



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Agenda Item 15

Meeting: Full Council
22 June 2023

Report Author: Clerk to the Council

Work Programme

Introduction

1. Members have approved a forward work programme to set the direction of travel for the Council as a whole.
2. This report describes progress to date in implementing the work programme. The programme will be kept under review and reported to future meetings to ensure that progress is maintained.

Key Issues

3. Progress in relation to each issue is indicated on the attached appendix using a "Traffic Light" scoring system.
4. Other "Matters Arising" are also included in the report.

Financial Implications

5. None at this stage. Any expenditure would come from approved resources. Expenditure to date is reported elsewhere on the agenda.

Links to Corporate Objectives

6. The Council's Annual Report confirms that the Council's objectives include delivering:
A Prosperous Community. A Resilient Community. A Healthier Community.
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture & Thriving Welsh Language. A Globally Responsive Community.
7. The issues described in this report will help the Council deliver these Wales-wide sustainability goals. The Annual Report is published elsewhere on the agenda.

Staffing Implications

8. N/A at this stage.
9. The Council's limited staff resources may bring the need to work in partnership with other bodies to deliver these objectives.

Risk Management Implications

10. Key risks relating to Council services etc. are addressed in the Risk Register. This will be reviewed during the year.

Legal Implications

11. The Council will need to be satisfied that has the legal powers to deliver the objectives described.

Recommendation

12. It is **recommended** that the progress in delivering the work programme is noted.

Finance Committee	
Review of finances to ensure that the Council was not at risk (Amounts above £85,000.)	Finance Committee has agreed further actions.
Review of Grants Procedure	Procedure approved. Monitoring to be undertaken.
Review of procedures for secure storage of key documents.	TO DO (All documents currently held securely)

Environment Committee	
Tree Surveys. Commission/carry out and react to surveys of trees on Council land.	Advice sought from One Voice Wales
Windsor Gardens enhancement.	Report to Environment Committee 8 June 2023.
Council's vision for Station Road.	Proposals reported to Cardiff Council.
Bethel Chapel	Liaison with Cardiff Council re way forward. Possible grant funding option.

OCR Board	
Forward work plan.	To remain under review.
Promote rental opportunities as a community resource.	Details on Council website
Modernisation of premises	Costs reviewed 16 March 2023. S106/Lottery Grant application in progress
Disabled adaptations.	TO DO
Health & Safety Policy	TO DO

Publicity and Communications	
Review of the Council's website and consider the creation of a new site.	Being actioned. Site to go live 26 June 2023
Review of communications, including social media. Review of feedback mechanisms and evaluation.	Being actioned.
Review of Complaints Procedure	Ongoing by Publicity & Communications Committee.
Review of Welsh Language Scheme.	Publicity & Communications Committee will undertake review.

Examine the feasibility of separate, dedicated email accounts for Clerk, Assistant Clerk, and all Members.	Being actioned.
Audit and review of existing IT systems and equipment.	Ongoing.
Purchase of equipment to facilitate hybrid meetings.	Actioned.
Other	Committee considered further priorities 14 June 2023. The Work Programme will be updated.

Youth Work	
<p>Liaison with Cardiff Council to encourage the development of local facilities for young people.</p> <p>Liaison with schools. Consider the creation of a Youth Committee. Develop Youth Provision Policy</p>	<ul style="list-style-type: none"> • Letter of support sent to Radyr Rangers FC re lease. • Budget approved. • Meeting held with Cardiff Council. Progress to be monitored.
Community Planning	
Review of community planning initiatives to update the Village Plan published in 2010.	Report to Council re map.

Other

Flags – Flags purchased. Policy to be reviewed.

Civility & Respect – on hold.