



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a COUNCIL MEETING held on 23 June 2022 at 7:00pm

This meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the Council Meeting to be held on 21 July 2022.

Present: Councillor Tyrone Davies (Chairman) Councillors Allan Cook, Helen Lloyd Jones, Michelle Lenton-Johnson, Huw Onllwyn Jones, Vina Patel, David Silver, David Suthers and Martin Williams.

Also: David Collins (Clerk to the Council) and Julie Hopkins (Assistant Clerk)

Absent: Councillors Julia Charles and Ralph Vaughan

(No public participation session was held at this meeting.)

Prior to the commencement of the meeting, Members observed a period of silence in memory of 13-year-old Aryan Ghoniya whose body was found in the River Taff recently.

RMCC22/49 Apologies for Absence

Councillors Julia Charles (holiday) and Ralph Vaughan (illness)

RMCC22/50 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest.

Councillor Helen Lloyd Jones declared a non-prejudicial interest in the following items:

RMCC22//57 (Finance - Grant Application: Save Cwm Farm)
RMCC22/69 (County Councillors Report)

as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

RMCC22/51 Members of the public invited to speak

None.

RMCC22/52 Chairman's Announcements/Report

The Chairman reported that he attended the following:

- Radyr Woods Wardens AGM 23 May 2022.
- Signing of payments/finance documents at OCR 28 May 2022
- Radyr Cricket Club kit launch 28 May 2022
- Meeting with Centregreat re Christmas illuminations. 31 May 2022
- Site Meeting re OCR development 1 June 2022
- Code of Conduct training (One Voice Wales) 1 June 2022

It was **Resolved** that

- (1) the Chairman's report is noted.
- (2) the attendance of the Chairman at events in the community is regarded as approved duty.

RMCC22/53 Minutes of the Annual Meeting of Full Council held on 12 May 2022

The Chairman introduced the minutes of the above meeting.

Councillor Allan Cook proposed to accept the minutes. Councillor Helen Lloyd Jones seconded.

It was **Resolved** that

- (1) the minutes of the above meeting are confirmed as a true and accurate record of the Council meeting.
- (2) in relation to Minute RMCC22/4 (Method of Voting) the Council confirms that the manner of any voting at meetings would be by calling each name alphabetically with a response of "for" or "against" or "abstain."

RMCC22/54 Minutes of the Meeting of Full Council held on 19 May 2022

The Chairman introduced the minutes of the above meeting.

Councillor Helen Lloyd Jones proposed to accept the minutes. Councillor How Onllwyn Jones seconded.

It was **Resolved** that the minutes of the above meeting are confirmed as a true and accurate record of the Council meeting.

RMCC22/55 Review Annual Return Year Ended 31 March 2022

Members received and approved the Year End Accounts to 31 March 2022.

Members received and noted the internal auditors report for year-ended 31 March 2022. Members confirmed that the Risk Register would be reviewed in the current financial year.

Members received the Annual Return for Year Ended 31 March 2022, including the Accounting Statements 2021-22 and Annual Governance Statement. Members received the Annual Return for Year Ended 31 March 2022, including the Accounting Statements 2021-22 and Annual Governance Statement.

Members paid tribute to the contribution made by the Council's staff and accountant in producing the above information. The Chairman confirmed that the Chairman of the Finance Committee would review the Council's bank accounts to ensure that the Council's financial assets were protected.

It was **Resolved** that:

- (1) the Year End accounts to 31 March 2022 are approved.
- (2) The report of the Council's internal auditor is accepted
- (3) the Accounting Statements 2021-22 and Annual Governance Statement as set out in the Annual Return for Year Ended 31 March 2022 are approved.

RMCC22/56 Community Councillor Vacancy. Co-option. (Morganstown Ward)

Members noted that Notice of Co-option would be published in the near future with a period of one month to respond. Candidates would be interviewed. The Clerk undertook to provide all Members with a copy of the notice and circulate details within the community.

It was **Resolved** that the following Members are appointed to interview candidates and report to Council:

Councillors Tyrone Davies, Vina Patel and David Silver

RMCC22/57 Finance

Councillor Vina Patel introduced the minutes of the Finance Committee meeting held on 9 June 2022.

Members considered the management accounts and bank reconciliations for 31 May 2022.

Members considered the following bank statements:

- Unity Trust Acc. *****326 Statement No.110
- Unity Trust Acc. *****339 Statement No. 93
- Unity Trust Acc. *****011 Statement No. 30

Members noted that the Payment Schedule for May 2022 had been reported to the above meeting.

In relation to Minute FIN22/12 (Grant Applications: City of Cardiff (Melingriffith) Brass Band), Members noted that the applicant had advised that an approach to Tongwynlais Community Council about funding had been made and a response was awaited. However, Radyr & Morganstown Community Council was their first avenue to explore in view of the number of members from the local community and greater association through concerts and events. Activity was limited in the Tongwynlais area

In relation to Minute FIN22/12 (Grant Applications: Save Cwm Farm), the applicant has been asked for clarification that, should a grant be awarded, the Council would be given sight of any publicity material in advance and how many beneficiaries of the project live locally. Members confirmed the recommendation to award a grant subject to sight of any publicity material, The Clerk agreed to ask that any material is produced bilingually.

Councillor Vina Patel proposed the minutes. Councillor David Silver seconded.

It was **Resolved** that

- (1) the recommendations of the Finance Committee are approved.
- (2) the management accounts and bank reconciliation for 31 May 2022 are approved.
- (3) the bank statements are noted.
- (4) details of expenditure against budget for April 2022 are reported to a future meeting.
- (5) a grant of £1250 is made to City of Cardiff (Melingriffith) Brass Band) (Local Government Act 1972 s145) and the band is encouraged to perform locally at Council events.

RMCC22/58 Fees and Charges 2022/23

Members considered a schedule of fees and charges for the year. Room hire charges had been agreed previously.

It was **Resolved** that the charges are approved.

RMCC22/59 Environment Committee

Councillor Allan Cook introduced the minutes of the Environment Committee meeting held on 9 June 2022. Councillor Allan Cook proposed the minutes. Councillor Huw Onllwyn Jones seconded.

Members noted that a quotation for the provision of Christmas Illuminations would be considered at the next meeting of the committee.

Councillor Allan Cook updated Members on various matters of interest to the committee, including Pentwyn Park, tree surveys and the Jubilee Tree Canopy. He also drew Members' attention to the opening of the Memorial

bridge in memory of John Scott, which would take place on Saturday 25 June at 11.00am in Radyr Woods

Members discussed potential locations for tree planting.

The Clerk undertook to circulate details of previous community planning work.

It was **Resolved** that the recommendations of the Committee are approved.

RMCC22/60 Planning Application 20/00187/MJR: Land at De Braose Close, Danescourt. Residential Development comprising 36 dwellings with associated infrastructure, Public Open Space and Woodland Management

Members considered whether the Council wish to submit any additional representations in relation to recent amendments to the above proposals. Amended plans were received on the 10 May 2022.

It was **Resolved** that the Council's previous objections are re-affirmed.

RMCC22/61 City of Cardiff Replacement Local Development Plan (RLDP)

Further to discussion by Members on 21 April 2022, Members noted that Planning Aid Wales had advised that any engagement with the RLDP was to be considered positively and that using a facilitation engagement company could allow the Council to formulate a response in a better way. Planning Aid could provide outline advice on how to respond though the actual construction and the outline of the response to the consultation would be a matter for the Council.

Members emphasised the importance of ensuring that positive proposals affecting the local community went ahead. Members also discussed local drainage issues.

It was **Resolved** that the Environment Committee keep the above matters under review to ensure that that the Council can engage with the RLDP process at the appropriate time.

RMCC22/62 Local Government and Elections (Wales) Act 2021

The Council considered Welsh Government Guidance in relation to the above, which had been received from One Voice Wales on 14 June 2022.

It was **Resolved** that Members receive the Guidance pending a more detailed report.

RMCC22/63 Bethel Chapel

Members considered a report of a meeting held on 24 May 2022 to discuss the current condition of the site of Bethel Chapel. Members discussed the position regarding any potential of the premises.

It was **Resolved** that the Clerk approach Cardiff Council to determine any action which could be taken to improve the condition of the site and report back.

RMCC22/64 **OCR Board 17 May 2022**

Members considered notes of the above meeting and any issues arising. Councillor Huw Onllwyn Jones updated Members on current issues relating to the upkeep of the premises.

Members also discussed storage issues relating to the premises.

It was **Resolved** that the notes of the above meeting and additional information is noted.

RMCC22/65 **Members Newsletter**

Members considered proposals to produce a weekly newsletter for Members.

The newsletter would consolidate assorted items of information received from sources such as One Voice Wales and Cardiff Council. The newsletter would be circulated electronically to avoid incurring costs. The newsletter would not replace formal reports to Members on items of significance.

It was **Resolved** that the proposals are approved.

RMCC22/66 **Independent Remuneration Panel for Wales Annual Report 2022**

Members had considered the above at the Annual Council meeting held on 12 May 2022. It was resolved that consideration of Determination 49 (Attendance Allowance) (optional) is deferred for further consideration.

Members considered an extract from the Annual Report which elaborated on factors which the Council should take into account in deciding whether to adopt this determination. Adoption was optional.

It was **Resolved** that:

- (1) Determination 49 is adopted.
- (2) a scheme for formal adoption is presented to the next meeting.

RMCC22/67 **Standards & Ethics Committee**

Members considered a report which presented from the Standards & Ethics Committee following observation of the Council meeting held in February 2022. The feedback had been positive.

Members also noted that nominations had been submitted for a representative of Community Councils to sit on the Standards & Ethics Committee. Several nominations had been submitted and selection process would now take place. Councillor Julia Charles has applied to sit on the committee.

The Clerk reminded all Members of the need to undertake Code of Conduct training within six months of taking office. The Monitoring Officer of Cardiff Council would be arranging remote training in the near future.

It was **Resolved** that:

- (1) the positive feedback from the Standards & Ethics Committee is welcomed.
- (2) the Clerk is instructed to circulate details of the Code of Conduct Training referred to above.

RMCC22/68 Meeting with Leader of Cardiff Council

Following an approach been made for the Leader of the Council to meet with the Council, Members noted that the Council had been asked to provide a draft agenda/itinerary for the site visits to ensure that the Leader had the appropriate support to attend the visit and respond to any issues Members wish to raise. A suggested format for the site visits was considered.

It was **Resolved** that

- (1) the above arrangements are noted.
- (2) Members provide the Clerk with details of any additional suggestions for sites to be visited.

RMCC22/69 RMCC22/69 County Councillors' Report

Members considered a detailed report on various issues highlighted by County Councillors for the area. Members discussed various matters included within the report.

It was **Resolved** that

- (1) the report is noted.
- (2) proposals to introduce a second bus route to Radyr are supported.

RMCC22/70 MP/MS Surgeries

It was Resolves to contact local elected representatives to request the establishment of regular surgeries with constituents.

RMCC22/71 Dates and times of Full Council and Committee Meetings in 2022/23

Members noted the dates of forthcoming meetings:

Thursday 7 July 2022 at 7.00 Environment Committee
Thursday 21 July 2022 at 7:00pm: Full Council

Each meeting would take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.

It was **Resolved** that:

- (1) the dates and times of meetings are agreed

- (2) each meeting to take place remotely using a video conferencing facility in accordance with the Local Government and Elections (Wales) Act 2021.
- (3) the Council examines options for returning to face-to-face meetings by September 2022

The meeting closed at 9.10 pm

SIGNED

CHAIRMAN RADYR & MORGANSTOWN COMMUNITY COUNCIL