



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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18 May 2023

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council in person or via remote means unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Members of the public may attend in person or remotely.

Members of the press or public wishing to access the remote meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: clerk@radyr.wales

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 25 MAY 2023 at 7:00pm**. The meeting will be held in person at the above venue and remotely via Zoom. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS

Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)

Radyr & Morganstown Community Council

Cyngor Cymuned Radur a Threforgan

AGENDA

1. Apologies for absence

To be submitted in writing to the Clerk in advance.

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Method of Voting

To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

4. Members of the public invited to speak.

(Standing Orders and Local Government and Elections (Wales) Act 2021)

5. Chairman's Announcements

The Chairman will give an oral report.

The Chairman will update Members on the recent burglary at the Old Church Rooms

6. Vacancies: Radyr North Ward and Morganstown

Notice of the above vacancies was published on 3 April 2023. No election was requested.

The Council can now fill the vacancy by co-option. Notice will be published with a period of one month for applications. Interviews will then be arranged. In the meantime, information has been published in The Chain about the process.

It is **recommended** that a panel of Members is appointed to consider any applications for the vacancies.

7. Minutes of the Annual Meeting of Council held on 4 May 2023

- (1) To receive and, if approved, confirm the attached Minutes of the above Council Meeting. Chairman to sign.
- (2) In relation to Minute RMCC23/8 (Review of Delegations and Terms of Reference for Committees and Working Groups) to amend the Terms of Reference of the Publicity & Communications Group by the deletion of the Chairman of the Environment Committee. (Councillor Allan Cook has been appointed to the committee.)
- (3) In relation to Minute RMCC22/9 (Membership of Committees, Working Groups and External Bodies) to confirm the appointment of Councillor Julia Charles to the Publicity & Communications Committee.
- (4) In relation to Minute RMCC22/37 (Dates and times of Full Council and Committee Meetings in 2023/24) to confirm that a meeting of the Publicity & Communications Group is held on 14 June 2023 at 2.00 pm. The meeting will take place on a hybrid basis with physical

provision having regard to statutory considerations and Guidance (Local Government and Elections (Wales) Act 2021.)

- (5) In relation to Minute RMCC23/12 (Review and Adoption of Standing Orders) to note that new Model Standing Orders remain awaited.

8. Management Accounts

To consider the attached Management Accounts 30 April 2023. Variances are reported. Members monitor income and expenditure to monitor budgets during the year. Budget headings will incur income and expenditure as the year progresses and details will be monitored and reported. Further adjustments may be required as part of preparation of final accounts.

9. Bank Statements: 30 April 2023

- | | |
|----------------------------------|---|
| (a) Unity Trust Account *****326 | Unity Current Account T2. Statement 123 |
| (b) Unity Trust Account *****011 | Old Church Rooms. Statement 41 |
| (c) Unity Trust Account *****339 | Instant Access. Statement 104 |

The attached statements have been verified by Councillor Allan Cook in accordance with Financial Regulations. There are no exceptions arising from this verification will be reported.

10. Members Allowances

The Council has approved a system of payments based upon the Independent Remuneration Panel for Wales Annual Report.

The Council must make and record a policy decision in respect of when and how the payments are made and whether they are paid monthly, yearly, or otherwise. The Council has approved arrangements for claiming the allowances based on claims. It is **recommended** that other payments are paid annually.

The policy should also state whether and how to recover any payments made to a member who leaves or changes their role during the financial year. Members may wish to take no action in relation to payments paid to former Councillors Suthers and Vaughan.

Members are asked to consider the above and update the Council's existing policy.

The Council will also undertake benchmarking against sums paid by other comparable Councils.

11. County Councillors' Report

To consider the attached report.

12. Standards and Ethics Committee 9 May 2023

To receive an oral report from Councillor Julia Charles on the above meeting. (The agenda for the meeting can be viewed via the above link.)

13. The County Council of the City and County of Cardiff (Footpath Radyr 42, Cardiff) Diversion Order 2023

To consider the attached.

14. Old Church Rooms (OCR) Board Matters

- (1) OCR extension and renovation works (2016).

The sum of £6564 is currently shown as a liability in the Council's accounts in relation to OCR extension and renovation works. This relates to retention less costs to the Council to resolve outstanding defects. The Council should now consider whether this should remain as a liability. If the Council wish it to remain as a liability then it will continue to be recorded as such in the accounts. If not the 'liability' will be removed and the money shown elsewhere in the accounts.

(2) Business Rates- Retail Leisure Hospitality Rate Relief 2023/24

Cardiff Council has advised that Rating Relief was awarded last year but upon closer inspection of the Regulations under which the scheme is provided, i.e., Section 47 of the Local Government Finance Act 1988, it explicitly excludes both local authorities and precepting authorities, i.e. community councils from being eligible for the scheme. Cardiff Council has confirmed that last year's award will not be reclaimed so the current Non-Domestic Rates Bill is £3691.50. Some of this has already been paid.

(3) Utilities

A new electricity bill will be produced after 16 May 2023, following metre readings taken. The current gas bill shows a balance of £123.63.

15. Radyr and Morganstown Festival

To review the success of the Council's participation in the above, including the Civic Service and Reception on 30 April 2023.

16. Forward Work Programme: Progress

To consider the attached report.

17. Annual Report

To consider the attached report. The report reflects Guidance under the Local Government and Elections (Wales) Act 2021.

18. Date of Next Meeting

The next Council meeting will take place on 22 June 2023 on a hybrid basis with physical provision having regard to statutory considerations and Guidance (Local Government and Elections (Wales) Act 2021.) This meeting will consider the Annual Statement of Accounts.