



# **Radyr & Morganstown Community Council**

## **Cyngor Cymuned Radur a Threforgan**

**Agenda Item \*\***

**Meeting:** Full Council  
17 November 2022

**Report Author:** Clerk to the Council

### **Forward Work Programme**

#### **Introduction**

1. Members have approved a forward work programme to set the direction of travel for the Council as a whole.
2. This report describes progress to date in implementing the work programme. The programme will be kept under review and reported to future meetings to ensure that progress is maintained.

#### **Key Issues**

3. Progress in relation to each issue is indicated on the attached appendix using a "Traffic Light" scoring system.
4. Other "Matters Arising" are also included in the report.

#### **Financial Implications**

5. None at this stage. Any expenditure would come from approved resources..

#### **Links to Corporate Objectives**

6. The Council's Annual Report confirms that the Council's objectives include delivering:  
A Prosperous Community. A Resilient Community. A Healthier Community.  
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture & Thriving Welsh Language. A Globally Responsive Community.
7. The issues described in this report will help the Council deliver these Wales-wide sustainability goals.

### **Staffing Implications**

8. N/A at this stage.
9. The Council's limited staff resources may bring the need to work in partnership with other bodies to deliver these objectives.

### **Risk Management Implications**

10. Key risks relating to Council services etc. are addressed in the Risk Register.

### **Legal Implications**

11. The Council will need to be satisfied that has the legal powers to deliver the objectives described.

### **Recommendation**

12. It is **recommended** that the progress in delivering the work programme is noted.

| <b>Finance Committee</b>   |  |
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| Review of Financial Regulations  | Full Council September 2022  |
| Review of finances to ensure that the Council was not at risk (Amounts above £85,000.) | Preliminary report to Finance Committee 1 September 2022<br>Further recommendations reported to Council 17 November 2022 |
| Review of Grants Procedure   | Finance Committee recommendation reported to council 17 November 2022  |
| Review of procedures for secure storage of key documents.                              | TO DO<br>(All documents currently held securely)   |

| <b>Environment Committee</b>  |  |
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| Tree Surveys. Commission/carry out and react to surveys of trees on Council land. | Quote accepted.  |
| Windsor Gardens enhancement.  | Initial discussion with Leader of Cardiff Council 21 September 2022<br>Site Meeting 21 October 2022<br>Report to Environment Committee to be arranged.<br>Report on progress of meeting with Council Leader to Council 17 November 2022. |
| Council's vision for Station Road.  | Initial discussion with Leader of Cardiff Council 21 September 2022.   |

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|  | Report on progress of meeting with Council Leader to Council 17 November 2022. |
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| <b>OCR Board</b>                                      |   |
| Forward work plan.                                    | As per this report initially.                                 |
| Promote rental opportunities as a community resource. | Details on Council website                                    |
| Modernisation of premises                             | TO DO (see separate note on Council agenda re grant funding.) |
| Disabled adaptations.                                 | TO DO   |
| Health & Safety Policy<br>(Minute RMCC22 (3) refers.) | TO DO   |

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| <b>Publicity and Communications (Progress Report to Chair of Group 7 October 2022)</b>             |  |
| Review of the Council's website and consider the creation of a new site.                           | Recommendations accepted by Full Council 29 September 2022   |
| Review of communications, including social media.<br>Review of feedback mechanisms and evaluation. | Recommendations accepted by Full Council 29 September 2022<br>Twitter usage increased. Additional followers. |
| Review of Complaints Procedure   | Recommendations accepted by Full Council 29 September 2022   |

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| Review of Welsh Language Scheme.  | Recommendations accepted by Full Council 29 September 2022  |
| Examine the feasibility of separate, dedicated email accounts for Clerk, Assistant Clerk and all Members. | Report to Full Council 29 September 2022<br>Clerks' emails to be taken forward.<br>Quotation awaited re Members' emails.                              |
| Audit and review of existing IT systems and equipment.  | Recommendations accepted by Full Council September 2022   |
| Purchase of equipment to facilitate hybrid meetings   | Report to Full Council September 2022<br>Pilot exercise underway. One Voice Wales unable to advise.<br>Jellyfish to attend on site to discuss options |
| To hold a meeting of the Publicity Group to consider the above issues.                                    | Meeting held 18 August 2022   |

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| <b>Youth Work</b>  |  |
| <p>Liaison with Cardiff Council to encourage the development of local facilities for young people.</p> <p>Liaison with schools. Consider creation of a Youth Committee. Develop Youth Provision Policy</p> | <p>Work in Progress. Initial Discussion with Leader of Cardiff Council 21 September 2022</p> <p>Priorities agreed by Council 20 October 2020.<br/>Letter of support sent to Radyr Rangers FC re lease.</p> <p>Budget recommendations to be considered.</p> <p>Report on progress of meeting with Council Leader to Council 17 November 2022.</p> |

**Community Planning**

Review of community planning initiatives to update the Village Plan published in 2010.

TO DO

**Other**

Flags – discussions to be held with Cardiff Council re additional flagpoles. Handyman has inspected flagpole fittings at Windsor Gardens

Traffic at Clos Parc Radur – resolved.

Further Planning Meeting re RLDP – meeting to be held.

Civility & Respect - deferred

OCR accounts – to be reported to OCR meetings. Format agreed.

Meeting with Leader of Cardiff Council – progress to be monitored by Environment Committee with reports to Full Council. Report to Council 17 November 2022.