



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Agenda Item 18**

**Meeting:** Full Council  
19 January 2023

**Report Author:** Clerk to the Council

### **Forward Work Programme**

#### **Introduction**

1. Members have approved a forward work programme to set the direction of travel for the Council as a whole.
2. This report describes progress to date in implementing the work programme. The programme will be kept under review and reported to future meetings to ensure that progress is maintained.

#### **Key Issues**

3. Progress in relation to each issue is indicated on the attached appendix using a "Traffic Light" scoring system.
4. Other "Matters Arising" are also included in the report.

#### **Financial Implications**

5. None at this stage. Any expenditure would come from approved resources..

#### **Links to Corporate Objectives**

6. The Council's Annual Report confirms that the Council's objectives include delivering:  
A Prosperous Community. A Resilient Community. A Healthier Community.  
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture & Thriving Welsh Language. A Globally Responsive Community.
7. The issues described in this report will help the Council deliver these Wales-wide sustainability goals.

### **Staffing Implications**

8. N/A at this stage.
9. The Council's limited staff resources may bring the need to work in partnership with other bodies to deliver these objectives.

### **Risk Management Implications**

10. Key risks relating to Council services etc. are addressed in the Risk Register.

### **Legal Implications**

11. The Council will need to be satisfied that has the legal powers to deliver the objectives described.

### **Recommendation**

12. It is **recommended** that the progress in delivering the work programme is noted.

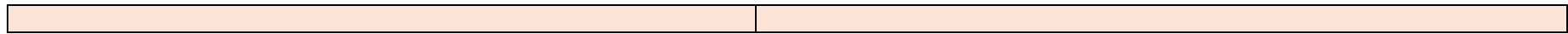
<b>Finance Committee</b>	
Review of Financial Regulations	Full Council September 2022
Review of finances to ensure that the Council was not at risk (Amounts above £85,000.)	Finance Committee has agreed further actions 5 January 2023
Review of Grants Procedure	Finance Committee has agreed further actions 5 January 2023
Review of procedures for secure storage of key documents.	TO DO (All documents currently held securely)

<b>Environment Committee</b>	
Tree Surveys. Commission/carry out and react to surveys of trees on Council land.	Survey results are under consideration. Report to Environment Committee to be arranged.
Windsor Gardens enhancement.	Report to Environment Committee to be arranged.
Council's vision for Station Road.	Meeting requested with Rebecca Hooper of Cardiff Council.

<b>OCR Board</b>	
Forward work plan.	As per this report initially.
Promote rental opportunities as a community resource.	Details on Council website
Modernisation of premises	Costs to be reported to Members
Disabled adaptations.	TO DO
Health & Safety Policy (Minute RMCC22 (3) refers.)	TO DO

<b>Publicity and Communications</b>	
Review of the Council's website and consider the creation of a new site.	Publicity Group 10 January 2023
Review of communications, including social media. Review of feedback mechanisms and evaluation.	Recommendations accepted by Full Council 29 September 2022 Twitter usage increased. Additional followers. Facebook page has been created and will be developed over time.
Review of Complaints Procedure	Review being undertaken by Publicity Group.
Review of Welsh Language Scheme.	Review being undertaken by Publicity Group.

Examine the feasibility of separate, dedicated email accounts for Clerk, Assistant Clerk and all Members.	Publicity Group 10 January 2023
Audit and review of existing IT systems and equipment.	Jellyfish have attended on site to discuss options
Purchase of equipment to facilitate hybrid meetings	Jellyfish have attended on site to discuss options.
To hold a meeting of the Publicity Group to consider the above issues.	Publicity Group 10 January 2023
<b>Youth Work</b>	
<p>Liaison with Cardiff Council to encourage the development of local facilities for young people.</p> <p>Liaison with schools. Consider creation of a Youth Committee. Develop Youth Provision Policy</p>	<p>Work in Progress. Initial Discussion with Leader of Cardiff Council 21 September 2022</p> <p>Priorities agreed by Council 20 October 2020. Letter of support sent to Radyr Rangers FC re lease.</p> <p>Budget recommendations to be considered.</p> <p>Report on progress of meeting with Council Leader to Council 17 November 2022.</p>
<b>Community Planning</b>	
Review of community planning initiatives to update the Village Plan published in 2010.	Report to Council 19 January 2023 re map.



**Other**

Flags – Report to Environment Committee to be arranged.

Civility & Respect – deferred