



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a COUNCIL MEETING held on 16 February 2023 at 7:00pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021.

These minutes are subject to confirmation at the Council Meeting to be held on 16 March 2023.

Present (in person): Councillor Tyrone Davies (Chairman) Councillors Julia Charles, Allan Cook, Helen Lloyd Jones, Huw Onllwyn Jones, Vina Patel, David Silver and Martin Williams.

Also: David Collins (Clerk to the Council) (in person) and Julie Hopkins (Assistant Clerk) (remotely)

Absent: Councillors Michelle Lenton-Johnson, Rachel Phillips, David Suthers and Ralph Vaughan

(No public participation session was held at this meeting.)

RMCC22/184 Apologies for Absence

Apologies for Absence were accepted from Councillors Michelle Lenton-Johnson (personal), Rachel Phillips, David Suthers (illness) and Ralph Vaughan (illness).

(Members agreed to send their best wishes and a gift by way of private donation to Councillors Suthers and Vaughan.)

RMCC22/185 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest.

Councillor Helen Lloyd Jones declared a non-prejudicial interest in the following items:

RMCC22/195 County Councillors' Report
RMCC22/201 Forward Work Programme: Progress

as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

Councillor Huw Onllwyn Jones declared an interest in item RMCC22/198 (Publicity and Communications Update) as his wife had been appointed to the post of Welsh Language Commissioner. He remained in the meeting.

RMCC22/186 Method of Voting

It was **Resolved** that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of “for” or “against” or “abstain.”

RMCC22/187 Members of the Public Invited to Speak

No members of the public wished to speak at this point.

RMCC22/188 Chairman’s Announcements/Report

The Chairman reported that he had:

- Met with the Clerk a number of times to discuss and help progress council matters.
- Attended an Environment Committee meeting, in conjunction with other cllrs.
- Met with both County Councillors to discuss matters relevant to R&M
- Met/spoke with cllrs who requested a conversation.
- Met with Ian Ogden, Adam O’Donovan, Mike Clarke and the Clerk to discuss the annual Remembrance event. He elaborated on the discussions which he considered would lead to a successful event.

It was **Resolved** that:

- (1) the Chairman’s report is noted.
- (2) the attendance of the Chairman at events in the community is regarded as approved duty.

RMCC22/189 Minutes of the Meeting of Full Council held on 19 January 2023

The Chairman introduced the minutes of the above meeting.

It was **Resolved** that the minutes of the above meeting are confirmed as a true and accurate record of the Council meeting.

RMCC22/190 Environment Committee 2 February 2023

Councillor Allan Cook introduced the minutes of the Environment Committee of 1 December 2022. He elaborated on issues set out in the minutes and answered Members’ questions.

In relation to Minute ENV22/47 (Environmental Update), Members noted that trowels had been purchased to assist with the planting of snowdrops at a cost of £22.50. The Clerk agreed to notify all Members about the arrangements to discuss Station Road with Cardiff Council. The Assistant Clerk agreed to look into the question replacing a socket at Windsor Gardens.

In relation to Minute ENV22/47 (Environmental Update), Members discussed the committee’s recommendation to install similar benches at Windsor Gardens as at Radyr Woods. Various views were expressed on the proposed design and its suitability for the location. Councillor Helen Lloyd Jones moved acceptance of the committee’s recommendation. Councillor David Silver

seconded the proposal. Following a vote the recommendation was accepted. (4 in favour, 2 against, 2 abstentions.)

It was **Resolved** that the recommendations of the committee are approved.

RMCC22/191 Tree Surveys

Members noted that there had been no response from Cardiff Council in relation to assistance with works required to trees. Members noted that that quotations had also been invited should this assistance be not forthcoming. Item RMCC22/204 refers. Members wished to ensure that any works required were implemented as soon as possible, especially in relation to trees at Radyr Woods which needed to be felled as a matter of urgency.

It was **Resolved** that the Chairman of the Council and Chairman of the Environment Committee are authorised to accept a quotation to undertake works to the trees, subject to the Clerk making enquiries about this proposed action to ensure compliance with governance requirements.

RMCC22/192 Management Accounts

Councillor Julia Charles introduced the Management Accounts and bank reconciliations 31 January 2023. Variances were reported. Members monitored income and expenditure to monitor budgets during the year. Budget headings would incur income and expenditure as the year progressed and details would be monitored and reported. Councillor Charles took the opportunity to update Members on current issues relating to Council expenditure and banking arrangements.

It was **Resolved** that the information is approved.

RMCC22/193 Bank Statements

Councillor Julia Charles introduced the following bank statements:

- Unity Trust Acc. *****326 Statement No.118, 119 and 120
- Unity Trust Acc. *****011 Statement No. 37 and 38
- Unity Trust Acc. *****339 Statement No. 100 and 101

Councillor Allan Cook had verified the statements. There were no exceptions arising from this verification.

It was **Resolved** that the information is approved.

RMCC22/194 Payment Schedule January 2023

Councillor Julia Charles introduced the above schedule of payments.

It was **Resolved** that the Payment Schedule is confirmed.

RMCC22/195 County Councillors' Report

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the

discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

The Chairman welcomed County Councillor Calum Davies, who took part in the meeting via remote means.

Members considered a detailed report on various issues highlighted by County Councillors for the area. Members discussed various matters arising from the report, including traffic at The Sidings, litter along the banks of the River Taff, Morganstown Village Hall, ongoing sewage issues, Radyr Rangers FC, telecommunication masts and site visits made by the Members.

It was **Resolved** that:

- (1) the report is noted.
- (2) the Clerk is instructed to contact the management of Morganstown Village Hall to see if there are any further ways in which the Council could support the venue.
- (3) a letter is sent to the First Minister expressing the Council's sympathies on the loss of his wife.

RMCC22/196 Old Church Rooms (OCR) Board

Members considered a report of the meeting held 17 January 2023 and details of urgent works approved by the Clerk. Councillor Vina Patel offered to assist with any application for grant funding in relation to the OCR in view of her expertise in this area.

It was **Resolved** that:

- (1) the recommendations of the Board are approved.
- (2) the projects described in the report are approved.
- (3) urgent works in relation to legionella, radiator valves and PAT testing are approved.

RMCC22/197 External Audit 2021/22: Update

Members noted that the audit was currently at the 'returned to auditor' stage, meaning the majority of the full audit work had been done but the reviewer had sent it back to the auditor to do some double-checking. It had been added to a list of priority audits.

It was **Resolved** that the position is noted.

RMCC22/198 Publicity & Communications Update

Councillor Huw Onllwyn Jones declared an interest in this item as his wife had been appointed to the post of Welsh Language Commissioner. He remained in the meeting.

Members considered a detailed report which summarised progress in relation to a series of initiatives associated with publicity and communications.

Members noted the advice of the Clerk in relation to Welsh language content on the new website and social media activity.

It was **Resolved** that:

- (1) progress in relation to the website is noted and minor amendments to the payment details are approved.
- (2) the acquisition of a mobile phone for use by the Clerks (£35) and the payment plan (£10 pm) is approved.
- (3) the acquisition of a new email address for the Clerks, audio-visual equipment and new laptops for the Clerks is approved. (Minute RMCC22/206 confirms)
- (4) the acquisition of new IT equipment for use by Members and new email addresses for Members is approved (Minute RMCC22/206 confirms)
- (5) progress in relation to the Council's social media identity is noted.

RMCC22/199 Planning Matters: Application No 22/03047/VAR - Part Of Land At Ton Mawr Quarry, Heol Goch, Pentyrch

Members considered the above proposals.

It was **Resolved** that the Council advise Cardiff Council that it has no adverse observations on the proposals but is concerned about any potential loss of Public Right of Way. Any loss of Right of Way should be addressed by improvements elsewhere.

RMCC/200 Radyr and Morganstown Map

Members considered progress to update the existing map of streets, landmarks and community facilities within the Radyr & Morganstown boundary produced by the Council in 2013. Sites would need to be surveyed and details of new developments would need to be added. A final quotation would be submitted by Alun Rogers. Members noted that some initial costs would be incurred as part of the survey work.

It was **Resolved** that the position is noted.

RMCC22/201 Forward Work Programme: Progress

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

Members considered a report which outlined progress on current issues. The Chairman highlighted the initiative taken by Councillor Vina Patel in helping to develop a Work Programme and indicated that he wished to introduce a regular dialogue with committee Chairs to oversee the progress of key projects. Members also discussed previous work undertaken in relation to community planning.

It was **Resolved** that progress in delivering the work programme is noted.

RMCC22/202 Arrangements for Future Meetings

Members considered arrangements in relation to future meetings, including dates and times.

Members noted the advice of the Clerk in relation to raising items at future meetings.

It was **Resolved** that:

- (1) future meetings take place a hybrid basis with physical provision having regard to statutory considerations and Guidance (Local Government and Elections (Wales) Act 2021.)
- (2) details of meetings for 2023/24 are confirmed.
- (3) the renaming of the Environment Committee to the Environment & Regeneration Committee for 2023/24 is approved and the Terms of Reference are amended accordingly.

RMCC22/203 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was **Resolved** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

RMCC22/204 Tree Survey

Members were advised that quotations had been invited. None had been received to date.

It was **Resolved** that the position is noted.

RMCC22/205 Cleaning Services and Supplies (Code B2)

Members considered budgets in relation to the above. The Clerk described costs involved.

It was **Resolved** that:

- (1) anticipated overspend in relation to the above as a result of costs for consumables and usage is approved. (2022/23)
- (2) an anticipated overspend in relation to 2023/24 as a result of a price increase which has arisen since the Council's budget is approved.

RMCC22/206 Quotation for IT provision

Members considered a series of quotations to provide solutions to current IT needs from the Council's existing IT provider.

It was **Resolved** that the quotations are accepted. (Laptops and Audio-Visual equipment to be purchased from within Earmarked Reserves (IT))

RMCC/207 Gas & Electric supply

Members noted that existing contracts expired on 28 February 2023 (Electricity) and 19 March (Gas). Details of potential new suppliers were reported. Members noted that estimated budgets would be exceeded for the coming year. Reserves would be drawn upon.

It was **Resolved** that three year arrangements for the supply of electricity and gas with Scottish Power is put in place, based upon the costs reported.

The meeting closed at 9.04 pm.

SIGNED

CHAIRMAN RADYR & MORGANSTOWN COMMUNITY COUNCIL