



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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Radyr
Cardiff CF15 8DF

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17 January 2020

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time designated for public participation in accordance with our Standing Order shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes.

Dear Chairman Cllr HO Jones and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **THURSDAY 23 JANUARY 2020 at 7:00pm**. All members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas
Clerk to the Council

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.
- 3. Meeting adjourned: Members of the public invited to speak**
- 4. Chairman's Announcements/Reports**

5. Minutes of the Ordinary Full Council Meeting held on 21 November 2019

To receive and, if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on 21 November 2019 (Chairman to sign).

6. Minutes of the Extraordinary Full Council Meeting held on 9 January 2020

To receive and, if approved, to confirm and sign the Minutes of the Extraordinary Full Council Meeting held on 9 January 2020 (Chairman to sign).

7. Matters Arising

8. Community Councillor Vacancy

To receive an update on the process to fill the vacancy on the Community Council.

9. Finance

(i) To receive, approve and sign the R&MCC accounts & bank reconciliation at 31 December 2019.

(ii) To receive, approve and sign the payment schedules for November and December 2019.

(iii) To receive and note Bank Statements:

Unity Trust Acc. *****326 Statement No. 74-76

Unity Trust Acc. *****339 Statement No. 63-64

Unity Trust Acc. *****011 Statement No.1

Nat West Account Statement for November and December 2019.

(iv) To receive a report on expenditure against the S137 expenditure limit

10. Finance Committee

(i) To receive and, if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on 9 January 2020.

(ii) **Grant Application – RMA.** Members received and discussed an application from the Radyr & Morganstown Association for funding of £1,800 towards the Concert in the Parc/VE Day Commemoration Event and St Johns Ambulance cover for Fun Run (Festival 2020).

Finance Committee agreed to recommend to Full Council that a grant of £1,800 be awarded to the Radyr & Morganstown Association for the purposes set out in their application.

A COUNCIL RESOLUTION IS REQUIRED

(iii) **Grant Application – Urdd National Eisteddfod.** Members received and discussed a request from Urdd Gobaith Cymru for a contribution towards Urdd National Eisteddfod 2020.

Finance Committee agreed to recommend to Full Council that it follow precedent and not award a grant to a national event.

A COUNCIL RESOLUTION IS REQUIRED

(iv) **Grant Application – Radyr Golf Club.** Finance Committee received and discussed an application from Radyr Golf Club for funding of £498.15 towards the costs of Tri-golf teaching equipment (such as nets, clubs, targets and aids) to engage with young members.

Finance Committee agreed to recommend to Full Council that a grant of £498.15 be awarded to Radyr Golf Club for the purposes set out in their application.

A COUNCIL RESOLUTION IS REQUIRED

(v) **Grant Application – Radyr Cricket Club.** Finance Committee received and discussed an application from Radyr Cricket Club for funding of £1,000 to help with the funding of indoor junior winter nets for registered players from U9 to U15s.

Finance Committee agreed to recommend to Full Council that a grant of £1,000 be awarded to Radyr Cricket Club for the purposes set out their application.

A COUNCIL RESOLUTION IS REQUIRED

(vi) **Invoices for tree maintenance works in Radyr Woods 2017-2019.** Finance Committee received a report from the Clerk on invoices received in December 2019 for tree maintenance works in Radyr Woods in 2017 to 2019. The Chair of Radyr Woods Wardens has confirmed that the work has been completed. Finance Committee agreed to recommend to Full Council that the following invoices now be paid:

- £1,350.00 plus VAT at £270.00 for work in Zone 2 of Radyr Woods
- £4,187.00 plus VAT at £837.40 for work in Zone 3 of Radyr Woods
- £1,040.00 plus VAT at £208.00 for work in Zone 4 of Radyr Woods

11. Financial Assistance Applications - late applications to be tabled

12. Precept and Budget for 2020/21

(i) To receive correspondence from Cardiff Council on the Community Council precept for 2020/21

(ii) To receive and discuss the Draft Budget and Precept for 2020/21. Finance Committee agreed to recommend the Draft Budget and Precept for 2020/21 for approval by Full Council.

A COUNCIL RESOLUTION IS REQUIRED TO SET THE PRECEPT

(iii) Precept Notice: Notice to be completed at the meeting confirming the agreed level of precept and signed by the presiding Chairman, two Members and countersigned by the Clerk.

13. Draft Risk Assessment Schedule

To receive the draft Risk Assessment Schedule from the Risk Assessment Working Group. Finance Committee agreed to recommend the Risk Assessment Schedule for approval by Full Council.

14. R&MCC staff pension fund – provisional contribution rate

To receive and note correspondence from the Cardiff & Vale of Glamorgan Pension Fund on the provisional employer contribution rate for 2020/21 to 2022/23.

15. Internal Audit 2019/20

To approve the reappointment of BPU Chartered Accountants as internal auditors for year ending 31 March 2020 as per BPU's Standard Terms of Business.

A COUNCIL RESOLUTION IS REQUIRED

16. Environment Committee

(i) To receive and, if approved, to confirm and sign the Minutes of the Environment Committee Meeting held on 9 January 2020.

(ii) To receive a report on environment projects from Cllr R Vaughan

(iii) **Noticeboard in Windsor Gardens:** Environment Committee agreed to recommend to Full Council that the damaged noticeboard in Windsor Gardens should be replaced. A budget of £1,000 to include the cost of the noticeboard and installation has been proposed.

(iv) **Planting in Dan y Bryn Woods:** Environment Committee agreed to recommend to Full Council that a budget of up to £100 be allocated for planting of young alders in Dan y Bryn Woods, to be undertaken once tree maintenance works in the Woods are completed.

(v) **Timber storage compound for Radyr Woods:** A request has been received from Radyr Woods Wardens for the construction of a fence around the storage container to create a compound for

storing lengths of timber which cannot be kept in the container. A secure compound is needed for these materials as the timber is currently stored on land owned by a retired Warden and must now be removed. The cost of the fencing and installation is expected to be between £1,200 and £1,300.

17. Planning Applications

To receive a report on planning applications from the Planning Committee

18. County Councillor's Report

To receive and note Cllr R McKerlich's report for January 2020

19. Community Councillors' Reports

To receive and note Councillors' written reports.

20. Road Safety Advisory Working Group

(i) To receive a report from the Road Safety Working Group from Cllr K Webster, to include an update on proposals for a Memorial Bus Shelter/Area and Community Banners

(ii) To receive an update on the proposed public consultation on the look and feel and lifestyle potential of Station Road

21. Youth Engagement Working Group

To receive a report from the Youth Engagement Working Group from Cllr M Vatsaloo.

22. Proposals for Mound Field facilities

To receive a report on ideas for the development of additional facilities on the Mound Field.

23. R&MCC Civic Event 2020

To consider and, if approved, confirm arrangements for the Civic Reception on Sunday 3 May 2020.

24. Radyr & Morganstown Festival Fete 2020

To consider whether R&MCC will have a stall at the Festival Fete on 2 May 2020 from 11:00 at a cost of £10. At least two Members will be needed to run the stall on the day.

25. Local Democracy and Boundary Commission of Wales: Review of City and County of Cardiff

To note the Draft Proposals from the Local Democracy and Boundary Commission of Wales on electoral arrangements for the City and County of Cardiff.

26. Vocal Eyes

To receive and consider a proposal from Cllr Vina Patel on subscribing to the VocalEyes online platform and stakeholder engagement tool.

27. Any other business/correspondence

Strictly with prior consultation with Chair.

28. Next Meeting dates:

Environment Committee on Thursday 6 February 2020

Ordinary Full Council on Thursday 20 February 2020