



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of an ORDINARY COUNCIL MEETING held on 17<sup>th</sup> February 2022 at 7:00pm**

**This meeting was held remotely via Zoom**

Present: Cllr Huw Onllwyn Jones (Chair), Cllr Vina Patel, Cllr Allan Cook, Cllr David Suthers, Cllr Ralph Vaughan, Cllr Rod Mckerlich, Cllr Tyrone Davies, Cllr Julia Charles

Davina Fiore (Cardiff Council Monitoring Officer)  
Arthur Hallett (Standards & Ethics Committee)  
Stuart Thomas (Standards & Ethics Committee)

Interim Clerk: Nadine Dunseath  
Assistant Clerk: Julie Hopkins

Also Present: Members of the Public – David Silver (Chair RMA)

Chair Huw Onllwyn Jones welcomed everyone to the meeting and introduced David Silver as Chair to the Radyr & Morganstown Association, Davina Fiore Cardiff Council Monitoring Officer and Arthur Hallett and Stuart Thomas, Representatives from the Standard & Ethics Committee.

Chair Huw Onllwyn Jones reported he had received a resignation from Cllr Myles Vatsaloo who wished to stand down from his role on the Community Council. Council agreed a letter should be sent to thank Cllr Vatsaloo for his contributions to the Community Council.

### **197 Apologies for absence**

Cllr Clive Morgan, Cllr Allan Cook (who left briefly to attend another meeting)

### **198 Declarations of Interest**

None

### **199 Meeting adjourned: Members of the public invited to speak**

Chair Huw Onllwyn Jones formally welcomed the Monitoring Officer and members of the Standards & Ethics Committee to the meeting, who confirmed they were attending to observe only.

Chair welcomed David Silver and invited him to speak.

David Silver provided information on the village festival, although some events had been cancelled, 28 events were planned this year. Where possible they had included all areas of Radyr and Morganstown. David Silver thanked the Community Council for approving funding towards the festival grant application, and confirmed that Plasdwr had also contributed, but unfortunately Redrow Homes would not be sponsoring this year. The RMA had submitted a new application for £700 funding which was not for development of a website, but to cover the shortfall in sponsorship.

David Silver reported that he had discussed events for the Queen's Platinum Jubilee celebrations with Cllr Allan Cook and suggested that a joint event could be arranged with the

RMA and RMCC. He confirmed that the RMA were happy to run a bar and that he had spoken with representatives of Radyr Comprehensive School about placing a beacon there. He suggested temporary toilets should be arranged for an event in the evening on Thursday June 2<sup>nd</sup> and requested that a group was formed to plan.

David Silver criticised the Community Council over organising events for Christmas, particularly switching on the Christmas lights. He complained regarding lack of communication and that the Community Council hold meetings without involving the RMA.

Chair Huw Onllwyn Jones thanked David Silver for his comments and congratulated him on organising this year's festival. He confirmed an item was on the agenda regarding the amended grant application.

CLlr Allan Cook requested that the Community Council makes decisions that evening regarding Jubilee events. Chair Huw Onllwyn Jones confirmed an item was on the agenda.

Chair Huw Onllwyn Jones confirmed an item was on the agenda to discuss Christmas events.

#### **200 Chairman's Announcements/Report**

- Chair reported that the meeting on February 3<sup>rd</sup> with Cardiff Council Planning discussing phase 2 consultation of the Local Development Plan (LDP) was very helpful.
- Chair reported he had written to the Chief Executive of TfW regarding the problems that Radyr Rangers were still encountering with the pitch.

#### **201 Minutes of the Ordinary Meeting of Council held on 20 January 2022**

The minutes were received and approved. CLlr Rod McKerlich proposed, CLlr Ralph Vaughan seconded.

#### **202 Matters arising from the Minutes of Council Meeting on 20 January 2022**

- Chair advised that he had been informed the bank account for the Good Neighbour's Scheme was in place and that work was in hand to transfer the grant of £10,000. He asked CLlr Vina Patel for a work programme for the scheme as it would be useful for the Council to have the information. CLlr Vina Patel agreed that she would ask the trustees to provide a work programme. She confirmed that a coordinator had started with the first phase being community engagement. She agreed to report more at the next month's full council meeting.

CLlr Rod McKerlich asked if the transfer of £10,000 had been approved. CLlr Vina Patel confirmed it had been approved and that the bank account was opened at the end of November 2021.

CLlr Rod McKerlich asked the Interim Clerk if the transfer needed approving at this meeting. The Interim Clerk confirmed that whilst the transfer was minuted as approved in principal last July, the transfer required approving if it was to be made in February.

CLlr David Suthers proposed to transfer the £10,000 fund in February, CLlr Allan Cook seconded.

Council resolved to transfer £10,000 to the Good Neighbours Scheme in February 2022.

- Chair reported that he had spoken with the owner of Slice, to advise that the Community Council would support them in an appeal to their planning decision.

- Chair advised that the cherry picker had been ordered for the inspection of the bell tower and once complete a written report would be provided to the OCR board.
- Chair reported that the Precept request had been submitted to Cardiff Council and thanked the Interim Clerk and Assistant Clerk for their help with this.
- Chair reported that an invitation to the Civic Reception had been sent to the Lord Mayor and completed forms had been submitted to Cardiff Council. Work to obtain quotes would commence in March.

### **203 Community Councillor Elections**

To receive information from Electoral Services. Interim Clerk to provide update.

Interim Clerk confirmed that information had been provided to all members ahead of the meeting which had been sent from Cardiff Council Electoral Services. Interim Clerk advised that further information was expected from the Electoral Services Team which would be circulated.

### **204 To receive recommendations from the OCR Management Committee on architect's proposals and quotations**

Cllr Tyrone Davies provided the background on project proposals at the OCR and proposed allocating reserves from the 2022-23 Precept as the OCR was RMCCs biggest asset. Quotations had been received from 3 architects. Information was provided by Cllr Tyrone Davies.

Cllr Rod McKerlich proposed that quotations for an architect's work could be obtained, and a modest sum spent on obtaining plans, but not to commit any large expenses to the new Council appointed in May. All agreed.

Cllr Rod McKerlich supported Cllr Tyrone Davies' proposal that funding from the 2022-23 Precept could be earmarked to OCR projects and suggested making it clear to Auditor's that RMCC could face considerable liabilities if the OCR required repairs and maintenance.

Cllr Huw Onllwyn Jones proposed that the OCR Management Board consider the quotations received and to recommend an appointment of an architect to the Full Council at the March meeting. All agreed.

### **205 Finance**

(i) To receive and approve the RMCC bank statements:

- Unity Trust Acc, \*\*\*\*\*326 Statement No.106
- Unity Trust Acc. \*\*\*\*\*339 Statement No. 89
- Unity Trust Acc. \*\*\*\*\*011 Statement No. 26

Cllr Rod McKerlich proposed to approve the bank statements, Cllr Julia Charles seconded. The bank statements were approved.

(ii) To receive and approve the payment schedule for January 2022.

Cllr David Suthers proposed to approve the payment schedule, Cllr Julia Charles seconded. The payment schedule was approved.

(iii) To receive and approve the management accounts for January 2022.

Chair noted again the effects and impacts of covid had resulted in a general underspend, but the Community Council had some exciting projects in mind.

Chair Huw Onllwyn Jones proposed to approve the management accounts, Cllr Rod McKerlich seconded. The Management Accounts for January were approved.

## **206 Finance Committee**

(i) To receive and approve grant applications

a. Amended application from RMA for grant towards Festival 2022.

Cllr Tyrone Davies proposed to support the funding of £700. Cllr Ralph Vaughan seconded.

All agreed to provide £700 to the RMA.

b. Application from Radyr Cricket Club for purchase of shirts.

Cllr Rod McKerlich proposed to support the funding of £2000. Cllr Tyrone Davies seconded.

All agreed to approve this donation on the request that the shirts remain the property of Radyr Cricket Club and that acknowledgement was given to RMCC such as a logo on the shirts or signage at the Club.

All agreed to provide £2000 to the Radyr Cricket Club.

## **207 Environment Committee**

(i) To receive and, if approved, confirm the Minutes of the Environment Committee meeting on 3<sup>rd</sup> February.

The Minutes were received, and no comments or observations made.

(i) To receive an update on environment work from the Chair of the Environment Committee.

Cllr Ralph Vaughan provided a report on the following:

- Pentwyn Park fence needs repair and Cllr Ralph Vaughan proposed to replace with a wall. The cost is likely to be at a level where 3 quotations are required. Council agreed for Assistant Clerk to seek 3 quotations.
- Cllr Ralph Vaughan commented that the Primary School children had done a fantastic job in planting snowdrops and proposed that more snowdrops could be purchased by RMCC to enable them to plant more.

All agreed to purchase 1000 bulbs at a cost of £100.

- Cllr Ralph Vaughan proposed that RMCC continued their support with the installation of hanging baskets in the village at a cost of £435 for 15 baskets, with the additional cost of £235 to check brackets.

All agreed to costs for hanging basket installation.

## **208 Planning**

(i) To receive an update on the LDP consultation by Cllr Huw Onllwyn Jones

Chair Huw Onllwyn Jones reported he had attended a good meeting with Cardiff Council Planning and that he had circulated to members a paper that included RMCC responses to Cardiff Council commending the Radyr & Morganstown Local Development Group's response and providing additional comments.

Cllr David Suthers proposed to support the Radyr & Morganstown Local Development Group with funding for costs of stationery. Cllr Ralph Vaughan advised that the group had applied for financial support elsewhere. Cllr Vina Patel reported that she had offered to draft a constitution for the group if they wished, to enable them to apply for funding.

Cllr Ralph Vaughan commented that the LDP response paper was an exemplary document and proposed it was sent.

All agreed to send response to Cardiff Council.

## **209 Queen's Platinum Jubilee Celebrations**

(i) To receive suggested celebration ideas from Cllr David Suthers

Members had received a list of suggestions from Cllr David Suthers for consideration.

(ii) To receive suggested celebration ideas from Cllr Allan Cook

Members had received suggestions from Cllr Allan Cook.

Cllr Allan Cook had left the meeting at 8pm but rejoined at 8.25pm during this item.

Monitoring Officer Davina Fiore left the meeting at 8.25pm and thanked the Community Council for welcoming her to an interesting and well-run meeting.

Cllr Rod McKerlich proposed a fund of £5000 could be allocated to the events. Cllr David Suthers proposed the fund should be £10,000.

A vote was taken with 4 members supporting the £10,000 proposed fund, 2 members supporting the £5000 proposed fund and 2 members abstaining.

Council resolved to allocate £10,000 to events for the Jubilee celebrations.

Cllr David Suthers proposed to establish a committee to include members from the Community Council and to invite members from the RMA, the schools, the WI and the Good Neighbour's Scheme.

All agreed for Chair Huw Onllwyn Jones, Cllr Vina Patel and Cllr Allan Cook to be members of the committee with Chair Huw Onllwyn Jones Chairing the Committee if necessary.

Cllr Julia Charles proposed that due to the time element in organising events the Jubilee Committee did not need to ask the Full Council for permission for spending as £10,000 had been allocated.

All agreed for spending permission to be granted to the Jubilee Committee.

(iii) To receive information on funding sources from Interim Clerk.

Interim Clerk had previously circulated information to members regarding National Lottery Community Fund who had allocated funding specifically for Jubilee events.

Cllr Allan Cook requested the Interim Clerk seek further information.

## **210 Christmas 2022**

(i) To receive an update from Cllr Huw Onllwyn Jones and Cllr Julia Charles.

Chair Huw Onllwyn Jones had previously circulated a paper and tender specification to members. He advised that some members had left the Christmas Working Group and asked the Community Council if they wished to appoint new members or to put the group on hold. All agreed to put the group on hold.

Council resolved to place the Christmas Working Group on hold.

Chair Huw Onllwyn Jones proposed the tender specification be approved with a view that any newly appointed Council from May could reconsider. Some discussion took place over the timing of the Christmas lights being switched on, with Chair Huw Onllwyn Jones confirming the majority of the Christmas Working Group voted in favour of the lights being switched on mid-November after Armistice Day. Cllr Julia Charles confirmed that the specification was written to seek a compromise where the lights could be switched on in mid-November and switched off/on for the RMA festival. Cllr Vina Patel did not agree to the specification regarding the timing of switching on the lights. All other Council members agreed to send the tender specification to contractors.

Council resolved to send the tender specification to contractors and the paper was agreed.

## **211 Publicity Procedure**

To receive a report from Cllr Vina Patel.

Cllr Vina Patel had previously circulated to members a paper regarding the procedure for

publishing articles to the public and stated that the procedure was not being followed whereby the Publicity Group has not approved every article.

Chair Huw Onllwyn Jones confirmed that the publicity procedure permits some articles to be published without prior reference to the Publicity Group. He thanked Cllr Vina Patel for raising some interesting points and proposed that the Publicity Group arrange a meeting to discuss this further. All agreed.

### **212 County Councillor's Report**

Cllr Rod McKerlich commented that he would send a more detailed report soon.

He advised that the change in refuse collections had caused some dissatisfaction by residents, and he had informed them to report any issues with Cardiff Council.

He reported that he had seen some encouraging plans for tree planting.

Regarding the condition of the Radyr Rangers pitch following TfW works at the site, he suggested they could contact Cardiff Council with their concerns.

### **213 Community Councillor Reports**

No reports were provided

### **214 Any other business/correspondence**

Strictly with prior consultation with the Chair.

Cllr Allan Cook reported that the Primary School Children had been given book tokens for the Festival in previous years and proposed that the Community Council support this again this year with £150 for purchase of book tokens. All agreed.

Council resolved to support purchase of book tokens at £150.

Chair Huw Onllwyn Jones reported that there were confidential items that were to be discussed and called for the exclusion of press and public but invited members of the Standards & Ethics Committee to remain in attendance if they wished to.

Council resolved to request public left the meeting.

Chair Huw Onllwyn Jones thanked David Silver for attending the meeting.

Member of the public left the meeting.

### **215 Confidential Minutes of the Ordinary Meeting of Council held on 20 January 2022**

\*Confidential minute\*

### **216 Confidential Item – Staffing Matters**

\*Confidential minute\*

### **217 Date of Next Meeting**

Thursday 3 March 2022 at 7:00pm: Finance Committee

Thursday 17 March 2022 at 7:00pm: Full Council

Chair thanked everyone for attending the meeting. Mr Stuart Thomas, representative of the Standards & Ethics Committee thanked the Council for welcoming him and other representatives to a very enjoyable and interesting meeting.