



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Agenda Item 10

Meeting: Full Council
Date: 19 January 2023
Report Author: Clerk to the Council

Old Church Rooms (OCR) Board Notes 7 December 2022

Introduction

1. To receive the notes of the above meeting.

Key Issues

2. Notes of the meeting are set out below:

NOTES OF THE MEETING OF THE OCR BOARD Held on Weds 7th Dec 2022 via Zoom.

Notes taken by Allan Cook.

Present. Councillor Huw Onllwyn Jones (HOJ), councillors Tyrone Davies(TD), David Silver(DS), Ralph Vaughan(RV), Allan Cook(AC).

David Collins (Clerk to the Council) and Julie Hopkins (assistant Clerk)

Apologies for absence were accepted from Councillor David Suthers (illness).

1. The Chair said that no progress had been made on a storage policy.
2. No communication from the gentleman proposing to use the kitchen for Burgers.
3. The Chair thanked David Silver for his work on the OCR finances. A.C. noted that the costings did not account for the CC's use of the office space. TD noted that no sum was set aside for free use. It was agreed that to include these would be too intricate. It was agreed to point out these two areas when the figures are presented to Full Council.

4. Both boilers and the hob in the kitchen had been serviced.
5. Hot water. After a long discussion it was agreed that the Hydro Boiler was too old and too expensive to repair. That a Kooker was too expensive. It was agreed that most users were happy with a boiler and would switch on to make tea/coffee well before such a time as hot water would be needed. It was unanimously agreed to buy a new urn. DS to research.
6. Development of the OCR. No breakdown had been done on the project into its component parts. It was agreed to ask Julie to contact the Quantity Surveyor to give such a breakdown. HOJ was concerned that if we present one package for grants we would be most likely to get a Lottery grant. TD felt that we should spend the 106 moneys as soon as possible, even if it means doing smaller, individual, projects. Agreed to discuss the matter with Helen Lloyd Jones and Calum Davies.
7. Wier Room floor was showing white flecks. It was agreed to ask the company from Taffs Well, who had installed the floor in the Garth Room, to take a look. Action Julie.
8. Repairs.
 - (i) A new emergency light had been installed in the Castle Room.
 - (ii) Julie thought that the broken tiles had been repaired but no costing had come in. Handyman had cleared a blocked toilet.
 - (iii) Pat testing required in the new year. Action Julie.
 - (iv) AC reminded the Board that part 2 of the chimney repair was the replacing of the weatherboarding. It was agreed to ask Julie to get quotes so that we would be in a position to start the project once the weather improved.
9. Hall Users
 - (i) AC reported that as of 9.30 a.m this morning the Wier Room cupboard was tidier than usual. The new shelves for Go2Play were a success. Please keep up the good work.
 - (ii) Monkey Music would stop using the store after the end of this term.
10. Improvements.
 - (i) AC noted that if we wished real plants to brighten up the foyer of the OCR we would need a company to change them over on a regular basis. AC to investigate.
 - (ii) It was also agreed to look into artificial plants.
 - (iii) New signs. HOJ to design.
 - (iv) It was agreed to change the chairs as they came up for renewal in batches of 10 or 20, It was decided to stick with the maroon colour.
 - (v) AC pointed out that some chairs didn't need replacement but just a good clean to get rid of paint/food stuffs used by the various groups.

10. Fire alarms.

Councillor Vina Patel had indicated that she would help. It was agreed that Vina, HOJ, AC and Julie would make up a rota and that they were happy to give out their telephone number. Only real emergencies would be responded too.

11. Next meeting. Tues 17th Jan at 10.30. Castle Room and on Zoom.

Financial Implications

12. As set out above. The Council has put in place provision to maintain the premises. Any additional works undertaken would require approval of the necessary finance.

Links to Corporate Objectives

13. The Council's Annual Report confirms that the Council's objective include delivering:

A Prosperous Community. A Resilient Community. A Healthier Community.
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture & Thriving Welsh Language. A Globally Responsive Community.

14. The use of the Old Church Rooms will help the Council deliver these Wales-wide sustainability goals.

Staffing Implications

15. N/A

Risk Management Implications

16. The Council's approved Risk register includes provision to protect the safety and sustainability of the premises.

Legal Implications

17. N/A

Recommendation

18. It is **recommended** that

(1) the report is noted.

(2) the recommendations and actions are approved.