



**Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan**

Minutes of a COUNCIL MEETING held on 21 July 2022 at 7:00pm

This meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the Council Meeting to be held on 15 September 2022.

Present: Councillor Tyrone Davies (Chairman) Councillors Julia Charles, Allan Cook, Huw Onllwyn Jones, David Silver, David Suthers and Martin Williams.

Also: David Collins (Clerk to the Council) and Julie Hopkins (Assistant Clerk)

Absent: Councillors Helen Lloyd Jones, Michelle Lenton-Johnson, Vina Patel, and Ralph Vaughan

(No public participation session was held at this meeting.)

RMCC22/72 Apologies for Absence

Apologies for absence were accepted from Councillors Helen Lloyd Jones (Civic responsibilities) Michelle Lenton-Johnson (sickness), Vina Patel (family sickness) and Ralph Vaughan (sickness)

RMCC22/73 Method of Voting

It was **Resolved** that the manner of any voting at this meeting and any subsequent meetings would be by calling each name alphabetically with a response of “for” or “against” or “abstain.”

RMCC22/74 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest. None were received.

RMCC22/75 Members of the public invited to speak

None.

RMCC22/76 Chairman’s Announcements/Report

The Chairman reported that since the last meeting he had:

- Attended a photo opportunity to commemorate pupils' art being displayed on the boundary between Radyr Comprehensive and Radyr Woods, with Councillor Helen Lloyd-Jones, pupils/staff from school and a Cardiff Council representative.
- Wrote/delivered a letter to Aryan Ghoniya's parents expressing our sadness and willingness to discuss a bench/tree in Aryan's name at a later date.
- With Julie Hopkins' help I have liaised with Michael Graham Young over land adjacent to Radyr Woods and its sale given that we have an easement order to allow access to the car park and also have a container situated there to house Radyr Wardens' equipment.
- Met with Ian Ogden and the Clerk regarding the November Remembrance Sunday event.
- Wrote our usual article for the next edition of the Chain outlining our team and our ambitions for the next year.
- Attended an Old Church Rooms management meeting in conjunction with other Members.

It was **Resolved** that:

- (1) the Chairman's report is noted.
- (2) the attendance of the Chairman at events in the community is regarded as approved duty.

RMCC22/77 Minutes of the Meeting of Full Council held on 23 June 2022

The Chairman introduced the minutes of the above meeting.

In relation to Minute RMCC22/70 (MP/MS Surgeries), the Clerk confirmed that he had written to the local MP about holding surgeries for constituents. The Chairman agreed to provide the Clerk with contact details for local MS.

Councillor Huw Onllwyn Jones proposed to accept the minutes. Councillor David Silver seconded.

It was **Resolved** that the minutes of the above meeting are confirmed as a true and accurate record of the Council meeting subject to the following:

- (1) in the resolution to Minute RMCC22/61 (City of Cardiff Replacement Local Development Plan (RLDP)) the deletion of the word "Environment" to be replaced by the word "Planning."
- (2) in Minute RMCC22/70 (MP/MS Surgeries), the deletion of the word "resolves" to be replaced by the word "**Resolved.**"

RMCC22/78 Community Councillor Vacancy. Co-option. (Morganstown Ward)

Members noted that the closing date for applications was 4 August 2022. The Clerk updated Members on progress to date.

It was **Resolved** that the position is noted.

RMCC22/79 Finance

Councillor Julia Charles Members introduced the management accounts and bank reconciliations for 30 June 2022, Payment Schedule (June 2022) and the following bank statements:

- Unity Trust Acc. *****326 Statement No.111
- Unity Trust Acc. *****339 Statement No. 31
- Unity Trust Acc. *****011 Statement No. 94

Councillor Allan Cook had verified the statements. There were no exceptions arising from this verification.

Councillor Charles also advised that she had arranged to meet with the Council's accountant to discuss various aspects of the Council's financial procedures.

Members noted that the Council had been granted 50% Retail Discount for the current year. A balance of £2,327.25 was due for the year. The Clerk undertook to enquire whether this arrangement would continue to operate in future years.

The Clerk also updated Members in relation to arrangements to secure the use of a Debit Card.

It was **Resolved** that

- (1) the management accounts, bank reconciliation for 30 June 2022 and Payment Schedule (June 2022) are approved.
- (2) the bank statements are noted.
- (3) a limit of £3,000 per individual transaction via the Debit Card is approved.
- (4) a limit of £10,000 per month is approved for total transaction via the Debit Card is approved

RMCC22/80 Environment Committee

Councillor Allan Cook introduced the minutes of the Environment Committee meeting held on 7 July 2022. Councillor Tyrone Davies proposed the minutes. Councillor Allan Cook seconded.

Councillor Allan Cook updated Members on various matters of interest to the committee, including proposals to provide benches in Radyr Woods, ash dieback, vandalism to information boards, a memorial bench and plans to improve Windsor Gardens. He also referred to a site meeting held to discuss

Public Right of Way Radyr 42 Footpath at Llantrisant Road. The Clerk referred to discussions held with Cardiff Council about the condition of Bethel Chapel.

Issues raised by Members included:

- the importance of establishing a consensus for any plans for Windsor Gardens including the potential to include festoon lighting as part of any redevelopment of the area.
- the importance of enhancing areas in Morganstown, such as “Granny Park.”
- the importance of considering further the materials to be used for benches and further information in relation to noticeboards.
- the importance of obtaining details of potential options in relation to Station Road from Cardiff Council.
- the need to review local bus routes to encourage the use of public transport.

Members noted a report in relation to land at Woodfield Avenue.

Members noted that a quotation for the provision of Christmas Illuminations would be considered later in the meeting.

It was **Resolved** that:

- (1) the recommendations of the committee are approved.
- (2) in relation to Minute ENV17 (10) (Environmental Update), the potential to erect festoon lighting at Windsor Gardens is examined.
- (3) the position in relation to land at Woodfield Avenue is noted.
- (4) the information reported by Councillor Allan Cook is noted.

RMCC22/81

Local Government and Elections (Wales) Act 202. General Power of Competence

Members considered a detailed report on the General Power of Competence

It was **Resolved** that the Council resolves itself to be an eligible Council under the General Power of Competence as it meets all the criteria set out in legislation being:

- (i) at least two-thirds of the total number of members of the Council have been declared to be elected whether at an ordinary election or at a by-election

- (ii) the Clerk to the Council holds such qualification or description of qualification as may be specified by the Welsh ministers by regulations.
- (iii) the Council satisfies the audit condition.

RMCC22/82 Old Church Rooms Board

Members noted that a Fire Safety Risk Assessment for the premises had been commissioned with Prodem Fire & Safety and that an Electrical Installation Condition Report would be arranged via Jon Lewis Electrical. The installation of finger guards to doors would be taken forward as part of the Fire Safety Risk Assessment.

Members received notes of a meeting of the Board held on 12 July 2022. The Chairman of the Board elaborated on current issues such as the progress of works to the bell tower, other potential building works to improve the appearance of the site, topographical survey, occupancy rates and potential grant funding.

Members also emphasised the importance of storage facilities at the premises. The facilities met an important need.

It was **Resolved** that

- (1) the notes of the meeting held on 12 July 2022 and additional information is noted.
- (2) further consideration is given to the potential to hold a special meeting to discuss matters relating to the Old Church Rooms.

RMCC22/83 Risk Register 2022/23

Members considered a risk register for the current year.

Members underlined the importance of effective arrangements to allow Members to comment on planning applications. The Clerk confirmed that, in future, all Members would receive details of any applications received and that the Risk Register would be amended accordingly.

Members discussed issues associated with the Plasdwr development including s106 issues.

It was **Resolved** that:

- (1) the Risk Register, amended as described above, is approved.
- (2) a meeting of the Planning Committee is held in September to discuss planning matters including issues relating to Plasdwr such as an overview of s 106 matters.

**RMCC22/84 Independent Remuneration Panel for Wales Annual Report 2022.
Determination 49**

Members considered a scheme in relation to the Council's use of the above.

It was **Resolved** that the Scheme is approved with the following amendments:

- (1) payment is also approved for meetings of Working Groups.
- (2) payment is approved for attendance by any Members at events to which they have been invited to attend as a Council representative.

RMCC22/85 Standards & Ethics Committee

Members noted that nominations had been submitted for a representative of Community Councils to sit on the Standards & Ethics Committee. Several nominations had been received. Councillor Julia Charles would be interviewed for the vacancy on 28 September 2022.

All Members were also reminded of the need to undertake Code of Conduct training within six months of taking office.

It was **Resolved** that the information is noted.

RMCC22/86 Meeting with Leader of Cardiff Council

Members of the Council had identified the following issues to discuss with the Leader of the Council:

- Windsor Gardens
- Station Road area.
- Drovers Way Play Area
- Bethel Chapel
- Old Church Rooms
- Census 2021 and the Replacement Local Development Plan
- Active Travel and Public Transport

It was **Resolved** that:

- (1) Members endorse the above items as an agenda for discussion with the Leader of Cardiff Council.
- (2) in addition, the Leader of the Council is asked to provide options in relation to improvements to Windsor Gardens and Station Road.
- (3) the Leader of the Council is also asked to present details of proposals to stimulate active travel locally, including any proposals in relation to the introduction of cycle paths at Heol Isaf and proposals to increase the use of public transport.
- (4) in consultation with the Chairman, the Clerk is instructed to write to the Leader of Cardiff Council outlining the above matters and seeking a meeting/site visit.

- (5) existing County Councillors for the ward are also invited to participate in any meeting

RMCC22/87 County Councillors' Report

Members considered a detailed report for information, on various issues highlighted by County Councillors for the area.

It was **Resolved** that the report is noted.

RMCC22/88 One Voice Wales Bridgend Cardiff and Vale Area Committee.

Members considered a report from the Clerk on the Bridgend, Cardiff, and Vale Area Committee Annual & Ordinary Meeting. (Note: the meeting took place on 4 July 2022 not 7 April 2022 as reported.)

It was **Resolved** that the report is noted

RMCC22/89 Forward Work Programme

At a meeting held on 19 May 2022, the Chairman had encouraged Members to identify priorities for the work of the Council for the current year. Members considered a report which summarised suggestions which had been made. The suggestions were grouped together into a Work Programme under relevant headings to help identify responsibilities and bring together any common themes. Members discussed responsibilities for issues such as Youth Work and Publicity & Communications

It was **Resolved** that:

- (1) the Work Programme is confirmed.
- (2) the Work Programme is included as a regular item on each future agenda to allow Members to monitor progress and confirm responsibilities
- (3) a meeting of the Publicity Group is called in the near future to take forward matters relating to Publicity & Communications

RMCC22/90 Date of Next Meetings

It was **Resolved** that the next meetings take place as follows:

Thursday 1 September 2022 at 7:00pm: Finance Committee
Thursday 15 September 2022 at 7:00pm: Full Council

Each meeting to take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

RMCC22/91 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was **Resolved** that the following matter be considered in private and that the

power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

RMCC22/92 Christmas Illuminations

Members considered a quotation and report in relation to the above. The report included a detailed risk assessment of the proposed arrangements.

Members noted that costs had not yet been submitted for the provision of Christmas Trees

It was **Resolved** that Financial Regulations are suspended to allow acceptance of the quotation from Centregreat Limited dated 20 July 2022.

The meeting closed at 8.45 pm

SIGNED

CHAIRMAN RADYR & MORGANSTOWN COMMUNITY COUNCIL