



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of an ORDINARY COUNCIL MEETING held on 21 April 2022 at 7:00pm

This meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the Council Meeting to be held on 19 May 2022

Present: Councillor Huw Onllwyn Jones (Chair), Councillors Allan Cook, Julia Charles, Tyrone Davies, Vina Patel, Clive Morgan, Rod Mckerlich, David Suthers and Ralph Vaughan

Also: David Collins (Clerk to the Council) and Julie Hopkins (Assistant Clerk)

Absent: Councillor Michelle Lenton-Johnson

(No public participation session was held at this meeting.)

240 Apologies for absence

None.

(Apologies for absence were subsequently submitted by Councillor Michelle Lenton-Johnson.)

241 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest. No declarations were made.

242 Meeting adjourned: Members of the public invited to speak

No members of the public participated in the meeting.

243 Chairman's Announcements/Report

Chair H Onllwyn Jones welcomed David Collins to his first meeting as Clerk to the Council. He also paid tribute to the contribution made to the work of the Council by Councillors R Mckerlich and C Morgan, who were participating in their last meeting of the Council.

The Chairman also encouraged Members to help staff the Council's stall at the forthcoming fete on 30 May 2022. Councillors A Cook and R Vaughan agreed to attend.

The Chairman referred to difficulties which some Members had experienced in accessing details of a recent planning application (20/01345/MJR). The Clerk undertook to circulate details to Members in an alternative format.

The Chairman's Announcements/Report were noted.

245 Replacement Local Development Plan (LDP)

Members considered a report of Councillor H Onllwyn Jones which outlined the current position in relation to the LDP. Members considered options available to the Council to help formulate any response to the forthcoming consultation stage in relation to candidate sites. Members considered the potential to engage support from an organisation such as Planning Aid Wales or suitably qualified individual

Issues raised by Members included:

- the potential to work in liaison with Radyr & Morganstown Local Development Plan Group (LDPG) and their advisor (Peter Fortune) to submit observations. (Councillors R Vaughan and V Patel)
- the advantages of collaborating with an individual such as Peter Fortune (Councillor R Vaughan)
- leaflets circulated locally about the LDP. (Councillor A Cook)
- the First Minister's awareness of local concerns (Councillor A Cook)
- concerns over potential loss of green space (Councillor T Davies)
- the relationship between the LDP and future planning applications; the advantages of engaging external support to help the Council respond and the importance of utilising brownfield sites for development. (Councillor R McKerlich)
- the importance of the role of the Council in submitting independent observations on behalf of the community (Councillor H Onllwyn Jones.)
- concerns over the ability of local infrastructure to support new development (Councillor D Suthers)
- clarification over the most appropriate time to engage any external support. (Councillor J Charles)

A vote was held on the proposal to consult Planning Aid Wales for advice as to the merits of engaging external advice to help respond to the consultation exercise in liaison with the Radyr & Morganstown LDP Group

FOR	5
AGAINST	1
ABSTENTIONS	3

It was **Resolved** that the Council approach Planning Aid Wales for advice as to the merits of engaging external advice to help respond to the forthcoming consultation exercise in relation to candidate sites, as well as the timing of any such appointment in liaison with the Radyr & Morganstown LDPG.

246 Ordinary Meeting of Council: 17 March 2022/Matters Arising

Councillor H Onllwyn Jones introduced the minutes of the above meeting

In relation to Minute 221 (Chairman's Announcements/Report), Members noted that a formal report from the Standard & Ethics Committee was still awaited, following the Council meeting held on 17 February 2022.

In relation to Minute 221 (2) (Chairman's Announcements/Report), Members noted that arrangements to invite the Leader of Cardiff Council to attend future meetings would be put on hold until after the forthcoming local government elections.

In relation to Minutes 222 (Minutes of the Ordinary Meeting of Council held on 17 February 2022) and 227 (Finance Committee), Councillor V Patel wished to record her concern over the accuracy of the minutes.

In relation to Minute 223 (Matters Arising from the Minutes of Council Meeting on 17 February 2022) Members noted that a response was awaited from Radyr Cricket Club about publicity for the Council's decision to award a grant. Members discussed potential solutions, such as a note in the fixture list or any match programme or displays at the ground.

In relation to Minute 223 (Matters Arising from the Minutes of Council Meeting on 17 February 2022) Councillor H Onllwyn Jones confirmed that he would write to the former vicar of Christ Church to thank her for all her help with the community.

In relation to Minute 226 (vi) (Finance), Members discussed the potential to prepare a statement to demonstrate the Council's solidarity with the people of Ukraine. A provisional form of wording was agreed.

In relation to Minute 227 (v) (Finance Committee), Councillor H Onllwyn Jones confirmed that the fee for the Council's membership of One Voice Wales would be paid as soon as possible.

Councillor C Morgan proposed to accept the minutes, Councillor J Charles seconded.

It was **Resolved** that

- (1) the minutes of the above meeting are confirmed as a true and accurate record of the meeting.
- (2) the matters arising (above) are noted
- (2) the Clerk contact Radyr Cricket Club to request details of the club's proposals for raising awareness of the grant awarded by the Council to the club.
- (3) a statement be available to summarise the Council's solidarity with the people of Ukraine.

247 Community Council Elections

Members noted that Notice of Uncontested Elections had been published in relation to Radyr North, Radyr South and Morganstown Wards. A vacancy in the Morganstown Ward would be filled by co-option. The Clerk clarified matters in relation to Declarations of Office.

It was **Resolved** that the position is noted.

248 Old Church Rooms Management Committee

Members considered an oral report from Councillor A Cook.

Members noted that quotations were awaited for works to the bell tower and that plans were under consideration. There had also been a slight increase in fees charged for use of the Hallmaster booking system (£200 plus VAT). The architect's drawings had been received regarding improving the building; these would be discussed by OCR Board members on 27 April 2022.

It was **Resolved** that

- (1) the report of Councillor A Cook is noted.
- (2) the architects engaged to assist with the refurbishment works are invited to attend a future meeting.
- (3) approval is given to the increased fee for use of the Hallmaster booking system.

249 Finance

Members considered the following bank statements:

- Unity Trust Acc, *****326 Statement No.108
- Unity Trust Acc. *****339 Statement No. 91
- Unity Trust Acc. *****011 Statement No. 28

Councillor H Onllwyn Jones proposed to approve the bank statements, Councillor R McKerlich seconded.

Members also considered the payment schedule for March 2022.

Members noted that bank statements etc. would be amended to include details of the new Clerk.

Members noted that a grant awarded to in relation to the Festival Fun Run, which had been cancelled had been reduced by £250.

Members also received details of additional payments requested for insurance renewal (£1873.29 due 1 May 2022), advertisement in the BT Phone Book (£159.00 plus VAT) and an additional £60 to provide book tokens as part of the Primary Schools Literary Competition.

Management accounts for March 2022 would be reported to a future meeting.

Chair H Onllwyn Jones proposed to approve the payment schedule, Councillor R Vaughan seconded.

It was **Resolved** that

- (1) the bank statements and payment schedule are approved.
- (2) the additional payments described above are approved.

250 Independent Remuneration Panel for Wales Annual Report 2022

Members considered reports on allowances and payments to Members. The Clerk elaborated on the report and answered Members' questions.

It was **Resolved** that:

- (1) the Council adopts Determinations 43, 44, 46, 47 and 48 within the above Annual Report.
- (2) consideration of Determinations 45 and 49 is deferred until the Annual Council meeting.
- (3) all payments are applied proportionally, as described in the Annual Report
- (4) Members who are not standing for election or fail to be re-elected receive part payment for the period 1 April 2022 to 8 May 2022
- (5) the Council recovers any payments made to a member who leaves or changes their role during the financial year on a pro rata basis to reflect the time in the role.
- (6) each payment is made by way of single payment as soon as possible following the Annual Council Meeting
- (7) a time limit of one month is set from the date on which an entitlement to travelling or subsistence allowance arises during which a claim for those allowances must be made by the person to whom they are payable. However, this does not prevent an authority from making a payment where the allowance is not claimed within the period specified.

251 Audit Requirements for 2021-22

Members considered detailed information from Audit Wales in relation to audit arrangements for the above year. The Clerk elaborated on the information and confirmed that he had approached the Council's internal auditors to arrange the Internal Audit.

It was **Resolved** that:

- (1) the information is noted.
- (2) the retention of BPU Chartered Accountants as the Council's internal auditors is confirmed.

252 Environment Committee 7 April 2022/Update on Environment Work

Councillor R Vaughan introduced the minutes of the above meeting.

Members discussed the removal of trees on Windsor Road. Councillor V Patel reported that she was clarifying issues such as land ownership. Members also discussed protected trees at Radyr Woods which were overhanging a resident's garden in Woodfield Avenue.

In relation to Minute 69 (Windsor Gardens Enhancement Proposals), Councillor H Onllwyn Jones referred to potential support available from a third party in relation to preparation of proposals. (Mr J Goodwin)

Cllr A Cook proposed to accept the minutes, Councillor V Patel seconded.

It was **Resolved** that

- (1) the minutes of the above meeting are received.
- (2) the recommendations included in the minutes are approved.
- (3) application is submitted to Cardiff Council to undertake works to protected trees on Council owned land at Radyr Woods.
- (4) the tender for quotes is issued to three contractors in relation to proposals for Windsor Gardens enhancement.

253 Queen's Platinum Jubilee Celebrations

Councillor A Cook presented the minutes of the meeting of the Jubilee Committee held on 23 March 2022. He confirmed that arrangements were in hand in relation to the above. Members discussed various aspects of the programme of celebrations.

It was **Resolved** that the information is noted.

254 Grants Procedure

It was Resolved that consideration is deferred

255 Radyr and Morganstown Good Neighbours Scheme

Members considered an oral report from Councillor V Patel. She outlined the current position in relation to staff changes, dates of forthcoming meetings and "drop in" sessions. It was noted that a copy of the constitution was awaited.

It was **Resolved** that the information is noted and the scheme's coordinator is invited to address a future meeting of the Council.

256 County Councillor's Report

No reports were provided.

257 Community Councillor's Reports

Councillor J Charles referred to work being undertaken by Transport For Wales Members expressed concern at the extent of consultation undertaken with the Council.

It was **Resolved** that the information is noted.

258 Exclusion of Press and Public

In view of the confidential nature of the business to be transacted, it was agreed that the following two matters (Minute 259 and 258) be considered in private and that the

power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

259 Minutes of the Ordinary Meeting of Council held on 17 March 2022

David Collins, Clerk to the Council, left the meeting for consideration of this item.

Councillor H Onllwyn Jones introduced the minutes of the above meeting.

Cllr H Onllwyn Jones proposed to accept the minutes, Councillor A Cook seconded.

It was **Resolved** that the minutes of the above meeting are confirmed as a true and accurate record of the meeting.

260 Staffing Matters

David Collins, Clerk to the Council, left the meeting for consideration of this item.

Members considered reports in relation to hours worked prior to employment by the new Clerk to the Council and backpay due to the former clerk.

It was **Resolved** that the payments proposed are approved.

261 Platinum Jubilee Lottery Bid

Members considered an oral report on progress from Councillor V Patel

It was **Resolved** that the report is noted.

262 Date of Next Meeting

It was **Resolved** that the next meeting (Annual Meeting) is held on Thursday 12 May 2022 at 7:00pm, the meeting to take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

Members paid tribute to Councillor H Onllwyn Jones who was participating in his final meeting as Chairman of the Council.

The meeting closed at 8.45 pm