



## **Radyr & Morganstown Community Council Cynor Cymuned Radur a Threforgan**

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**19 June 2020**

### **This Meeting will be held in accordance with the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020.**

Dear Chairman Cllr HO Jones and Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 25 JUNE 2020 at 7:30pm**. The meeting will be held remotely via Zoom in accordance with the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas  
Clerk to the Council

### **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.
- 3. Minutes of the Extraordinary Full Council Meeting held on 4 June 2020**

To receive and, if approved, to confirm the Minutes of the Ordinary Full Council Meeting held on 4 June 2020.
- 4. Matters arising from the Minutes**

**5. Annual Return Year Ended 31 March 2020**

- (i) To receive and approve the Year End Accounts to 31 March 2020
- (ii) To receive the internal auditors report
- (iii) To receive and approve the Annual Return 2019/20

**A Council Resolution is required to approve the Annual Return Accounting Statements and the Annual Governance Statement**

**6. Dates of Meetings**

To agree a schedule of meetings for 2020/21

**7. Finance**

- (i) To receive and approve the RMCC accounts & bank reconciliation at 31 May 2020.
- (ii) To note the following bank statements received:
  - Unity Trust Acc. \*\*\*\*\*326 Statement No. 82
  - Unity Trust Acc. \*\*\*\*\*339 Statement No. 69
  - Unity Trust Acc. \*\*\*\*\*011 Statement No.6
- (iii) To receive and approve the List of Variable Direct Debits for 2020/21.
- (iv) To receive and approve the List of Regular Payments for 2020/21.
- (v) To receive an update on the closure of the Nat West bank account

**8. Environment**

- (i) To receive a report on Environment works from Chair of Environment Committee
- (ii) To receive an update on progress on the construction of retaining wall in Pentwyn Park
- (iii) To receive a report on the condition of gates and access into Radyr Woods at Woodfield Avenue and Danescourt on Footpath 48

**9. Old Church Rooms**

- (i) To consider proposals from the Clerk on changes to the RMCC office
- (ii) To receive a report on overdue invoices for OCR bookings

**10. Road Safety Working Group**

To receive a report from the Chair of the Road Safety Working Group

**11. County Councillor's Report**

**12. Community Councillor Reports**

**13. Any other business/correspondence**

Strictly with prior consultation with Chair.

**14. Staffing Matters**

To consider costs of working at home for Clerk and Assistant Clerk during COVID-19.