



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Minutes of a MEETING of FINANCE COMMITTEE held on 6<sup>th</sup> January 2022 at 7:00pm**

**This meeting was held remotely via Zoom**

Present: Cllr Tyrone Davies (Chair), Cllr Huw Onllwyn Jones, Cllr Vina Patel, Cllr Julia Charles, Cllr David Suthers (joined at 7.15pm)

Interim Clerk: Nadine Dunseath

Assistant Clerk: Julie Hopkins

Chair welcomed everyone to the meeting

### **38 Apologies for absence**

Cllr Clive Morgan

### **39 Declarations of Interest**

None

### **40 To note the Minutes of the meeting held on 4 Nov 2021, approved at Full Council on 18 Nov.**

Finance Committee noted the minutes which were approved by Full Council on 18 Nov.

### **41 To receive the payment schedules for November and December 2021**

Members received the payment schedules for November and December 2021 and all approved.

### **42 To review the RMCC Management accounts to 30 November 2021**

Members received the Management accounts to 30 November 2021 and no comments or observations were made.

### **43 To note the bank statements received:**

- Unity Trust Acc. \*\*\*\*\*326 Statement No.104

- Unity Trust Acc. \*\*\*\*\*339 Statement No. 87

- Unity Trust Acc. \*\*\*\*\*011 Statement No. 24

Members noted the bank statements were received and no comments or observations were made.

### **44 To receive an update from the OCR Management Committee on architect's proposals and quotations – Cllr Tyrone Davies**

Cllr Tyrone Davies provided an update to the Finance Committee that the OCR Management Board had agreed a brief incorporating all viewpoints from members of the board and this was provided to 3 architect companies for them to consider possibilities for enhancements to the OCR. All 3 companies had viewed the building and 2 out of 3 had submitted responses so far. Cllr Tyrone Davies informed the committee of the potential proposals and advised that plans and building work could be staggered to spread the cost.

Cllr Huw Jones thanked Cllr Tyrone Davies for leading the project and thanked Assistant Clerk Julie Hopkins for her help especially with attending all the meetings with the architects.

Cllr Tyrone Davies requested an item on the Full Council agenda to inform all members.

#### **45 To consider grant applications received**

##### **(i) Application from RMA for grant towards Festival 2022**

The Finance Committee approved to support the cost of the concert in the park at £1300 and the fun run at £250 but agreed that the costs for the festival website seemed expensive.

Regarding the cost of programmes, Finance Committee agreed to recommend that the RMA seek sponsorship from Plasdwr and Redrow and suggested TfW could also be contacted, but agreed to recommend to pay this amount of £1000 if sponsorship is not obtained.

##### **(ii) Application from RMA for grant towards running costs for web team**

The Finance Committee approved to support this cost for £232 and commented that they have supported the website costs annually.

Cllr Huw Jones proposed to apply a condition to the grant that a link is placed on the front page of the website reporting on news items from RMCC which would help support visitors to the RMCC website. Finance Committee approved this proposal.

#### **46 Consideration of the RMCC Draft Budget 2022/23 and Precept request and prepare any recommendations for Full Council**

Cllr Tyrone Davies proposed that the earmarked reserves for the Youth Provision should equal that of the Good Neighbours Scheme. The Finance Committee agreed in principal to the reserve funds being equal but to leave till later in the financial year.

Interim Clerk Nadine Dunseath presented a document from Cardiff Council showing how changes to the precept affect Council Tax to residents.

The Finance Committee agreed to recommend to Full Council that the cost to the household should not increase and to keep the rate the same as the current financial year with the precept request as £130,921 with any addition sums being allocated to the OCR building works reserve fund.

#### **47 To receive summary report on the Independent Remuneration Panel for Wales Draft Annual Report 2021-22 – Cllr Vina Patel and Cllr Tyrone Davies**

Cllr Tyrone Davies briefed the Finance Committee that the annual report detailed how Councils can reimburse members from May 2022 and commented that the decision should be made by the Full Council. Cllr Huw Jones proposed to raise the item in the Full Council meeting and ask for volunteers to look at the details.

#### **48 To receive report from Chair and Vice-Chair on Review of Good Practice of RMCC Grants Terms & Conditions**

Cllr Huw Jones asked if Cllr Vina Patel could take the lead with the review which was agreed.

#### **49 To receive update from Interim Clerk on review of Financial Regulations**

##### **(i) Item 4.1 spending authorisations – to consider replacing wording “approval” with “in conjunction”**

Interim Clerk Nadine Dunseath advised that the wording “approval” in the spending authorisations was not appropriate and suggested it was amended to “in conjunction with” to be in line with the Model Financial Regulations. Finance Committee agreed to the amendment.

##### **(ii) Item 11.1.g tenders & quotations – to consider and review the lower limit of [£3000]**

Interim Clerk Nadine Dunseath reported that she had sought advice from One Voice Wales on contract limits who had advised that these limits should be routinely reviewed and could be set by the Council. The Finance Committee discussed how it had become challenging to obtain three quotations on occasions and agreed to recommend to Full Council that the lower limit should be raised from £3000 to £5000.

**50 Any other business, with prior consultation with the Chair**

No other business

**51 Items for the next meeting**

No Items for next meeting

**52 Date of next meeting: 3 March 2022**

Cllr Huw Jones thanked Cllr Tyrone Davies for chairing the meeting.  
The meeting closed at 8.15pm