



## Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms  
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**15 November 2019**

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time designated for public participation in accordance with our Standing Order shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes.

Dear Chairman Cllr HO Jones and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **THURSDAY 21 NOVEMBER 2019** at **7:00pm**. All members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas  
Clerk to the Council

### AGENDA

**1. Apologies for absence**

**2. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

**3. Meeting adjourned: Members of the public invited to speak**

The Rev'd Vicki Burrows is invited.  
Sergeant Ben Gwyer (South Wales Police) is invited.

#### **4. Chairman's Announcements/Reports**

Report on survey of Members' interest in RMCC projects

#### **5. Minutes of the Ordinary Full Council Meeting held on 19 September 2019**

To receive and, if approved, to confirm and sign the Minutes of the Ordinary Full Council Meeting held on 17 October 2019 (Chairman to sign).

#### **6. Matters Arising**

#### **7. Community Councillor Vacancy**

To receive an update on the process for filling the vacancy on the Community Council.

#### **8. Finance**

(i) To receive, approve and sign the R&MCC accounts & bank reconciliation at 31 October 2019.

(ii) To receive, approve and sign the payment schedule for October 2019 (Chairman to sign).

(iii) To receive and note Bank Statements (Chairman to sign):

Unity Trust Acc. \*\*\*\*\*326 Statement No. 73

Unity Trust Acc. \*\*\*\*\*339 Statement No. 62

Nat West Account Statement for October 2019.

#### **9. Finance Committee**

(i) To receive and, if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on 7 November 2019.

(ii) **Draft R&MCC Budget for 2020/21.** Finance Committee received and discussed the Draft Budget 2020/21, prepared by the Chair of Finance Committee and Responsible Financial Officer.

Finance Committee agreed to recommend the Draft Budget 2020/21 to Full Council and to note that there may be a need for additional spending and virement as new projects develop.

(iii) **Banking arrangements for the Old Church Rooms.** Finance Committee received and discussed a report from the Clerk/RFO on banking arrangements for the Old Church Rooms.

Finance Committee agreed to recommend the following to Full Council:

1. Direct debit payments from the Nat West account should be moved to the R&MCC Unity Trust current account.

2. R&MCC should open a new current account with Unity Trust bank to receive booking payments for the Old Church Rooms. The authorised signatories on this account should be the three R&MCC Members on the Hall Management Committee and the Chair of Finance Committee. The Clerks should be authorised to view the account and to load any transactions for authorisation.

3. The Nat West account should be phased out gradually to allow regular hall users time to change their payment instructions. Payments received into the Nat West account should be transferred to the OCR Unity Trust account for monitoring purposes.

4. R&MCC should open a new instant access business savings account with Nationwide building society and transfer part of the reserve into this new account in order to limit the total funds held with Unity Trust. Signatories and access to this account should be the same as those for the Unity Trust deposit account.

**10. Financial Assistance Applications (late applications to be tabled)**

To receive a recommendation from Finance Committee members on a grant application submitted by Eisteddfod Caerdydd.

**11. Environment**

To receive a report on environment projects from Cllr R Vaughan

**12. Planning Applications**

(i) To receive a report on planning applications from the Planning Committee

(ii) To note RMCC letter: Land at De Braose Close, Danescourt – Pre-Application Consultation

**13. County Councillor's Report**

To receive and note Cllr R McKerlich's report for November 2019

**14. Community Councillors' Reports**

To receive and note Councillors' written reports.

**15. Old Church Rooms**

To receive an update on OCR projects from Cllr HO Jones.

**16. Road Safety Advisory Working Group**

(i) To receive and consider draft Terms of Reference for the Road Safety Advisory Working Group

(ii) To receive a report from the Road Safety Advisory Group from Cllr K Webster

**17. R&MCC Over 50s Lunch Club**

To receive a review and recommendations on the Lunch Club project from Cllr HO Jones

**18. Youth engagement**

To receive an update on the Youth Engagement project from Cllr M Vatsaloo.

**19. Independent Remuneration Panel for Wales: Draft Annual Report February 2020**

To receive and consider the Draft Annual Report from the Independent Remuneration Panel for Wales. Comments have been invited by 10 December 2019.

**20. Membership of Society of Local Council Clerks**

To consider a request from the Clerk to renew R&MCC membership of the Society of Local Council Clerks at a cost of £156.00

**21. Any other business/correspondence**

Strictly with prior consultation with Chair.

**22. Exclusion of Press and Public**

**23. Staffing Matters**

**24. Next Meeting dates:**

Finance Committee on Thursday 9 January 2019 – note change of date

Environment Committee on Thursday 9 January 2019 – note change of date

Ordinary Full Council on Thursday 16 January 2019