



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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11 September 2020

This Meeting will be held in accordance with the Local Authorities (Coronavirus)(Meetings)(Wales) Regulations 2020.

Dear Chairman Cllr HO Jones and Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 17 SEPTEMBER 2020** at **7:00pm**. The meeting will be held remotely via Zoom in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas
Clerk to the Council

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.
- 3. Minutes of the Annual Meeting of Council held on 30 July 2020**

To receive and, if approved, confirm the Minutes of the Annual Meeting on 30 July 2020.
- 4. Matters arising from the Minutes**
- 5. Appointment of Members to RMCC Committees, Working Groups and External Bodies**

To confirm and approve the Appointments List for 2020/21
- 6. Finance**

(i) To receive and approve the RMCC accounts & bank reconciliation at 31 August 2020.

(ii) To note the following bank statements received:

Unity Trust Acc. *****326 Statement No. 85 and 86

Unity Trust Acc. *****339 Statement No. 71 and 72

Unity Trust Acc. *****011 Statement No. 8 and 9

(iii) To receive and approve the RMCC Payment Schedules for July and August 2020, recommended for approval by Finance Committee.

(iii) To receive and approve the updated List of Variable Direct Debits, recommended for approval by Finance Committee.

(iv) To receive an update on the closure of the RMCC Nat West bank account.

7. Finance Committee

(i) To receive and, if approved, to confirm and sign the Minutes of the Finance Committee Meeting held on 3 September 2020.

(ii) **Grant Application - Cardiff Corinthians FC:** Finance Committee received and discussed an application from Cardiff Corinthians FC for a financial contribution towards the costs of installing shutters on the stand at the Riverside Ground to stop anti-social behaviour.

Finance Committee agreed to recommend to Full Council that a grant of £2,000 be awarded, subject to no objection from Radyr Cricket Club and subject to the required matching funds being available.

(iii) **Old Church Rooms – Unpaid invoices:** Finance Committee received an update from the Clerk on resolving unpaid invoices for bookings at the Old Church Rooms.

Finance Committee agreed to recommend the following to Full Council:

- As no response has been received to the final warning letter, RMCC should proceed to make an application to the small claims court to recover the amount of £358.20 owed by an individual hall user.

- RMCC should write-off all other amounts owed by individual hall users on the basis that the administrative costs of pursuing small amounts would likely be higher than any amount recovered. No further bookings would be accepted from these individuals.

8. Environment

To receive an update on environment projects from the Chair of Environment Committee.

9. Planning

To receive correspondence from Cardiff Council on RMCC response to proposed diversion of Radyr No.38 Footpath.

10. Old Church Rooms

To receive a report from the OCR Management Board on the re-opening of the Old Church Rooms.

11. Christmas Events Working Group

To receive a report and recommendations from the Christmas Events Working Group

12. Lease between RMCC and Guide Association: Guide Hut at Bryn Derwen

To receive correspondence from Radyr Friends of Guiding regarding the conditions contained in the lease between RMCC and the Guide Association Trust Corporation for the Guide Hut at Bryn Derwen.

13. Asset disposal: Heras fencing panels

To consider any offers made for the Heras fencing panels which are no longer required by RMCC.

14. County Councillor's Report

15. Community Councillor Reports

16. Any other business/correspondence

Strictly with prior consultation with Chair.

17 Staffing Matters

(i) To receive COVID-19 Risk Assessments for RMCCC staff and, if approved, to confirm arrangements for the re-opening of the RMCC office.

(ii) NJC Clerks Salary Scales for 2020/21

18. Dates of Next Meetings

Environment Committee: 1 October 2020

Full Council: 15 October 2020