



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a MEETING of the FINANCE COMMITTEE held on Thursday, June 4 2015 at 7pm at the Old Church Rooms.

Present: Councillors T Davies, J Hallinan, D Suthers, L Nicholas, C Morgan, F Dubberley

In attendance: Helena Fox

14.711 To Elect a Committee Chairman: Cllr Hallinan nominated Cllr Davies, seconded by Cllr Suthers. Cllr Davies accepted the nomination and thanked Cllr Hallinan for her chairmanship over the past year.

14.712 Apologies for absence: Cllr Rod McKerlich

14.713 Declarations of interest: There were none.

Cllr Nicholas left the meeting

14.714 To receive the financial statement: This was received. It was recommended to move funds into the Deposit Account. The Clerk will look into setting up a sweeping system as previously used by the Council.

14.715 To receive the bank reconciliation for Q4 2014-15: This was received.

14.716 To receive actual expenditure against budget for 2014-15: This was received.

14.717 To consider any applications for grants: There were none.

14.718 To discuss a proforma for grant applications to be available on the website: The draft proforma was discussed and the Clerk will make amendments and circulate to the committee before it is sent to full Council.

14.719 To receive an update on the Internal Audit review: The Internal Auditor's brief had been drafted. This now needs to be checked against the standards. The Chairman of Finance and the Chairman will do this and present to July main council.

14.720 To consider the appointment of an Internal Auditor: It was recommended to advertise for an internal auditor on the R&M website; to get a quote from OVW and other providers.

14.721 To determine the dates of meetings: It was recommended that a committee meeting be held in May before the Annual Meeting.

14.722 To discuss software update for the office: Office 365 for small business. The Clerk will confirm the cost.

14.723 To receive an update on finances for the OCR project: The Aggregate Levy Fund Wales Panel was meeting on Friday June 5 to consider the application for a grant. Borrowing approval from Welsh Government has been given in principle. The Clerk will notify WG how much is needed based on the ALFW decision on June 30.

14.724 To put forward any items for the next meeting: There were none.

14.725 Date of the next meeting: Thursday, July 2 2015