



## **Radyr & Morganstown Community Council**

### **Cyngor Cymuned Radur a Threforgan**

Minutes of a MEETING of the FINANCE COMMITTEE held on Thursday 10th January 2019 at 7:00pm at the Old Church Rooms.

Present: Cllrs Rod McKerlich (Chair), Julia Charles, Tyrone Davies, Huw Jones, David Suthers, Ralph Vaughan.

In Attendance: Lynne Thomas

**44 Apologies for Absence:** Cllr Clive Morgan

**45 To make declarations of interest:** Cllr Rod McKerlich declared a personal interest in Minute number 46(i) and signed a Declaration of Interest. Cllr McKerlich declared that he is a vice-president of Radyr Cricket Club but has not played for the Club and does not have any direct involvement in the finances or management of the Club. Members noted the declaration and Cllr McKerlich retained the Chair for this item.

**46 To consider applications for grants:**

(i) **Radyr Cricket Club** have requested funding towards the costs of extending its pavilion to provide two large changing rooms with separate showering facilities, umpires' changing rooms and male, female and disabled toilets (a copy of the request is filed with these Minutes). Funding towards the project has been secured from Cricket Wales and the Club will also draw on its reserves. Finance Committee agreed to support and recommend to Council a contribution of £13,000, equivalent to 10% of the estimated cost of the project, subject to the following conditions:

- Payment will only be made when the works are in progress
- The facilities are available for use by residents of Radyr and Morganstown
- New signage will be bilingual
- Funding from Radyr and Morganstown Community Council is acknowledged.
- A financial report outlining how the money has been spent is provided.

(ii) **Morganstown Village Hall** has requested funding of £3,500 towards projects to: upgrade the accessible toilet facilities; repair and maintain roof and guttering; and remove asbestos in the roof void (a copy of the request is filed with these Minutes). The Village Hall will also use its reserves to fund these projects. Finance Committee agreed to recommend that Council approves a grant of £3,500 for the specified projects, to be funded from the budget and earmarked reserves.

**47 To consider a new bank account:** Radyr and Morganstown Community Council has been approached to help in facilitating a crowdfunding campaign to support the refurbishment of the Drovers Way play area. The Community Council has been asked to

set up and manage a bank account for donations. Finance Committee agreed to recommend that Council approves a bank account for the crowdfunding campaign, subject to the following conditions:

- The crowdfunding campaign remains the responsibility of the fundraising team and not Radyr and Morganstown Community Council.
- A standard crowdfunding platform is used for the campaign
- The proposed uses of donations are made clear to donors in advance, including the following provisions: (a) If funds raised do not reach the target set for specific items of equipment, then the funds will be used for smaller items for the play area; (b) if the funds raised exceed the target set; then the surplus will be given to Radyr and Morganstown Community Council to use for the benefit of the community.

**48 To consider a change in permissions for R&MCC bank accounts:** Finance Committee agreed to recommend that Council approve a change in permissions for R&MCC bank accounts to remove the previous Clerk and add the new Clerk.

**49 To review financial information:** The statement of Bank Account and Expenditure to December 2018 was received, discussed and noted (a copy of the statement is filed with these Minutes).

Cllr Rod McKerlich provided an overview of the financial position of the Council. At present, the projected total balance which will be held at the end of this financial year is around £170,000 representing a comfortable position in general and earmarked reserves. There will likely be an underspend on budgeted expenditure at the end of the year. The main area of underspend is Environment where tree works have been difficult to implement around the bird nesting season. The Clerk and Assistant Clerk are now working with the Chair of the Environment Committee to plan and implement the necessary work. It was noted that no spending on audit fees is recorded and the Clerk was requested to follow up. In response to questions, Cllr McKerlich confirmed that: (a) the Guides were charged a small rent on the Guide Hut, received back as a donation from the Council; and (b) water charges have been allowed for in the budget for the Old Church Rooms in the next financial year. Income from the Old Church Rooms will probably not reach the amount set out in the budget. The system for charging rent is under discussion at the Hall Management Committee.

**50 To consider the 2019-20 Budget:** The draft budget for 2019-20 was received and discussed (a copy of the draft budget is filed with these Minutes).

Cllr Rod McKerlich provided a summary of the income and expenditure set out in the draft budget and the proposed level of precept. Figures provided by Cardiff Council indicate that if the precept charge per household is held at the same level as 2018/19, then the amount of precept will be £124,347. An increase in expenditure planned for 2019-20 will be partially funded by a transfer from earmarked reserves for spending on the Environment and on projects at the Old Church Rooms. Finance Committee agreed to recommend to Council that the precept should be set at £124,347 and to recommend the proposed Budget 2019-20 to Council, subject to the contingency line being adjusted to result in a precept of £124,347.

**51 To note and sign the Payment Schedules for November 2018 and December 2018:** The Payment Schedules for November 2018 and December 2018 were noted and have been signed by Cllr Rod McKerlich.

**52 To note and sign Unity Trust Bank Statements 57-59 Current Account:** Unity Trust Bank Statements 57-59 were noted and will be signed at the January Council meeting.

**53 To note and sign Unity Trust Bank Statements 49-51 Deposit Account:** Unity Trust Bank Statements 49-51 were noted and will be signed at the January Council meeting.

**54 To note and sign Nat West Bank Transaction for November 2018:** Nat West Bank Transactions for November 2018 were noted and will be signed at the January Council meeting.

**55 Any other business with prior consultation with the Chair:**

(i) Renewal of gas and electricity contracts for the Old Church Rooms. Quotes have been received for gas and electricity supply from a broker. Finance Committee approved the renewal of 2-year contracts for:

- Gas supply from SSE at estimated annual cost of £2,098.06
  - Electricity supply from British Gas at estimated annual cost of £908.13
- To be ratified by Council.

(ii) Expenditure on storage container for Radyr Woods. Quotes have been obtained for a storage container for materials and tools which must be moved from their current storage. Finance Committee decided to postpone approval for the expenditure pending further discussion on the proposed location of the storage container, its security and insurance arrangements.

**56 To put forward any items for the next meeting:** None

**57 Date of next meeting:** The next Finance Committee meeting will be held on Thursday 7th March 2019 at 7:00pm.

**Meeting closed at 8:20pm**