



**Radyr & Morganstown Community Council**  
**Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
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**17 June 2022**

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Members of the press or public wishing to attend the meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: [clerk@radyr.wales](mailto:clerk@radyr.wales)

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 23 JUNE 2022** at **7:00pm**. The meeting will be held remotely via Zoom. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS

Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)

Radyr & Morganstown Community Council

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## AGENDA

### 1. Apologies for absence

### 2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

### 3. Members of the public invited to speak

(Standing Order 3 and Local Government and Elections (Wales) Act 2021)

### 4. Chairman's Announcements/Report

Chairman to report.

### 5. Minutes of the Annual Meeting of the Council held on 12 May 2022

To receive and, if approved, confirm the attached Minutes of the Annual Council Meeting held on 19 May 2022. Chairman to sign.

### 6. Minutes of the Ordinary Meeting of Council held on 19 May 2022

To receive and, if approved, confirm the attached Minutes of the Council Meeting on 19 May 2022. Chairman to sign.

### 7. Annual Return Year Ended 31 March 2022

- (1) To receive and approve the attached Year End Accounts to 31 March 2022 and Notes.
- (2) To receive the attached internal auditor's report. There are no significant issues arising from the report. The Risk Register will be reviewed in the current financial year. (Item 3 refers.)
- (3) To receive and approve the attached Annual Return 2021/22.

### 8. Community Councillor Vacancy - Co-option (Morganstown Ward)

Notice of Co-option will be published in the near future with a period of one month for applications. Interviews will then be arranged.

It is **recommended** that five Members are appointed to serve on the co-option panel to interview candidates and report to Council.

### 9. Finance

- (1) To receive and, if approved, to confirm the recommendations of the Finance Committee at the meeting held on 9 June 2022. A copy of the minutes is attached.
- (2) To receive and approve the attached management accounts & bank reconciliation for 31 May 2022.
- (3) To note the attached bank statements (31 May 2022)

Unity Trust Account *****011	(Old Church Rooms)	Statement 30
Unity Trust Account *****339	(Instant Access)	Statement 93

The above statements have been verified by Councillor Allan Cook in accordance with Financial Regulations. There are no exceptions to report arising from this verification.

- (4) To note that the Payment Schedule for May 2022 was reported to the above meeting of the Finance Committee.
- (5) In relation to Minute FIN22/12 (Grant Applications: City of Cardiff (Melingriffith) Brass Band) to report that the applicant has advised that an approach to Tongwynlais Community Council about funding has been made and a response is awaited. However, R&MCC was their first avenue to explore as more members are from the local community than Tongwynlais and there is a greater association through concerts and events. Activity is limited in the Tongwynlais area other than as a rehearsal venue and the occasional festival, mainly due to the lack of suitable venues.
- (5) In relation to Minute FIN22/12 (Grant Applications: Save Cwm Farm), the applicant has been asked for clarification that, should a grant be awarded, the Council would be given sight of any publicity material in advance and how many beneficiaries of the project live locally.

## 10. Fees and Charges 2022/23

It is important that the Council keeps its charges under review. Current room hire charges for the Old Church Rooms were approved on 21 January 2021 (Minute 121 refers)

It is **recommended** that the following charges are approved for photocopying and other charges:

Black and White Single: A4 £0.10 A3 £0.15  
Single Sided Colour: A4 £0.65 A3 £1.30  
Double Sided Black and White: A4 £0.15 A3 £0.20  
Double Sided Colour: A4 £0.95 A3 £1.90  
Photos on Photo Paper: A5 £1.30 A4 £2.20

All prices include VAT at 20%

## 11. Environment Committee

- (1) To receive and, if approved, to confirm the recommendations of the Environment Committee at the meeting held on 9 June 2022. A copy of the minutes is attached.
- (2) In relation to Minute ENV22/8 (Christmas Illuminations 2022) to note that a quotation for the provision of Christmas illuminations will be considered at the next meeting of the committee prior to a recommendation to Full Council on 21 July 2022.
- (3) To receive an oral update on environment work from the Chair of the Environment Committee.

## 12. Planning Application 20/00187/MJR: Land at De Braose Close, Danescourt Residential Development comprising 36 dwellings with associated infrastructure, Public Open Space and Woodland Management

To consider whether the Council wish to submit any representations in relation to recent amendments to the above proposals.

Amended plans were received on the 10 May 2022 and can be viewed on the website via the link below:

<https://planningonline.cardiff.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= CARDIFF DCAPR 130069>

**13. City of Cardiff Replacement Local Development Plan (RLDP)**

Further to discussion by Members on 21 April 2022, Planning Aid Wales have confirmed that any engagement with the RLDP is to be considered positively and that using a facilitation engagement company may allow the Council to formulate a response in a better way. Planning Aid can provide outline advice on how to respond though the actual construction and the outline of the response to the consultation would be a matter for the Council. (Minute 245 refers)

**14. Local Government and Elections (Wales) Act 2021**

The Council received the attached Welsh Government Guidance from One Voice Wales on 14 June 2022.

To consider the Guidance pending a more detailed report.

**15. Bethel Chapel**

To consider the attached report.

**16. OCR Board 17 May 2022**

To consider the attached notes of the above meeting and consider any issues arising.

**17. Members Newsletter**

To consider proposals to produce a weekly newsletter for Members.

The newsletter would consolidate various items of information received from sources such as

One Voice Wales and Cardiff Council. The newsletter would be circulated electronically to avoid incurring costs.

The newsletter would not replace formal reports to Members on items of significance.

**18. Independent Remuneration Panel for Wales Annual Report 2022**

Members considered the above at the Annual Council meeting held on 12 May 2022. It was resolved that consideration of Determination 49 (Attendance Allowance) (optional) is deferred for further consideration. (Minute RMCC22/16 refers.)

An extract from the Annual Report is attached. The extract elaborates on factors which the Council should take into account in deciding whether to adopt this determination. Adoption is optional. Allowances already approved will be processed in July 2022.

**19. Standards & Ethics Committee**

- (1) The Standards and Ethics Committee encourages its independent members to observe meetings of the County Council and Community Councils in its area in order to familiarise themselves with the work of the Councils and observe the conduct of members, and for the Standards and Ethics Committee to discuss any feedback.

Attached is a copy of the feedback provided following observation of the Council meeting held in February 2022, which is to be presented to the Standards and Ethics Committee on 22 June 2022.

- (2) Nominations have been submitted for a representative of Community Councils to sit on the Standards & Ethics Committee.
- (3) Several nominations have been received and a report will be presented to the Standards and Ethics Committee on 22 June 2022. Nominees will be contacted soon after this date about the selection process. Councillor Julia Charles has applied to sit on the committee.
- (4) All Members are reminded of the need to undertake Code of Conduct training within six months of taking office.

## **20. Meeting with Leader of Cardiff Council**

An approach has been made for the Leader of the Council to meet with Members. We have been asked to provide a draft agenda/itinerary for the visit to ensure that the Leader has the appropriate support to attend the visit and respond to any issues Members wish to raise. A suggested format for the site visits is set out below

- Station Road area
- Drovers Way
- Bethel Chapel
- Old Church Rooms

It is **recommended** that Members consider the above arrangements.

## **21. County Councillor's Report**

To consider the attached report.

## **22. MP/MS Surgeries**

To consider requesting local elected representatives to arrange regular surgeries with constituents.

## **23. Dates of Next Meetings**

- (1) To confirm the following:

Thursday 7 July 2022 at 7:00pm: Environment Committee

Thursday 21 July 2022 at 7:00pm: Full Council

Each meeting to take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

- (2) To consider the potential for holding future meetings in person/hybrid form. Members are advised to study the above Welsh Government Guidance which discusses this.