



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a MEETING of the ENVIRONMENT COMMITTEE held on 2 February 2023 at 7:00pm

This meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the meeting to be held on 6 April 2023.

Any recommendations below will be submitted to the Council on 16 February 2023

Present: Councillors Allan Cook (Chair), Tyrone Davies, Helen Lloyd Jones, Huw Onllwyn Jones, Ralph Vaughan and Vina Patel

Also: David Collins (Clerk) and Julie Hopkins (Assistant Clerk)

Absent: None

ENV22/42 Apologies for Absence

None

ENV22/43 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest. No declarations were made.

Councillor Helen Lloyd Jones declared a non-prejudicial interest in item ENV22/47 (Environmental Update) and ENV22/48 (Tree Survey) as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

ENV22/44 Method of Voting

It was **Recommended** that the manner of any voting at this meeting and any subsequent meetings would be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

ENV22/45 Members of the Public Invited to Speak

No members of the public were present.

ENV22/46 Minutes of Previous Meeting held on 1 December 2022

The Chair introduced the minutes of the above meeting. Councillor Vina Patel proposed to accept the minutes. Councillor Tyrone Davies seconded.

The minutes of the meeting were confirmed as a correct record.

ENV22/47 Environmental Update

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

Members considered progress in relation to various projects related to the work of the committee.

Issues discussed included Radyr Woods, Windsor Gardens, Pentwyn Park, Tree Surveys, Bethel Chapel, hanging baskets, flags and planting of snowdrops.

Councillor Vina Patel expressed her concern that the report submitted did not capture the current position regarding the proposed information boards in Radyr Woods very well. Councillor Patel had circulated information about the proposed design of the boards to members. The Clerk accepted responsibility for any shortcomings in the report and apologised to all Members.

It was **Recommended** that:

- (1) feedback already received from Members of the committee about the design of information boards at Radyr Woods is passed to Councillor Patel.
- (2) the Assistant Clerk is asked to ensure that the design of benches at Radyr Woods is also followed for any benches at Windsor Gardens. (Code A5)
- (3) the Assistant Clerk makes further enquiries are made design options for a memorial bench at Windsor Gardens, in memory of Aryan Ghoniya, in consultation with Members. (Code A5)
- (4) the Chairman of the committee is requested to make enquiries about the provision of raised planting boxes for the planting of herbs at Windsor Gardens and report back. (Code A5 or A8)
- (5) quotations are invited for extending a retaining wall at Pentwyn Park, based upon the original specification for the wall. (Code A5)
- (6) costs are sought to decorate a tree at Pentwyn Park for Christmas 2023, subject to approval of the use of electricity supply by Cardiff Council or other source of electricity. (Code G3)
- (7) a meeting is held with the owner of Bethel Chapel and local Members to discuss proposals to improve the condition of the site.
- (8) to approve the installation of hanging baskets at Station Road. (Code A5)
- (9) the provision of snowdrops (£95) and trowels to local schoolchildren is approved. (code A5)
- (10) further consideration is given to the approval of a Council policy in relation to the flying of flags.
- (11) the Welsh Dragon is flown at the War Memorial on St. David's Day and at the Old Church Rooms alongside the Cross of St David. (Flag to be purchased.) (Code G4)

- (12) further approaches are made to Cardiff Council to request a meeting to discuss any proposals to regenerate the area of Station Road.

ENV22/48 Tree Survey

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

Members considered the results of a tree survey commissioned by the Council. The Assistant Clerk summarised the key issues arising. Members noted that two trees were in need of urgent attention. The Assistant Clerk advised that she had approached Cardiff Council to see if assistance was available in dealing with trees which required attention. In the meantime, quotations would be sought for the works.

It was **Recommended** that:

- (1) details of any response from Cardiff Council are reported to Full Council on 16 February 2023.
- (2) the Council is asked to approve any expenditure in relation to trees which require attention.

ENV22/49 Coronation Celebrations

Members considered suggestions for potential arrangements to commemorate the coronation of King Charles III, including any budgetary implications.

Members also discussed other forthcoming commemorations and celebrations, including ways in which the Radyr and Morganstown Festival would commemorate the coronation.

It was **Recommended** that:

- (1) additional bunting is purchased for use at the Radyr and Morganstown Festival up to a cost of £200. (Code G4). Chairman to lead.
- (2) Councillor Vina Patel is requested to make enquiries about grant funding to assist with the cost of additional events at the festival.
- (3) the Clerks are asked to arrange a competition for local schoolchildren to celebrate Owain Glyndŵr's Day on 16 September 2023, with prizes of £50 for each Primary School and £100 for Radyr Comprehensive School. (Code G4)

ENV22/50 Date of next meeting:

Members noted that the next meeting of the committee would take place on 6 April 2023 at 7.00pm

ENV22/51 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was **agreed** that the following matter be considered in private and that the power

of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

ENV22/52 Grounds Maintenance

Members considered progress in relation to a series of staffing and contractual arrangements.

It was **Recommended** that:

- (1) the increased hours for the handyman to undertake grounds maintenance are introduced from 1 April 2023.
- (2) the increased costs in relation to grass cutting are approved.

The meeting closed at 8.20 pm.

SIGNED

CHAIRMAN ENVIRONMENT COMMITTEE