



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of the ORDINARY FULL COUNCIL MEETING of the COMMUNITY COUNCIL held on Thursday 15th March 2018, 7.00pm at the Old Church Rooms.

Present: Cllrs, H Lloyd Jones, R McKerlich, A Thomas Richards, D Suthers, K Ullah, M Vatsaloo and R Vaughan (Chairman).

Clerk: C Mortimer.

In Attendance: Mr Steve Edwards of Altodigital, Mr Martin Smidman of Age Connect, and Dr Mark Baker.

Chairman Cllr Ralph Vaughan welcomed everyone to the meeting.

219 Apologies - were received from Cllrs T Davies, H O Jones, C Morgan, J Charles and K Webster.

220 Declarations of Interest

Councillors were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

Cllrs R Vaughan, R McKerlich and D Suthers declared an interest in minute no.231 (i)

Chairman Cllr Ralph Vaughan introduced Mr Steve Edwards

221 IT - Altodigital, Mr Steve Edwards

Mr Steve Edwards presented his report to Council which established that Radyr & Morganstown Community Council (R&MCC) own and pay for all three domains and have control over them.

Following much discussion in relation to privacy and data protection Council agreed the following:

Resolved: Council agreed that in addition to the IT works approved at Full Council in January 2018 that R&MCC proceed to have a separate domain with three separate emails; a shared email for the Clerk and Assistant, and two separate emails, one for the Clerk and another for the Assistant. It was also agreed that email addressed to the clerk@radyr.org.uk will be forwarded to the new shared address.

Chairman Cllr Ralph Vaughan thanked Mr Edwards for his attendance.

Mr Steve Edwards left the meeting

Chairman Cllr Ralph Vaughan introduced Mr Martin Smidman

222 Luncheon club – Age Connect, Mr Martin Smidman

Mr Martin Smidman presented his report to Council.

In summary it stated that on average 12-14 people attended the luncheon, currently held on the 1st and 3rd Friday of each month at the Ty Nant.

Advertisements for volunteers have been widely circulated through social media, publications and leaflets at various businesses and locations throughout the area.

A successful intergenerational initiative at Lewis School Pengam, which has been running for approximately 14 years, was also discussed, whereby 30 – 40 people attended a weekly luncheon.

Funding had been received initially from Welsh Government and currently Gelligaer Community Council are subsidising the meals.

Members agreed that Radyr Comprehensive be approached but appreciated that this may not be feasible due to resources, access and parking.

Chairman Cllr Ralph Vaughan thanked Mr Smidman for his attendance.

Mr Martyn Smidman left the meeting

223 No adjournment to the meeting: As there were no members of the public present

224 Chair's Announcements/Reports

Chair Cllr Ralph Vaughan announced the following:

- A letter of thanks and appreciation had been received from Radyr Cricket Club in respect of the grant that we had awarded them.
- Attended a PACT meeting with Cllr Rod McKerlich
- Attended an OCR Management Committee meeting with Cllr How Onllwyn Jones
- Sat on the interviewing panel for the Handyperson, with a further interview to attend.

225 Minutes of the Ordinary Full Council Meeting

Minutes of the Ordinary Full Council Meeting held on **15/02/2018** were received, approved and signed by the Chair as an accurate record.

226 Matters Arising

(i) A member expressed feeling overwhelmed with the volume of emails.

Emails are forwarded to members for information only, and members could chose as to whether or not they wished to read them.

It was noted that in the main all council business is transacted at full council and not via emails.

(ii) Pentwyn path flooding – ongoing, scalplings possibly as an interim measure, with slabs/paviours to be considered in June/July subject to costings

(iii) Radon Gas – Cllr Rod McKerlich had written to Cardiff Council's Cabinet Member for education in relation to the monitoring of radon gas in our schools.

A response was expected in a week's time. The response will be included in the April agenda.

227 Finance

(i) Payment schedule for February 2018 was received, approved and signed as an accurate record.

(ii) The following documents in relation to the revised Budget 2018/19 were received and noted:

- Summary
- Expenditure Headings
- Expenditure breakdown
- Revised budget income
- Reserves

(iii) Finance Committee Meetings

Resolved: Council agreed that the Finance Committee meetings be reduced and will fall on the following dates at 7.00pm:

- 3rd May 2018, 7.00pm
- 5th July 2018, 7.00pm
- 6th September 2018
- 1st November 2018
- 3rd January 2019
- 7th March 2019

228 Signatories – internet banking access levels

Resolved: Council agreed to approve the following newer members as signatories to view and authorise payments via the internet:

Cllr J Charles, Cllr K Ullah, Cllr A Thomas Richards, Cllr M Vatsaloo and Cllr K Webster.

229 Internal Audit 2017/18 - BPU

Resolved: Council agreed to approve that internal auditors BPU be reappointed to undertake our internal audit for year ended 31st March 2018 as per BPU's Standard Terms of Business dated 6th June 2016.

230 One Voice Wales Membership Renewal 2018/19

(i) Letter from Chief Executive Mr Lyn Cadwallader was received and noted

Resolved: Council agreed to renewing membership at a cost of £834 for 2018/19

Chair Cllr Ralph Vaughan, Cllr Rod McKerlich and Cllr David Suthers declared a personal interest in the next item

231 Youth Fund – Financial Assistance Applications 2017/18

(i) Radyr Golf Club Academy

Resolved: Following recommendation from the Finance Committee, Council agreed to fund £1,000 to the Radyr Golf Club Academy for the 6 week session. To become more sustainable and continue beyond the 6 weeks, it was recommended that the club apply to other funding bodies.

232 County Councillor's Written Report

Cllr Rod McKerlich's written report for March 2018 was received and noted and a verbal overview was received.

Appendix A

233 Community Councillors Written Reports

There were no reports received.

- 234 Asset Register 2017/18**
Resolved: Council received and approved the asset register for 2017/18.
- 235 Handyperson**
Members received a verbal update. There was one further candidate to interview tomorrow.
Resolved: Council agreed that the interviewing panel be given delegated powers to appoint the successful candidate and to determine his contract of employment. Ratification of the appointment be undertaken at the next full council meeting.
- 236 Reform of Data Protection Legislation**
Council were to note that the EU regulation known as General Data Protection Regulator (GDPR) will come into force on 25th May 2018.
(i) Email from P Egan, OVW in relation to toolkit, workshops and sourcing a Data Protection Officer was noted.
(ii) NALC Legal Briefings in respect of General Data Protection Regulations was received and noted.
- 237 Independent Remuneration Panel (IRP) 2018-19**
(i) Letter from the Chair of the IRP was received and noted
(ii) IRP Report – Members were requested to consider the relevant determinations for resolution.
Resolved: Council agreed to determinations 44, 47, 48,49,50,52 & 53 for 2018/19
- 238 Any other business/correspondence:** Strictly with prior consultation with Chair
(i) NatWest Weekly Mobile Bank
It was noted that due to the recent closure of the NatWest Bank at Llandaff, the weekly mobile NatWest van would be relocated from Radyr to Insole Court, midway between Radyr and Llandaff. A member suggested that relocating the van was rather premature given the large housing and commercial development at Plasdwr and potential customer base.
Resolved: Council agreed to write to the NatWest Bank opposing the move and suggesting that it be retained in Radyr for a growing population and to meet the needs of the elderly. The OCR car park could be offered as a potential site for the van, and free of charge.
- 239 Next Meeting dates:**

Thursday 5th April 2018
7.00pm Environment Committee

Thursday 19th April 2018
7.00pm Ordinary Full Council

Meeting closed: 9.30pm Signed: _____ Chair