Guidance.

**147 Station Road**

Members received a report from the Chair of Council on the Station Road area and the results of a survey of residents living in the immediate area by RMCC in February 2020. Members agreed to request a Zoom meeting with Cardiff Council to explore how best to work together to further improve road safety in Radyr & Morganstown.

**148 Any Other Business**

Members noted correspondence from the Chair of the Independent Remuneration Panel for Wales regarding a review of the remuneration framework for Community and Town Councils.

Signed .....

Date .....