



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of an ORDINARY COUNCIL MEETING held on 20<sup>th</sup> January 2022 at 7:00pm**

**This meeting was held remotely via Zoom**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Vina Patel, Cllr Allan Cook, Cllr Clive Morgan, Cllr David Suthers, Cllr Ralph Vaughan, Cllr Rod McKerlich, Cllr Tyrone Davies, Cllr Michelle Lenton-Johnson (joined late)

Interim Clerk: Nadine Dunseath

Assistant Clerk: Julie Hopkins

Also Present: Members of the Public – Freddie Bennett (Trainee Journalist Cardiff University)

Chair welcomed everyone to the meeting and introduced Freddie Bennett a student at Cardiff University who is a trainee journalist with The Cardiffian.

### **178 Apologies for absence**

Cllr Julia Charles, Cllr Michelle Lenton-Johnson (for joining late)

### **179 Declarations of Interest**

None

### **180 Meeting adjourned: Members of the public invited to speak**

Member of the public confirmed they were there to observe only.

### **181 Chairman's Announcements/Report**

- The Chair reported that he would be attending a meeting on February 3<sup>rd</sup> with Cardiff Council Planning to discuss the phase 2 consultation of the Local Development Plan (LDP).
- The Chair advised Councillors to be aware and bear in mind the upcoming elections in May.
- Cllr Ralph Vaughan reported he had nominated the Chair to take part in the Radyr & Morganstown Local Development Group and this had been approved.

### **182 Minutes of the Ordinary Meeting of Council held on 18 November 2021**

The minutes were received and approved. Cllr Allan Cook proposed, Chair Huw Jones seconded.

### **183 Matters arising from the Minutes of Council Meeting on 18 November 2021**

- Chair reported that nothing had yet been advertised regarding the Gelynis Farm Public Rights of Way
- Chair thanked Cllr Julia Charles for her work on the Christmas events and thanked Assistant Clerk Julie Hopkins for her work arranging the contractors.
- Chair asked Cllr Vina Patel for an update on the Good Neighbours Scheme, who reported that an appointment had been made and a work plan had been drawn up where the 1<sup>st</sup>

phase would be community engagement. Cllr Patel confirmed she would arrange the drawing down of the grant funding.

- Chair reported that Cardiff Council planning had granted the application at Slice, but a condition had been applied to cease trading earlier than they had hoped. The applicant is appealing this condition. Cllr Rod McKerlich proposed that the Community Council supported the applicant's appeal. Council members agreed they were happy to support.
- Chair advised that the Cardiff Council Active Travel Plan would publish more detailed proposals in due course.
- Cllr Allan Cook reported that the spotlight purchased with Heritage lottery funds had been transferred to Christ Church.
- Cllr Allan Cook reported that he and Cllr Vina Patel had attended a meeting regarding Taffs Well Quarry and confirmed the quarry's application was to resolve problems near the old iron workings to improve health and safety.

#### **184 To receive an update from the OCR Management Committee on architect's proposals and quotations**

Cllr Allan Cook confirmed permission had been granted to use a cherry picker to check the bell-tower and this has been arranged for the February half term. Assistant Clerk Julie Hopkins confirmed that a report of the findings would be provided. She reported that no complaints regarding the leak had been received recently.

(i) Cllr Tyrone Davies provided an update on building proposals at the OCR. He, Chair Huw Jones, and Assistant Clerk Julie Hopkins had met with 3 architects. Suggested improvements include: -

- Convert the internal store to an additional meeting room;
- Reposition the internal storeroom to make it more secure;
- Making the green area to the left of the building more attractive as a play area;
- Creating a small wall between the green area and the car park for H&S;
- Building an additional external storeroom with an electrical supply;
- Make the building front, facing Heol Isaf, more attractive;
- Installing a lift.

Cllr Tyrone Davies proposed that the 3 bids received from architects were considered at the next OCR Management Committee meeting with the view to making recommendations to Full Council. All approved this proposal.

#### **185 Finance**

(i) To receive and approve the RMCC bank statements:

- Unity Trust Acc, \*\*\*\*\*326 Statement No.104
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 87
- Unity Trust Acc. \*\*\*\*\*011 Statement No. 24

Cllr Allan Cook proposed to approve the bank statements, Cllr Tyrone Davies seconded. The bank statements were approved.

(ii) To receive and approve the payment schedule for November and December 2021.

Chair Huw Jones proposed to approve the payment schedules, Cllr Rod McKerlich seconded. The payment schedules were approved.

(iii) To receive and approve the management accounts for November and December 2021. Chair noted that the effects and impacts of covid had resulted in a general underspend, but the Community Council had some exciting projects in mind which could see a considerable spend.

Cllr Michelle Lenton-Johnson joined the meeting at 7.27pm.

Cllr Rod McKerlich suggested the surplus funds could be used to top up earmarked reserves to ensure they were adequate, or that the Public Works Loan could be paid off.

Cllr Vina Patel asked if the Community Council had a reserves policy. Cllr Tyrone Davies advised it was good practice to look at the reserves and suggested this was done by the Finance Committee who could consider any actions.

Chair Huw Jones proposed to approve the Management accounts, Cllr Ralph Vaughan seconded. The Management Accounts were approved.

### **186 Finance Committee**

Chair of the Finance Committee Cllr Clive Morgan handed over to Cllr Tyrone Davies who had chaired the last Finance Committee meeting on his behalf.

(i) To receive and if approved to confirm the Minutes of the Finance Committee held on 6<sup>th</sup> January

Chair Huw Jones proposed, Cllr Vina Patel seconded. The minutes were approved.

(ii) To receive and approve grant applications

a. Application from RMA for grant towards Festival 2022. Finance Committee agreed to recommend part-funding for approval by Full Council.

Cllr Tyrone Davies informed the Full Council on the Finance Committee recommendations to support funding the following: -

£250 for the school fun run;

£1300 for the concert in the park;

£1000 for programmes if no other funding was available;

Not to support funding of £700 for the festival website.

Chair Huw Jones requested that a condition of the funding was that a banner was placed in the park for the concert acknowledging the Community Council contribution with similar recognition for the fun run.

Cllr Tyrone Davies advised that this was the largest sum of money donated to the RMA for the festival. To show support for the festival website he suggested the Community Council could assist with sharing cost effective ideas.

Cllr Allan Cook proposed that if the RMA cannot raise the money from alternative funding they could come back to the Community Council, Cllr David Suthers seconded. Council agreed the above.

b. Application from RMA for grant towards running costs for web team. Finance Committee agreed to recommend funding for approval by Full Council.

Cllr Tyrone Davies informed the Full Council the Finance Committee recommended to support funding the application with £232.

All agreed to approve this donation.

(iii) **Draft RMCC Budget 2022/23**

To receive and approve the draft budget 2022/23. Finance Committee agreed to recommend the Draft Budget and Precept for 2022/23 for approval by Full Council.

Cllr Tyrone Davies informed the Full Council the Finance Committee recommended to charge households the same amount as this current financial year. By taking into consideration the additional houses that had been built this year, there would be an increase to the Precept received which could be placed into an earmarked reserve towards building works at the OCR. Cllr Tyrone Davies proposed to approve the budget, Cllr Allan Cook seconded. The budget was approved.

**(iv) To Confirm and approve the Precept request 2022/23**  
**A COUNCIL RESOLUTION IS REQUIRED TO SET THE PRECEPT**

Precept Notice: Notice to be completed at the meeting confirming the agreed level of precept and to be signed by the presiding Chairman, two Members and countersigned by the Clerk. Cllr Tyrone Davies proposed to keep the household rate the same as the current year, Cllr Allan Cook seconded.

**Council resolved to set the 2022/23 Precept at £130,921**

Due to the meeting being held virtually, it was noted that the precept notice would be completed at a later date to be submitted to Cardiff Council by 31<sup>st</sup> January.

(v) To confirm amendment to Financial Regulations (Interim Clerk to update). Finance Committee agreed to recommend for approval by Full Council.

a. Item 4.1 spending authorisations – to replace wording “approval” with “in conjunction”. Interim Clerk Nadine Dunseath advised that the wording “approval” was not appropriate and suggested it was amended to “in conjunction with” to be in line with the Model Financial Regulations.

Cllr Tyrone Davies proposed to accept the wording change, Cllr Allan Cook seconded. All approved.

b. Item 11.1.g tenders & quotations – to amend the lower limit for quotations from £3000 to £5000.

Interim Clerk Nadine Dunseath reported she has sought advice from One Voice Wales on contract limits who advised that these limits should be routinely reviewed and could be set by the Council.

Cllr Tyrone Davies proposed to accept the amendment, Cllr Allan Cook seconded. All approved.

(vi) Independent Remuneration Panel for Wales Draft Annual Report.

- Chair Huw Jones to request volunteers to look at the report in detail

Cllr Tyrone Davies provided some background on the new draft proposals and commented that he and Cllr Vina Patel felt uncomfortable making recommendations and requested this was considered by a wider group. He advised that the final document is about to be issued by the IRPW in February.

Chair Huw Jones proposed that once the final document had been published, he and the Clerk prepare a paper for the Finance Committee with recommendations for the Full Council to consider. All agreed.

**187 Environment**

(i) To receive an update on environment work from the Chair of the Environment Committee.

Cllr Ralph Vaughan provided a report on the following:

- Fallen trees have been removed where they were fallen onto pathways
- Grass areas have been cut.
- The bridge has been repaired and completed
- Streams have been cleared

- A rota has been set up for litter picking
- At Windsor Gardens the ivy on the wall is being dealt with.
- At Pentwyn Park there has been no progress on the wall, but the materials have been purchased for the fence around the proposed compound at Radyr Woods
- The next Environment Committee meeting is February 3<sup>rd</sup>.

### **188 Planning**

(i) To receive an update on Planning matters from the Chair of the Planning Committee  
Chair reported that applications were being received relating to drainage at the Plasdwr development.

Chair reported that there will be a meeting on February 3<sup>rd</sup> with Cardiff Council Planning to discuss the LDP which will provide an opportunity to hear if the Community Council response to phase 1 has been considered by them.

(ii) To receive and consider paper from Chair on LDP phase 2

Chair had previously circulated a paper with proposals regarding the appointment of a town planner to assist the Community Council with the LDP phase 2 consultation. Chair confirmed that his paper provided points for and against the appointment to be considered.

Cllr Vina Patel reported that she had consulted with residents and proposed the Community Council use the skills within the Community.

Cllr David Suthers reported that the North West Cardiff Group remained keen to ensure representation from the Community Council.

(iii) To consider and agree suspension of Standing Orders in relation to financial regulations 11.1.g tenders and quotations. **A COUNCIL RESOLUTION IS REQUIRED.**

**Council resolved NOT to suspend standing orders**

(iv) To consider and approve appointment of planner

Cllr Vina Patel proposed to use the skills within the Radyr & Morganstown Local Development Group. Cllr Tyrone Davies seconded. All agreed.

Cllr Allan Cook suggested the Community Council met with the R&M Local Development Group but hold the town planner in mind. All agreed.

**Council resolved NOT to appoint the planner at this time**

### **189 Civic Reception 2022**

(i) To consider the Civic Reception 2022

All agreed to hold the Civic Reception on 1<sup>st</sup> May which is the first Sunday of the festival. There will be a service in Christchurch and a reception at the OCR after.

Cllr Tyrone Davies proposed to place an information board within the OCR to show the proposed building developments. All agreed.

### **190 County Councillor's Report**

Cllr Rod McKerlich reported that a house in Radyr proposed for a building planning application in 2009 had finally been refused by Cardiff Council and that the story had made the Welsh news.

Cllr Allan Cook asked if there had been any feedback on the 7.5 tonne weight restriction cameras installed in the village. Cllr Rod McKerlich reported that there had been no complaints recently of HGVs travelling on Heol Isaf so feels the cameras have succeeded. He reported that the cameras were a prototype and the first in the UK to be used.

### **191 Community Councillor Reports**

No reports were provided

### **192 Any other business/correspondence**

Strictly with prior consultation with the Chair.

Cllr Michelle Lenton-Johnson asked if the Community Council should consider holding an event to mark the Queen's Platinum Jubilee.

All agreed for Cllr David Suthers and Cllr Michelle Lenton-Johnson to produce ideas for the February Full Council meeting.

Chair Huw Jones reported that there were confidential items that were to be discussed and called for the exclusion of press and public.

**Council resolved to request public left the meeting.**

Chair Huw Jones thanked Freddie Bennett for attending the meeting.

Member of the public left the meeting.

### **193 Staffing Matters**

\*Confidential minute\*

### **194 Confidential Minutes of the Council Meeting on 18 November 2021**

\*Confidential minute\*

### **195 Consideration of Council Procedures**

\*Confidential minute\*

### **196 Date of Next Meeting**

Thursday 3 February 2022 at 7:00pm: Environment Committee

Thursday 17 February 2022 at 7:00pm: Full Council

Chair thanked everyone for attending the meeting and asked if the Clerks and Cllr Tyrone Davies could explore options for holding a hybrid meeting in the future.

The meeting closed at 8.50pm