



Radyr & Morganstown Community Council Cynghor Cymuned Radur a Threforgan

Minutes of the MEETING of the COMMUNITY COUNCIL held on Thursday, 19 March 2015 at 7:30pm at the Old Church Rooms.

Present: Councillors S McKerlich, St Leger, R McKerlich, Diment, Morgan, Evans, Marsh, Hallinan, Nicholas, Suthers

In attendance: Helena Fox

- 14.590 To receive the Chairman's Report :** Cllr R McKerlich had attended LDP Hearing sessions and met, with Cllr Evan,s representatives of the LEA and Youth Centre to investigate the centre's future.
- 14.591 To receive apologies for absence :** Cllr Davies
- 14.592 To make declarations of interest :** There were none.
- 14.593 To receive the Minutes of the Meeting held on February 19 2015 :** The Chairman introduced the minutes of the meeting held on February 19 which were proposed as a true record for signature by Cllr Morgan seconded by Cllr Diment.
- 14.594 Meeting adjourned – Members of the public invited to speak :** The R&M Webteam was represented by Colin Johnson, Chairman and Nick Hawkins, Secretary.
- 14.594.1** Mr Johnson thanked the council for their support of the website. There had been earlier correspondence about the website platform: the framework which holds the site content. The site has had two bespoke frameworks since it began and the webteam would like to move to a universal platform based on a thorough report and discussion with the website's manager, Dark Green Media Ltd. This would make the site future-proof.
- 14.594.2** Mr Hawkins explained that the universal platform under consideration is WordPress. This open system would allow amendments that will become more necessary as time goes on and since it would be easier and more economic to do them in a new system, the webteam would like to complete this work during 2015-16.
- 14.594.3** Cllr Hallinan asked why WordPress had been chosen and why a move was needed. Mr Johnson responded that the web manager considers it to be the world standard and the webteam accepts the advice from a professional provider in which the team has great confidence for whom there is no interest in WordPress. The site needs to be future-proof because we now rely on one provider with a bespoke platform that no one else could manage. WordPress has many free improvements that will help keep the site up to date.
- 14.594.4** The cost of the migration is £1,800.00 and is a one-off cost with no annual fees.
- 14.594.5** Cllr S McKerlich asked when a further update will be needed. Mr Johnson said that the Webteam do not foresee a further migration. The general £500/yr maintenance cost is likely to be needed but the platform should remain for the foreseeable future.
- 14.594.6** Cllr St Leger asked whether the website will be able to host videos. Mr Hawkins explained that the current site can do that and the new site could too. However, it is better done via Flickr, Vimeo or YouTube although no one has asked for this to date.

- 14.595 To decide on platform migration for the website:** It was **RESOLVED** that Cllr Davies meet with the webteam on April 1, having consulted with Cllr Hallinan. They will then present a recommendation to the April main meeting for a decision.
- 14.596 To receive the Clerk's Report :**
- 14.596.1** The Precept cheque has been received and will be paid in to the bank in the new financial year.
- 14.596.2** The Civic Service will take place on Sunday May 3 at 6:30pm in Christ Church, followed by the Civic Reception in the OCR. (Cllr R McKerlich asked Cllr Suthers to liaise with the Church over arrangements).
- 14.596.3** Transfer of Freehold of the OCR: Cardiff Council have confirmed that they have signed and dated the Transfer on April 17 and will be sending it back to our solicitors who will prepare a certified copy for us and will then attend to the registration into the Council's name.
- 14.596.4** The LDP Hearings have concluded and the Inspector thanked the NWCG/CCS for its representations and participation, particularly in the final monitoring session that is usually only the Inspector, council and perhaps WG.
- 14.596.5** Writing the grant application to ALFW and a loan approval request to WG over-lapped with preparation for the final LDP session but will be completed by March 20.
- 14.596.6** The OCR has had a third heating failure with the other boiler needing repairs for two separate problems: a leaking pressure release valve and leaking expansion tank. The Garth Room was without heat for three days.
- 14.596.7** The drains at the OCR were blocked by someone dropping bricks down the manhole. This problem will be solved if the extension goes ahead.
- 14.596.8** OVW : March 30 2-4pm : event for councillors in MVH on the Local Government white paper. Formal notice will be sent out when received.
- 14.597 To receive the County Councillor's Report:** The report for March was circulated in advance and is filed with these Minutes. A new issue is the use of Heol Isaf by heavy vehicles. The Soapbox has discussion on this. This will be an agenda item for the April meeting.
- 14.598 To receive Councillors' Reports:**
- 14.598.1** Cllr S McKerlich met with the Clerk and Asst Clerk on the literary competition and is hoping to resolve communications issues with Radyr Comprehensive School next week. She will be a driver for the Spring Tea.
- 14.598.2** Cllr Diment had attended meetings on the WW1 and OCR renovations project. He had helped with the boiler breakdowns.
- 14.598.3** Cllr Suthers attended the final LDP hearing on monitoring.
- 14.598.4** Cllr St Leger attended OCR renovations meetings.
- 14.598.5** Cllr Evans has set up, organised attendance and drivers and liaised with Treforgan WI for the Spring Tea.
- 14.598.6** Cllr Nicholas had litter picked in Radyr Woods and attended Bryn Deri Primary School
- 14.598.7** Cllr Marsh attended the Danybryn tea where volunteers were celebrated. Several Radyr Comprehensive School pupils volunteer on IT projects with residents.
- 14.599 To receive Minutes of the Finance Committee meeting held March 5 2015:** Cllr Hallinan proposed that the Minutes of the meeting held on March 5 be accepted and adopted. Seconded by Cllr R McKerlich. All agreed
- 14.600 To receive the financial statement for March and bank reconciliation:** The financial statement and bank reconciliations for Q2 and Q3 were received.
- 14.601 To allocate funds to Alto Cards:** It was **RESOLVED** to allocate funds as follows:
- 14.601.1** Cllr Mike Diment : £1,500.00 to be reloaded with £500.00 for expenditure on WW1 project.
- 14.601.2** Clerk : £200.00 to be reviewed when spent
- 14.601.3** Assistant Clerk : £200.00 to be reviewed when spent
- 14.601.4** All expenditure will be monitored by the Clerk and supported with invoices.

- 14.602 To receive Minutes of the Environment Committee meeting held March 5 2015:** Cllr St Leger proposed that the Minutes of the meeting held on March 5 be accepted and adopted. Seconded by Cllr Morgan. All agreed.
- 14.603 To appoint a contractor for tree work on land management by R&MCC:** The Clerk reported that two quotes had been received. It was **RESOLVED** to instruct Treescene to carry out the works.
- 14.604 To amend the bank mandate :** It was **RESOLVED** to instruct Unity Trust Bank to remove David Silver from the bank mandate.
- 14.605 To discuss the process of co-opting a new member:** Two expressions of interest had been received: one late on the Friday 13th and one on Sunday 15th. It was **RESOLVED** that Cllrs R McKerlich, Diment and Hallinan meet with both and make a recommendation to the April 16 meeting.
- 14.605.1 To receive an update on the OCR renovation project and discuss publicity:** Cllr Diment explained that a great deal of work had been done. Group met with Steve Price March 11 and met on March 19 to discuss the finances. Planning permission was granted on March 4 and the written consent received. Tender documents have been received, as managed by Oriel Design Ltd. The schedule is tight if we hope to start the work over the summer school holiday. The Clerk had prepared a schedule of costs based on the Quantity Surveyor's report which is the basis for the application to the Aggregate Levy Fund Wales. The project is discussed in the next issue of the Radyr Chain.
- 14.606 To discuss the finances of the OCR renovation project:** It was **RESOLVED** that at the April meeting a decision is taken on whether to go ahead with or without a grant or whether to go ahead only with a grant from the Aggregate Levy Fund Wales.
- 14.607 To approve a borrowing approval request to Welsh Government for the OCR project:** A draft of the application had been circulated in advance. It was **RESOLVED** to submit a loan application request in the sum of up to £300,000.
- 14.608 To approve a grant application to the Aggregate Levy Fund Wales for the OCR project:** A draft of the application had been circulated in advance. It was **RESOLVED** to submit a grant application request in the sum of up to £130,500. A response is expected by July 2.
- 14.609 To discuss the possibility of a Community Poll re Waungron Road Recycling Centre:** Cllr R McKerlich explained that the Fairwater community meeting was for Fairwater electors only. That poll voted over-whelmingly in favour of reopening the centre. Cardiff Cabinet received the poll result with the recommendation to ignore it. A community poll held in R&M would cost a minimum of £5,000. It was **RESOLVED** to send a letter of protest about the closure of the recycling centre to Cllr Bob Derbyshire, copied to the chief executive.
- 14.610 To approve the amended Equal Opportunities Policy:** It was **RESOLVED** to adopt the policy.
- 14.611 To receive the updated Practitioners' Guide:** The guide was received.
- 14.612 To receive an update on the work of the NWC Group:** Cllr Suthers reported that NWCG had been praised for its work. Cllr Diment commented on the professionalism of the group's work. Cllr Marsh thanked Cllr Suthers for his vision in bringing the group together and inviting such important participants to work together.

R&MCC and the NWCG were represented by Cllr R McKerlich and/or the Clerk at ten of the nineteen Hearing sessions before the Inspector.

The programmed Hearing Sessions 1 to 19 of the Examination have now concluded. The Council are currently preparing the additional information required by the Inspectors as a result of those hearings and outlined in the 150+ agreed action points.

The action points and the Council's responses which are being recorded as 'Matters Arising Documents' can be viewed/downloaded from the relevant hearing session link via the_Hearings Timetable and Statements webpage.

The Council's proposed timescales for responding to action points has been published as examination document ED030.

Once the Inspectors have had a chance to consider the Council's additional information and proposed changes to the Plan in the form of a Matters Arising Changes (MAC) Schedule, the MAC Schedule will be subject to public consultation for a period of 6 weeks (anticipated May-June 2015) giving participants the opportunity to comment.

Once the Inspectors have considered the consultation representations, they will consider whether a further hearing session or sessions are required. We think it likely that there will be at least one on monitoring and possibly one on transport.

Relevant information regarding the procedure for the rest of the Examination will be published on the LDP website.

NWCG next meets on June 1 and will respond to the consultation.

- 14.613** **To allocate funds for publicity of the extra LDP consultation due May/June 2015:** It was **RESOLVED** to allocate £96.00 for an A5 flyer plus £75 if included with a Radyr Chain.
- 14.614** **To receive an update on the WW1 project:** Cllr Diment reported that the group met on February 26 and March 12. The community exhibition will take place in the OCR over the weekend of June 12-14. Cllr Evans has joined the team. Cllr Diment and Cllr St Leger had visited St Fagans to see their exhibition. This has led to some ideas for working with local children on what children wore at the time and other contemporary activities. A link to the Red Cross had identified 9 local women who worked as nurses at the Heol Isaf hospital.
- 14.614.1** Help is needed for the exhibition to run a rota of people. There will be publicity for the event. Local schools are working on the project.
- 14.614.2** HLF will be asked to approve some reallocation of funding.
- 14.615** **To receive an update on the Spring Tea and decide on commercial sponsorship:** Cllr Evans reported that 43 people had bought tickets and all arrangements were in place. Bryn Deri Primary School will attend and perform. Cllr R McKerlich thanked everyone for their hard work.
- 14.615.1** Sponsorship: It was **RESOLVED** to thank the firm for their interest but the meeting was held the night before the event and there was not time to pursue this.
- 14.616** **To receive the Independent Remuneration Panel for Wales Annual Report:** The report was received.
- 14.617** **To decide on any Planning Matters :**
- 14.617.1** Tidal Lagoon Cardiff Ltd: R&MCC is a statutory consultee on this energy generation scheme.

14.618 To be advised of any correspondence :

- 14.618.1** Welsh Government: Consultations on Council Tax Exemptions for Long-Term Empty Homes and Second Homes in Wales
- 14.618.2** Radyr Primary School PTA: invitation to Fun Run 2015 April Finance
- 14.618.3** Wales in Bloom: promoting new initiatives
- 14.618.4** OVW : consultancy services
- 14.618.5** St Fagans Community Council: thanking the Clerk for her work for the NWCG.
- 14.618.6** Mazars: change of address
- 14.618.7** Tidal Lagoon Cardiff Ltd

14.619 To sign cheques and approve payments for March 2015: The following payments had been approved:

Voucher no.	Cheque no.	Payee	Amount : £
1883	DD	Gas	0.00
1884	DD	Electricity	0.00
1885	DD	BT: Phone	98.42
1886-1889	EB	Staff	2441.29
1890	EB	Lloyds Commercial Finance	673.82
1891	EB	Pension	844.54
1892	EB	Dark Green Media	46.00
1893	EB	Mike Diment: WW1	63.86
1894	EB	Mike Diment: Alto Card	1500.00
1895	EB	Helena Fox: Alto Card	200.00
1896	EB	Julie Hopkins: Alto Card	200.00
1897	EB	Mike Diment	34.99
1898	300048	Friends of Radyr Guiding	125.00
1899	300049	Treescene	360.00
1900	300050	Andrew Brotherton	40.00
1901	300051	GRC Plumbing	54.00
1902	300052	David Suthers: Expenses	3.60
1903	300053	Inland Revenue: Post Office Ltd	753.54
1904	300054	Ballicom Int	81.18
1905	300055	Dyno-Rod Ltd	96.00
1906	300056	Judith Marsh	12.60
1907	300057	Orange Forestry Ltd	240.00
1908	300058	British Gas	42.98
		Total	7911.82

14.620 Date of next Meeting: will be **Thursday April 16 2015**