



Radyr & Morganstown Community Council

Cyngor Cymuned Radur a Threforgan

Agenda Item 9

Meeting: Full Council
Date: 29 September 2022
Report Author: Clerk to the Council

Old Church Rooms (OCR) Board Notes 8 August 2022

Introduction

1. To receive the notes of the above meeting.

Key Issues

2. Notes of the meeting are set out below:

MEETING OF THE OCR BOARD HELD AT 2.30 P.M. ON 8 AUGUST 2022 via ZOOM

(i) Present.

Councillor Huw Onllwyn Jones (Chairman), Councillors Allan Cook, Tyrone Davies, David Silver, and David Suthers

Also David Collins (Clerk) and Julie Hopkins (Assistant Clerk).

(ii) Apologies.

Apologies for Absence were accepted from Councillor Vaughan (sickness).

(iii) Notes of Meetings

The notes of the meeting held on 12 July 2022 had been reported to Council on 21 July 2022.

The Clerk's offer to take notes of the meeting was accepted.

(iv) Pop-up Restaurant at the Old Church Rooms Radyr

Members discussed proposals for the above. The proposal would include the sale of burgers from the premises on Thursday and Friday evenings.

The Assistant Clerk referred to discussions held about various aspects of the proposals

Members expressed a degree of support for the proposals but highlighted a number of practical matters that needed to be addressed.

Issues raised included:

- the need to establish whether planning permission was required.
- any insurance issues.
- costs of room hire.
- any impact on the Council's Retail Discount on Non Domestic Charges for the current year.
- parking, access, and ingress.
- Security
- allowing the use on a trial basis.

The Assistant Clerk agreed to arrange a meeting with the organiser of the project to discuss the above issues.

(The Council's insurers have been asked about the insurance implications.)

(v) Architect's Proposals re Improvement of OCR

Two sets of plans had been submitted by the architect. One set showing a large new storage room - and one showing a smaller option. Both plans, having been tabled for the meeting, were open to be discussed.

Issues raised included:

- storage options.
- installation of a lift.
- timescales.
- available finance (including any s106 funds.)
- paying off the existing PWLB loan to help meet costs.
- cladding and solar panels.
- public consultation.

The Assistant Clerk agreed to ask the QS to prepare some costs (two options as above) as a basis for public consultation.

(vi) Nursery Provision

Members noted that a Fire Safety Risk Assessment had been undertaken of the whole premises and that a report was awaited. Finger guards would be installed to doors. An Electrical Installation Inspection had also been arranged.

An induction session would be held for new parents in the near future at normal hire costs.

(vii) Chimney Works

The Assistant Clerk updated Members on progress of the works.

(viii) Date of Next Meeting

13 September 2022 via Zoom (2.30 pm)
(Subsequently amended to 20 September 2022 at 2.30 pm)

Any recommendations will be reported to Council on 20 October 2022. Issues discussed included room hire. An agenda for the meeting is attached.

Financial Implications

3. None at this stage. The Council has put in place provision to maintain the premises. Any additional works undertaken would require approval of the necessary finance.

Links to Corporate Objectives

4. The Council's Annual Report confirms that the Council's objective include delivering:
A Prosperous Community. A Resilient Community. A Healthier Community.
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture & Thriving Welsh Language. A Globally Responsive Community.
5. The use of the Old Church Rooms will help the Council deliver these Wales-wide sustainability goals.

Staffing Implications

6. N/A

Risk Management Implications

7. The Council's approved Risk register includes provision to protect the safety and sustainability of the premises.

Legal Implications

8. N/A

Recommendation

9. It is **recommended** that
 - (1) the report is noted.
 - (2) the use of Earmarked Reserves to fund the cost of drawings for the storage options is confirmed.
 - (3) Local representatives are granted free use of the Old Church Rooms for Room Hire etc.

