



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of the MEETING of the COMMUNITY COUNCIL held on Thursday, 17 September 2015 at 7:30pm at the Old Church Rooms.

Present: Councillors St Leger, Morgan, Evans, Hallinan, Dubberley, R McKerlich, Diment, S McKerlich, R Vaughan, T Davies, D Suthers.

St John Ambulance Representative.

In attendance: Julie Hopkins

14.871 To receive the Chairman's Report: Cllr Hallinan had attended a meeting on the second Village Plan Questionnaire. Attended presentation of the Queens award for voluntary service ceremony.

14.872 To receive apologies for absence : There were none

14.873 To make declarations of interest : There were none.

14.874 To co-opt a new Member: There was one candidate for co-option. Helen Lloyd Jones gave a short presentation to the meeting and answered questions from councillors.

14.874.1 Cllr Morgan proposed and Cllr S McKerlich seconded that Helen Lloyd Jones be co-opted as a new Member of R&MCC. A vote was held and was unanimously in favour.

14.874.2 It was **RESOLVED** to co-opt Helen Lloyd Jones onto the Community Council and she signed the Declaration of Acceptance of Office and joined the meeting.

14.875 To receive the Minutes of the Meeting held on August 24 2015: The Chairman introduced the minutes of the meeting held on August 24 which were proposed as a true record for signature by Cllr Davies, seconded by Cllr Evans.

14.876 Meeting adjourned – Members of the public invited to speak: St Johns Ambulance representative spoke.

14.877 To discuss a letter from St John Cymru : Cllr Vaughan reported that St John Cymru are looking for a base for 2 hours/week. It was **RESOLVED** to pass this onto Hall Management Committee.

14.878 To decide whether to proceed with the grant to the RMA for installation of a defibrillator or for R&MCC to buy it: Cllr Vaughan reported to the meeting that the RMA were pleased to have been awarded a grant of £600.00 but had since realized there may be long-term liabilities as to maintenance and repair of the defibrillator and case.

14.878.1 It was **RESOLVED** to proceed with the grant towards the installation of the defibrillator.

14.879 To receive the Clerk's Report:

- Most of the Clerk's time had been taken up by the OCR project and its various meetings and communications with contractors, architect and project team.
- Meetings have taken place to progress the registration for VAT.
- The signed Easement re Radyr Woods had been returned to R&MCC's solicitors. We are still awaiting from the other side a breakdown of the costs.

14.880 To receive the County Councillor's Report: The report for August and September had been circulated in advance and is filed with these Minutes.

14.881 To receive Councillors' Reports:

14.881.1 Cllr Suthers chaired a NWCG meeting and attended the Queens Award for Voluntary Service ceremony for the RMA.

14.881.2 Cllr S McKerlich attended the Queens Award for Voluntary Service ceremony for the RMA.

14.881.3 Cllr St Leger attended numerous meetings on the OCR renovations project.

14.881.4 Cllr Vaughan attended meetings on AED.

14.881.5 Cllr Diment attended the Queens Award for Voluntary Service ceremony for the RMA and numerous meetings on the OCR renovations project.

14.882 To receive Minutes of the Employment Subcommittee meeting held September 3 2015: Cllr Morgan proposed that the Minutes of the meeting held on September 3 be accepted and adopted. Seconded by Cllr Suthers. All agreed

14.883 To receive Minutes of the Finance Committee meeting held September 3 2015: Cllr Davies proposed that the Minutes of the meeting held on September 3 be accepted and adopted. Seconded by Cllr S McKerlich. All agreed

14.883.1 It was **RESOLVED** to award a grant of £500 to Radyr Comprehensive School towards to cost of European Day of Languages.

14.883.2 It was **RESOLVED** to that the hours of the Clerk be 30/week and of the Assistant Clerk be 5/week as of 17th September 2015.

14.883.3 It was **RESOLVED** that the limit above which gifts to councillors be declared to the public be set at £25.00, in line with Cardiff Council.

14.883.4 It was **RESOLVED** to take out an annual subscription to GoDaddy for SSL certificates for one website. The cost is estimated at £50/year.

14.883.5 It was **RESOLVED** to close R&MCC's NatWest Bank accounts and transfer the remaining £6.15 to Unity Trust Bank.

14.884 To receive Minutes of the Environment Committee meeting held September 3 2015: Cllr R McKerlich proposed that the Minutes of the meeting held on September 3 be accepted and adopted. Seconded by Cllr Diment. All agreed

14.884.1 It was **RESOLVED** to commission Centregreat to manufacture and install new entrance signs to R&M at a cost of £4,047 plus vat.

14.885 To receive and update on the OCR project, including VAT, and decide on a second loan advance: Cllrs Diment and St Leger updated the meeting on the project's progress.

14.885.1 The Garth Room renovation had been completed on time for its re-opening on September 7. This is now in public use and is the only part of the building open.

14.885.2 The kitchen should be finished by the end of September.

14.885.3 A leak to the Victorian roof has been repaired and damage to the Garth Room paint will be made good.

14.885.4 The Clerk had updated Councillors and the OCR project team on the adjusted project costs after the decision was taken to register for VAT. That showed that a loan of some £139,000 will be needed, depending on the final cost details.

14.885.5 The first loan tranche of £50,000 was received into R&MCC's Unity Trust Bank account from the Public Works Loan Board on September 1st 2015, less a £25.00 fee deducted by PWLB.

14.885.6 It was **RESOLVED** not to request a second tranche.

14.886 To receive an update on the LDP and joint-working with Community Councils: Cllr Suthers reported that he and the Clerk had attended a meeting called by Lisvane Community Council, with Kay Powell of Llandaff Society, on August 18. The meeting discussed the cross-community concerns about the LDP and each Community Council is asked to consider a joint

community council letter to the LDP Inspectors and to consider instructing Counsel to prepare a letter to the Inspectors.

14.886.1 It was **RESOLVED** to take no action at this time.

14.886.2 Further Hearing Sessions will take place on September 28 and 29 and R&MCC and NWCG had been invited to attend the Session on Green Belt, Monitoring and Transport and Infrastructure. Helena Fox will represent NWCG.

14.886.3 It was **RESOLVED** that Cllr R McKerlich represent R&MCC.

14.887 To receive an update on the WW1 project: Cllr Diment is planning to meet on September 30th.

14.888 To receive an update on the insurance claim re Windsor Gardens: The Clerk had been in correspondence with our solicitors and provided all requested information.

14.889 To decide on next steps for the updated Village Plan Questionnaire : Cllr Hallinan had met with David Silver of the RMA and the Clerk and corresponded with Nick Hawkins of the RMA. The meeting discussed the matter, with Cllr Hallinan putting the case for the importance of community consultation in light of the LDP, S106 agreements and the uncertain future of Radyr Library, along with the fact that the original intention was to update the Village Plan after five years.

14.889.1 It was **RESOLVED** to delay this for the time being because of financial and time pressures.

14.890 To receive an update on the Charter with Cardiff: This has not been received from Cardiff Council.

14.891 To receive the list of Motions for the OVW AGM: The Motions were received.

14.892 To respond to the Welsh Government's Draft Directions to the Local Democracy and Boundary Commission for Wales (the Commission): The letter from the Minister had been circulated in advance.

14.893 To decide on any Planning Matters: Cllr R McKerlich talked briefly about Ael-y-Bryn.

14.894 To be advised of any correspondence:

14.894.1 Welsh Government: Statutory Guidance relating to The Playing Fields (Community Involvement in Disposal Decisions)(Wales) Regulations 2015

14.894.2 Thank you note from residents for the quality of grass cutting at Willow Tree Close and for helping arrange pruning of trees by Cardiff Council

14.895 To sign cheques and approve payments for September 2015: The following payments were approved:

Voucher No.	Cheque		£
2020-2023	EB	Staff	2,135.60
2024	EB	Pension	694.23
2025	EB	Dark Green Media	46.00
2026	EB	DB Site Solutions	860.00
2027	300114	Cathedral Cleaners	255.37
2028	300115	Mazars	498.00
2029	300116	One Voice Wales	75.00
2030	300117	Mike Cowburn	1,440.00
2031	300118	CSA Hygiene	78.00
2032	300119	BPU Accountants	600.00
2033		Inland Revenue: PO Ltd	570.28

14.896 To decide the date of the October Meeting: It was **RESOLVED** that the next meeting be held on October 15th in the New School Rooms.