



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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10 May 2019

Members of the public and press are entitled to be at the following meeting under the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time designated for public participation in accordance with our Standing Order shall not exceed 15 minutes unless directed by the Chairman. A member of the public shall not speak for more than 5 minutes.

Dear Chairman Cllr R Vaughan and Members of Radyr & Morganstown Community Council

I hereby give you notice that the next Ordinary Full Council Meeting of the Community Council will be held at the Old Church Rooms on **THURSDAY 16 MAY 2019 following the Annual Meeting**. All members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

Lynne Thomas
Clerk to the Council

AGENDA

1. Apologies

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Meeting adjourned: Members of the public invited to speak

4. Chairman's Announcements/Reports

5. Finance

(i) To receive, approve and sign the balance of accounts & reconciliation at 30 April 2019.

(ii) To receive, approve and sign the payment schedule for April 2019 (Chair to sign).

(iii) To receive and note Bank Statements (any member to sign).

- Unity Trust Acc. *****326 Statement No. 65
- Unity Trust Acc. *****339 Statement No. 56
- Nat West Account Statement for April 2019

(iv) To receive, approve and sign the List of Variable Direct Debits for 2019/20 (Chair to sign)

(v) To receive, approve and sign the List of Regular Payments for 2019/20 (Chair to sign).

6. Finance Committee

(i) **R&MCC Petty Cash Procedures: Authorised Volunteers:** Finance Committee agreed to recommend to Full Council that RMA Members on the OCR Hall Management Committee be designated as Authorised Volunteers for purposes of the petty cash arrangements under Financial Regulation 6.21, to come into effect on the signing of the new Hall Management Agreement.

Financial Regulation 6.21: The Clerk/Assistant Clerk may provide petty cash to officers for the purpose of defraying minor operational and other expenses. The Clerk/Assistant Clerk may provide petty cash to a member or authorised volunteer for the purpose of defraying minor expenses associated with approved Council business and activities, with the approval of two of the following members: (i) Chair to the Council; (ii) Vice-Chair to the Council; (iii) Chair of the Finance Committee; (iv) Chair of the Planning Committee; (v) Chair of the Environment Committee.

A Council Resolution is required

(ii) **R&MCC Risk Assessment Schedule:** The Risk Assessment Working Group has reviewed the R&MCC Risk Assessment Schedule and have proposed abbreviating the document to make it simpler to use. Finance Committee agreed to recommend to Full Council that the Risk Assessment Schedule last updated in May 2018 remain in place until the Risk Assessment Working Group have completed work on proposals to abbreviate the schedule in 2019/20.

7. Financial Assistance Applications (late applications to be tabled)

8. Payment to Members - 2019/20

To receive a report from the Clerk on Members Payments for 2019/20.

9. Environment Committee

(i) To receive the Environment Report for May 2019 from Cllr H Lloyd Jones

(ii) Request for permission from Radyr Beaver Scouts: Dog poo bag holders for Pentwyn Park and Windsor Gardens

10. Planning Applications

To receive a report from Cllr A Thomas-Richards

11. County Councillor's Report

To receive and note Cllr R McKerlich's report for May 2019

12. Community Councillors' Reports

To receive and note Councillors' written reports

13. Old Church Rooms

To receive an update on OCR projects from Cllr HO Jones.

14. Radyr & Morganstown Community Website

To receive a report from Cllr HO Jones on discussions on the future of the R&M Community website and on the proposal from the Radyr & Morganstown Association.

15. Road Safety Working Group

To receive a report from the Road Safety Working Group from Cllr K Webster

16. Any other business/correspondence: Strictly with prior consultation with Chair.

17. Next Meeting dates: To be agreed at Annual Council Meeting on 16 May 2019