



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held on Thursday 19th July 2018 at the Old Church Rooms.

Present: Cllrs J Charles, T Davies, H Lloyd Jones (arrived late), H Onllwyn Jones (Vice Chair), D Suthers, K Ullah (arrived late), M Vatsaloo, R Vaughan (Chair) and K Webster
Clerk: C Mortimer.

In Attendance: M Johnson and K Burrough (arrived later)

Cllr Ralph Vaughan welcomed everyone to the meeting.

53 Apologies were received from Cllr H Lloyd Jones due to her arriving late, Cllr R McKerlich due to attending a Cardiff County meeting, Cllr C Morgan due to work commitments and Cllr A Thomas Richards

54 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

There were no declarations received.

55 Meeting to be adjourned for members of the public to speak

There were no members of the public present.

56 Minutes of the Ordinary Full Council Meeting

Minutes of the Ordinary Full Council Meeting held on **20/06/2018** were received, approved and signed by the Chairman as an accurate record.

57 Matters Arising

Minute no.47

OCR Hall Management Committee

It was noted that a meeting would be convened for a Wednesday evening in September, to accommodate those who work.

58 Minutes of the Committee Meetings

(i) Finance Committee Meeting

Minutes of the Finance Committee Meeting held on 05/07/2018 were received approved and signed as an accurate record

(ii) Recommendations from Finance Committee Meeting to Full Council:

1. Child cut outs to be placed outside Primary Schools at £131.75 each +vat.
Total cost £948.60.

Resolved: Following recommendation from the Finance Committee, Council agreed that we can proceed with this order on the proviso that the schools are approached and asked whether they want the cut outs and a method statement is received from each school; which would agree a method of putting out, bringing in and storing the cut-outs, and liability.

2. Hi-Viz waistcoats for children who walk to school, 100 for each school at a total cost of £504.

Resolved: Following recommendation from the Finance Committee, Council agreed that R&MCC are to determine as to whether schools have been approached by the 20 plenty group about Hi-Viz waistcoats and to obtain our own quotes once number of primary school children that walk to school has been confirmed, and an order placed.

59 Environment Report – July 2018

(i) Environment Report for July was received and noted.

It was also noted that Footpath 48 was closed. Cllr Helen Lloyd Jones will make enquiries.

60 Finance

(i) As noted at the Finance Committee Meeting on 5th July 2018, payment list for June 2018 was received, approved and signed as an accurate record.

(ii) As noted at the Finance Committee Meeting on 5th July 2018, balance of accounts & reconciliation as at 31st May 2018 was received, approve and signed as an accurate record.

(iii) Balance of accounts & reconciliation as at 30th June 2018 was received, approved and signed as an accurate record.

(iv) Banks statements were received, approved and signed.

- Unity Trust Acc. *****326 Statement No's 50, 51, 52
- Unity Trust Acc. *****339 Statement No's 43, 44, 45, 46
- Nat West Acc. *****723 Statement No's 380,381, 382, 383, 384

(v) Financial Regulations 2018/19 Item 6.4

In line with our online payments, whereby two authorised signatories are required to approve BACS payments, Council was requested to amend the Financial Regulations Item 6.4 from three authorised signatories to sign cheques or orders to two authorised signatories.

Resolved: Council agreed to the amendment to 6.4 of the Financial Regulations approving two signatories as opposed to three for signing cheques.

61 Financial Assistance Applications – there were none received

62 County Councillor's Report

Cllr Rod McKerlich's written report for July 2018 was received, noted and published.

Cllr Kevin Ullah and two members of the public arrive at the meeting.

63 Community Councillors Written Reports

- Cllr Kevin Ullah verbally reported that he had attended a meeting at Radyr Comprehensive School, the night before, on road safety, congestion and parking.
- Cllr Kieran Webster verbally reported that he had attended a few resident group meetings with the Police Re: Speed Watch Programme, whereby up to 10 residents will be trained to use speed monitoring devices.
Cllr Webster would be attending a meeting with Cardiff Council's Cabinet Transport Minister and with fellow Councillors Rod McKerlich, Ralph Vaughan, Huw Onllwyn Jones, will be meeting with Cardiff Council's Head of Transport.

64 Code of Conduct - Clerk to arrange training for members. To be delivered by Mr Paul Egan of One Voice Wales.

65 Email Policy 2018/19

Cllr Huw Onllwyn Jones proposed an Email Policy to Council which was seconded. Cllr Keiran Webster proposed an amendment to the Email Policy, which was seconded. Put to a vote, 3 were in favour of the amendment, 5 members were not in favour. Therefore amendment not carried. 6 Members voted in favour of original motion therefore original motion was carried.

Resolved: Council agreed to adopt the Email Policy for the ensuing year.

Chairman proposed and a member seconded a motion to move Road Safety item to last item on the agenda.

66 Public Meetings

It was agreed that a public meeting be arranged for September / October.

67 Cleaning Contract

Resolved: Council agreed to give delegated powers to the Clerk, Chair, Chair of the OCR Hall management Committee and one member of the OCR Hall Management Committee to select a suitable cleaning contractor from the tenders received.

It was noted that the new cleaning contract starts on 4th September 2018.

68 Planning

Resolved: Council agreed to approve letter of objection to Cardiff Council and developer PMG 3 Ltd regarding proposed development between the rear of Nicholson Webb Close and Blethin Close and the railway line at Danescourt. A copy to be sent to Cllr Stewart Burgess.

69 WW1

Correspondence from the Heritage Lottery Fund was received and it was noted that a decision on funding was imminent.

70 OCR Retaining Wall Specification

It was noted again that this project remains on hold until a specification is received. Cllr Kevin Ullah is to meet with Cllr Huw Onllwyn Jones and Nick Hawkins.

71 Holiday Arrangements – were noted

72 Any other business/correspondence:

It was noted that Cardiff Council have given consent to a micro pub planning application in the village.

73 Next Meeting dates were noted:

August Recess

Thursday 6th September 2018

7.00pm Finance Committee

7.45pm Environment Committee

Thursday 20th September 2018

7.00pm Ordinary Full Council

74 Road Safety

(i) Council received and discussed reports on pollution and speed.

A Road Safety Advisory Sub Committee was proposed and seconded.

Resolved: Council agreed that a Road Safety Advisory Sub Committee be set up. Members on the committee: Cllrs Ralph Vaughan, Huw Onllwyn Jones, Helen Lloyd Jones, Kevin Ullah, Miles Vatsaloo and Kieran Webster. Members absent from the meeting would also be invited to join.

(ii) Terms of Reference

Resolved: Council agreed that Cllr Huw Onllwyn Jones and Cllr Keiran Webster prepare the terms of reference for the Road Safety Advisory Sub Committee.

Meeting closed: 8.30pm

Signed: _____ Chair Date: 20th September 2018