



For Office Use Only	
Date application received	
Decision	
Minute Ref	
Amount of grant	
Date grant Paid	

Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

Grant Application Form 2023/24

Thank you for your enquiry about applying for a grant.

Please complete & return this application form with all supporting documentation to:

Clerk to the Council
Radyr & Morganstown Community Council,
Old Church Rooms, Radyr, Cardiff CF15 8DF.

Alternatively, you can submit the form via e-mail to clerk@radyr.wales

If you would like assistance in completing this form or have any questions about it, please contact the Council on 02920 842213/07463238534

1. Name of organisation			
2. Contact Address			
3. Telephone number/ contact number			
4. Meeting Place or Venue (where your activities take place)			
5. Website (if any)			
6. Status of organisation	Charity	Other	Charity/Company number

7. Date your organisation was established. (The Council would wish to be assured that any organisation we support is sustainable.)			
8. Contact Name			
9. Position (within organisation)			
10. What are the aims and objectives of your organisation			
11. Purpose for which the grant is sought			
12. How have you identified the need for this project			
13. Amount Requested			
14. For amounts over £500 please attach your last audited accounts.			
15. How will the project improve the quality of life for people who live in, work, or visit Radyr & Morganstown.			
16. What are the consequences of <i>not</i> undertaking this project?			
17. When will the project/activity start and finish?			
18. Who will benefit from the grant? (tick those which apply) Adults Older Adults Children (up to 11) Young people (12-12) Men Women The whole community			
19. How many beneficiaries of the project/activity live or work in Radyr & Morganstown? How have you come to this conclusion?			

20. Please explain how your project will reflect the social and cultural make-up of our community.				
21. Please provide a full budget for the project, including how much you wish the Council to contribute.	Item	Total Cost	Amount Requested	
Total				
22. How will you raise any outstanding balance?				
23. Have you made an application to other funders for this project/activity? Or do you intend to? If so please tell us who they are, how much you have requested and when you expect a response.	Funder	Amount Requested	Amount Awarded	Response Date
24. How will you know if the project has been successful?				
25. In the event that your application is successful please provide details of the bank account to which payment should be made:	Sort Code		Account Number	
26. Your Committee	Chair	Treasurer	Secretary	
27. I confirm that the information contained within this form is correct and that I have attached the required documents	Name	Position	Signature	Date

Please return the completed application form and supporting documents to:

Radyr & Morganstown Community Council,

23 February 2023 Version

Old Church Rooms, Park Road, Radyr, Cardiff CF15 8DF

R&MCC Clerk – 02920 842213
Email: clerk@radyr.wales

Checklist - In order for your application to be considered, the following documents are required.

Please tick:

- Fully completed application form
- Evidence of cost (quotations)
- Audited accounts: for applications over £500.00
- Copy of your organisation's Governing Documents (Constitution, Terms of Reference)
- Equal Opportunities Policy.
- Safeguarding policy (if working with vulnerable adults)
- Child Protection Policy (if working with children/ young people)

If the Council award a grant, you will be required to include our logo on any promotional material etc and indicate that the Council has supported the activity.

Applicants are also encouraged to produce any associated publicity material bilingually (Welsh and English.)

You will also be required to complete a monitoring form to indicate how the money has been spent.

Details of how the Council use your information can be viewed at our [website](http://www.radyrandmorganstown.org)
www.radyrandmorganstown.org