



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held on Thursday 17th January 2019 at the Old Church Rooms at 7.00pm.

Present: Cllrs Ralph Vaughan (Chair), Julia Charles, Tyrone Davies, Helen Lloyd Jones, Huw Onllwyn Jones, Rod McKerlich, David Suthers, Angharad Thomas-Richards, Kieran Webster, Kevin Ullah.

Clerk: Lynne Thomas

In Attendance: Mark Drakeford AM, Katie Powis (Plasdwr/Redrow); Jamie Grundy (Crowdfunding campaign for Drovers Way Play Area); and two members of the public.

Cllr Ralph Vaughan welcomed everyone to the meeting and congratulated Mark Drakeford on his appointment as First Minister.

151 Apologies: Cllr Clive Morgan.

152 Declarations of Interest:

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Councillor Rod McKerlich declared a personal interest in Minute number 158(ii)3. Councillor McKerlich declared that he is a Vice President of Radyr Cricket Club but has not played for the Club and does not have any financial interest in the Club. Members noted the declaration and Councillor McKerlich remained present for this item.

Councillor Helen Lloyd Jones declared a prejudicial interest as Chair of Penrhys Pilgrimage as a precaution if the matter was raised. The matter was not raised during the meeting.

153 Meeting adjourned: Members of the public invited to speak:

No member of the public asked to speak.

154 Mark Drakeford AM: Q&A for RMCC Members

A Q&A session with Mark Drakeford AM covered the following topics:

The future role of Community Councils, including an outline of the Welsh Government response to the Review of the Community and Town Council Sector, planned legislation, powers for Community Councils and relationships between Community Councils and principal authorities.

Transport infrastructure and road safety in Radyr and Morganstown, including funding mechanisms for urgent transport and road safety improvements, support for the

introduction of a 20mph limit as a default position for urban areas, the introduction of cycle lanes as part of the road improvement strategy, and improving access to the M4 to relieve local traffic.

The expansion of health and education provision to serve the growing population in North West Cardiff, including plans for new school provision, discussions on the form of new primary health care facilities, and the timing of new infrastructure provision as new housing is built and people begin to move in.

The significant noise pollution coming from the M4 and what can be done by Welsh Government to help residents in Maes y Bryn who are most directly affected.

The state of Cardiff Council finances, implications for services, and revenue received from Welsh Government, including the revenue support grant and the allocation of business rates, the impact of austerity and wider Government objectives on redistribution.

Housing, including the position of landlords who provide tenancies to vulnerable people.

Public engagement and the arrangements for surgeries held by the AM.

The Chair thanked Mark Drakeford for coming to the Meeting.

155 Chairman's Announcements/Reports

The Chairman reported that he had attended meetings and written letters on several of the issues covered in the Q&A session with Mr. Drakeford.

156 Minutes of the Ordinary Full Council Meeting

Councillor Kieran Webster noted the attendance record and suggested that some Councillors were not attending often enough.

The Minutes of the Ordinary Full Council Meeting held on **15/11/2018** were received, approved and signed by the Chairman.

157 Matters Arising

None.

158 Finance Committee

(i) The Minutes of the Finance Committee Meeting held on **10/01/2019** were received, approved and signed by the Chairman.

(ii) Recommendations from the Finance Committee Meeting of **10/01/2019**:

1. Change of Unity Trust Bank key contact

Council approved a change to the Unity Trust Bank accounts to: (i) add Lynne Thomas, Clerk, as the Key Contact; (ii) add Lynne Thomas, Clerk, to Unity Trust internet banking; and (iii) remove Ceri Mortimer from Unity Trust internet banking.

2. Delegated powers to transfer funds

Council approved the granting of delegated powers to Lynne Thomas, Clerk, to act as a single authority to transfer funds between **Unity Trust Deposit and Current Accounts** via internet banking.

3. Request for funding from Radyr Cricket Club

Radyr Cricket Club have requested funding towards the costs of extending its pavilion to provide two large changing rooms with separate showering facilities, umpires'

changing rooms and male, female and disabled toilets. Funding towards the project has been secured from Cricket Wales and the Club will also draw on its reserves.

Finance Committee agreed to support and recommend to Council a contribution of £13,000, equivalent to 10% of the estimated cost of the project, subject to the following conditions:

- (i) Payment will only be made when the works are in progress
- (ii) The facilities are available for use by residents of Radyr and Morganstown
- (iii) New signage will be bilingual
- (iv) Funding from Radyr and Morganstown Community Council is acknowledged.
- (v) A financial report outlining how the money has been spent is provided.

RESOLVED: Council agreed to make a contribution of £13,000 towards the cost of extending the pavilion, subject to the conditions set by the Finance Committee.

Councillor Rod McKerlich agreed to arrange a meeting for Councillor Kieran Webster with the Chair of Radyr Cricket Club to discuss accessibility.

4. Request for a grant from Morganstown Village Hall

Morganstown Village Hall has requested funding of £3,500 towards projects to: upgrade the accessible toilet facilities; repair and maintain roof and guttering; and remove asbestos in the roof void. The Village Hall will also use its reserves to fund these projects.

Finance Committee agreed to recommend that Council approves a grant of £3,500 for the specified projects, to be funded from the budget and earmarked reserves.

RESOLVED: Council agreed to provide a grant of £3,500, to be funded from the budget and earmarked reserves.

5. Bank account for crowdfunding campaign for Drovers Way Play Area

Radyr and Morganstown Community Council has been approached to help in facilitating a crowdfunding campaign to support the refurbishment of the Drovers Way play area. The Community Council has been asked to set up and manage a bank account for donations.

Finance Committee agreed to recommend that Council approves a bank account for the crowdfunding campaign, subject to the following conditions:

- (i) The crowdfunding campaign remains the responsibility of the fundraising team and not Radyr and Morganstown Community Council.
- (ii) A standard crowdfunding platform is used for the campaign
- (iii) The proposed uses of donations are made clear to donors in advance, including the following provisions: (a) If funds raised do not reach the target set for specific items of equipment, then the funds will be used for smaller items for the play area; (b) if the funds raised exceed the target set; then the surplus will be given to Radyr and Morganstown Community Council to use for the benefit the community.

RESOLVED: Council agreed to set up a bank account for the crowdfunding campaign, subject to the conditions set by the Finance Committee.

Mr Jamie Grundy, leading the crowdfunding campaign, confirmed that he was in agreement with the conditions.

6. Gas and Electricity contracts for the Old Church Rooms

Council ratified the renewal of 2-year contracts for:

- Gas supply from SSE at estimated annual cost of £2,098.06.
- Electricity supply from British Gas at estimated annual cost of £908.13

159 Finance

- (i) Members received and approved the balance of accounts & reconciliation as at 31st December 2018. Cllr Rod McKerlich provided an overview of the accounts, expenditure

to 31st December 2018, and the projected level of reserves at year-end. The main area of underspend is Environment where tree works have been difficult to implement around the bird nesting season. There will be a comparable budget for next year and the Chair of the Environment Committee will be supported by the Clerk and Assistant Clerk in arranging quotes and contractors for the tree works. A surplus on the Elderly project is shown as spending from the budget has begun only recently. There is also an underspend on maintenance of the OCR.

(ii) Members approved the payments schedule for November 2018 and December 2018, signed by the Chairman and the Chair of the Finance Committee.

(iii) Members received and noted the following bank statements, signed by the Chairman and the Chair of the Finance Committee.

- Unity Trust Acc. *****326 Statement No. 57-60
- Unity Trust Acc. *****339 Statement No. 49-51
- Nat West Transaction for November 2018 and Statement for December 2018

160 Precept and Budget for 2019/20

(i) Members received and noted correspondence from Cardiff Council regarding the Community Council Precept for 2019/20.

(ii) Councillor Rod McKerlich provided an overview of the proposed precept and budget for 2019/20, as discussed and recommended by the Finance Committee. The level of reserves is healthy and can absorb additional expenditure proposed for 2019/20. It is expected that reserves will also be strengthened by Section 106 monies over time, which will permit the Council to pay off the debt associated with the Old Church Rooms renovations. The recommendation from the Finance Committee is to set the Precept at £124,347 which will be equivalent to holding the Band D rate the same as in 2018/19.

Councillor Kevin Webster queried why the proposed budget for IT, phone and broadband in 2019/20 showed an increase. The Clerk explained that there had been an overspend in 2018/19 and the proposed budget for 2019/20 reflected expected expenditure based on current actual spending.

RESOLVED: Council resolved to set the Precept for 2019/20 at £124,347 and approved the Budget for 2019/20

(iii) The Precept Notice was duly completed and signed by the Chair and two Members and countersigned by the Clerk.

161 Environment Committee – Cllr Helen Lloyd Jones

(i) Minutes of the Environment Committee Meeting held on **09/01/2019** were received, approved and signed by the Chairman.

(ii) Councillor Helen Lloyd Jones provided an update on Environment works:

- A storage container is needed for tools and materials for Radyr Woods. Quotes for the container have been submitted to the Clerk and additional costs will include groundworks and a crane to lift it into place. Councillor Huw Onllwyn Jones reported that he had visited the site and confirmed that: (a) the container would not affect the appearance of the Woods; and (b) it would be as secure as the surrounding garages.

Members noted and approved the installation of the container.

- New coping stones have been installed on the wall of Windsor Gardens. The railings have been repaired and will be painted when the weather is better.

- The first phase of works to eliminate the puddles in Pentwyn Park has been completed and there will be some further work in the summer to improve the

appearance. Another wet winter will then be needed to assess whether the drainage work has resolved the problem.

162 County Councillor's Report

Members received and noted the written report for January 2019 from the County Councillor, Rod McKerlich

163 Community Councillors' Reports

Members received and noted written reports from Councillor Huw Onllwyn Jones and Councillor Kieran Webster.

164 Old Church Rooms

Councillor Huw Onllwyn Jones provided an update on the Old Church Rooms:

- Work on the new Hall Management Agreement with the Radyr and Morganstown Association is going well. Financial delegations will be discussed with Councillor Rod McKerlich.
- The Hallmaster system for room bookings has been tested and will be used.
- A new bank account may be set up to separate the bulk of funds from the account used for online transactions.
- One regular user has not paid for room hire since January 2018 and some action will be needed.

Councillor Rod McKerlich asked what action will be taken to address falling income from OCR room hire. Councillor Huw Onllwyn Jones responded that the Hall Management Committee will need to look into this matter. Room hire rates have been under discussion.

165 Primary Health Provision in Radyr and Morganstown

Members received and noted a written report from Councillor David Suthers. The Chair reported that he had met Hannah Bird, the practice manager at Radyr Medical Centre, to discuss future primary health provision. A liaison committee is proposed to include representatives of local practises, members from Community Councils and an official from the Area Health Board. Members supported this proposal and the Chair will meet with Ms Bird again to discuss the way forward.

166 Educational visits for Councillors

Members agreed that the following educational visits would be useful:

- Visit to the Senedd
- Visit to the Waste Plant in Cardiff Bay
- Visit to Cardiff Council Recycling Centre

167 Radyr and Morganstown Community Council Website

Councillors Tyrone Davies and Huw Onllwyn Jones provided an update on progress on developing a new website for Radyr and Morganstown Community Council. Council has previously agreed that a better web presence is needed; this can now be done comparatively cheaply and many items of Community Council news and stories could be highlighted on the site. The existing Radyr and Morganstown Community website would still be supported by the Community Council. Councillor Kieran Webster asked how other Councillors would be involved in the process. Councillor Davies responded that the Council could entrust the website to an Editorial Board and proposed that the Publicity Committee/Editorial Board could be constituted at the Annual Meeting in May.

Members agreed:

- The Community Council will continue to support the Radyr and Morganstown community website.
- The Community Council will develop its own website to be managed through the Publicity Committee.

Members approved a basic three-month subscription of £39 to a website building service. Councillors Tyrone Davies and Huw Onllwyn Jones will produce a paper on the website and illustrations of what the new website might look like.

168 Code of Conduct Training

Deferred until the February Council meeting.

169 Any other business/correspondence:

The Hearing Loop in the OCR Castle Room does not work. The Clerk will arrange for a repair or replacement.

170 Next Meeting dates:

Thursday 7 February 2019
7.00pm Environment Committee

Thursday 21 February 2019
Ordinary Full Council

Meeting closed at 8:55pm

Signed

Date