



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

Tel: 02920 842213
07463238534

Email: clerk@radyr.wales

10 March 2023

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Members of the public may attend in person or remotely.

Members of the press or public wishing to access the remote meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 16 MARCH at 7:00pm**. The meeting will be held in person at the above venue and remotely via Zoom. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS

Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)

Radyr & Morganstown Community Council

Cyngor Cymuned Radur a Threforgan

AGENDA

Prior to the commencement of the meeting members will be invited to observe a period of silence in memory of the late Councillor Ralph Vaughan.

1. Apologies for absence

To be submitted in writing to the Clerk in advance.

Councillor Helen Lloyd Jones has submitted apologies for the meeting due to personal commitments.

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Method of Voting

To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

4. Members of the public invited to speak.

(Standing Order 3 and Local Government and Elections (Wales) Act 2021)

5. Chairman's Announcements

- (i) The Chairman will invite those Members who wish to pay tribute to the late Councillor Ralph Vaughan to address the meeting.
- (ii) Since the last time I reported to you I have undertaken the following on behalf of the Council:
 - Met with the Clerk a number of times to discuss and help progress council matters.
 - Attended a Finance Committee meeting, in conjunction with other cllrs.
 - Attended an Old Church Rooms Management Committee meeting, in conjunction with other cllrs.
 - Met/spoke with cllrs who requested a conversation.
 - Was part of a site meeting with Goplastic at Windsor Gardens to discuss a wrap-around bench to act in part as a memorial to Aryan Ghoniya.
 - Met with 2 officers of Cardiff County Council to discuss Station Road.
 - Wrote to the Marilyn Vaughan expressing our sympathy over the death of our fellow councillor Ralph Vaughan.
 - Wrote to the Mark Drakeford expressing our sympathy over the death of his wife Clare.
 - Submitted our article for the next Radyr Chain.
 - Attended a site visit at Bethel Chapel with CCC officials to ascertain its visual impact on area.

Councillor Tyrone Davies

- (iii) To approve the Chairman's attendance at events.

6. Vacancy: Radyr North Ward

Notice that a vacancy has arisen for a Community Councillor in the community of Radyr and Morganstown (Radyr North) will be published on 3 April 2023.

7. Councillor David Suthers

(i) Attendance. To approve the following:

In accordance with Section 85(1) of the Local Government Act 1972 the continuing absence from meetings by Councillor Suthers be approved enabling him to continue in office as a Councillor for a further period of six months with effect from 20 April 2023. This is the date when the current six-month period ended.

(ii) Code of Conduct

To approve the following motion, which may be moved at a meeting without written notice to the Proper Officer is approved.

To suspend standing order 13 (b) to allow those members who have not undertaken the above training an extra 6 months to undertake the necessary training.

8. Minutes of the Ordinary Meeting of Council held on 16 February 2023

To receive and, if approved, confirm the attached Minutes of the above Council Meeting.

Chairman to sign.

9. Minutes: Finance Committee 2 March 2023

(1) To receive and, if approved, to confirm the recommendations of the Committee of the meeting held on 2 March 2023. A copy of the minutes is attached.

(2) To agree a date for a meeting of the Employment Committee (Minute FIN22/90 refers).

10. Management Accounts

To consider the attached Management Accounts 28 February 2023. Variances are reported. Members monitor income and expenditure to monitor budgets during the year. Budget headings will incur income and expenditure as the year progresses and details will be monitored and reported.

Members are asked to approve minor essential expenditure of £3 re debit card monthly fee to bank charges (Sundries (L05)) and other items of expenditure above budgets.

11. Bank Statements: 28 February 2023

- (a) Unity Trust Account *****326
- (b) Unity Trust Account *****011
- (c) Unity Trust Account *****339

- Unity Current Account T2. Statement 121
- Old Church Rooms. Statement 39
- Instant Access. Statement 102

The attached statements have been verified by Councillor Allan Cook in accordance with Financial Regulations. There are no exceptions to report arising from this verification.

12. Independent Remuneration Panel for Wales Annual Report - February 2023

A pdf document and link to the Independent Remuneration Panel for Wales's Annual Report, February 2023 is attached.

[Independent Remuneration Panel for Wales - Annual Report - February 2023](#)

All other Determinations set out in the 2022 to 2023 Annual Report of the Panel remain valid and should be applied.

The Panel would like to clarify that the Extra Costs Payment of £156 is mandatory for all Members. However, an individual may decline to receive part, or all, of the payments if they so wish.

The position for this Council (Councils with electorate over 5,000 to 9,999) is as follows:

1. Extra costs payment	£156	Mandatory for all members.
2. Senior role	£500 Annual amount	Optional up to 3 members
3. Mayor or chair	Up to a maximum of £1,500	Optional
4. Deputy mayor or deputy chair	Optional: Up to a maximum of £500	Optional
5. Attendance allowance	Based on Claims	Optional
6. Financial Loss	Based on Claims	Optional
7. Travel & Subsistence	Based on claims	Optional
8. Costs of care or personal assistance	Based on claims	Mandatory
Consumables	£52 or full reimbursement The council must make and record a policy decision in respect of when and how the payments are made and whether they are paid monthly, yearly, or otherwise. The policy should also state whether and how to recover any payments made to a member who leaves or changes their role during the financial year. Members are asked to confirm and update the Council's existing policy.	Mandatory

It is **Recommended** that:

- (1) the Council adopts the mandatory payments set out above.
- (2) the Council considers whether to adopt the optional payments set out above.

13. External Audit 2021/22: Update

This audit is currently at the 'returned to auditor' stage, meaning the majority of the full audit work has been done but the reviewer has sent it back to the auditor to do some double-checking. It has been added to a list of priority audits.

14. County Councillors' Report

- (1) To consider the attached report.
- (2) To consider an opportunity to install a zebra crossing near the station to allow safer crossing of De Clare Drive by residents on the Sidings on their way to/from the village. County Councillor Helen Lloyd Jones has asked if the Community Council would indicate its supports for the proposal to the County Council. Funding could potentially come from s106 money to provide the crossing.

15. Station Road: Potential Refurbishment Options

To report progress in relation to discussions held with Cardiff Council officials on 2 March 2023 about potential design solutions to improve the vicinity of Station Road commercial area. Further discussions regarding capacity for Council officer input are to take place.

It is **Recommended** that a working group of three to five Members is established to look at potential, high-level solutions which could form the basis of future public consultation should finances become available.

16. Old Church Rooms (OCR) Board

- (1) To consider the attached report of the Board held on 28 February 2023.
- (2) To confirm that charges to cover cost of accommodation at the OCR are confirmed as follows from 1 April 2023:
 - Garth Room and Weir Room £9.00 per hour plus VAT
 - Castle Room £7.00 plus VAT

(Charges have not been reviewed since 2021.)
- (3) To consider the projects referred to in the report.
- (4) The Council has been billed for oxygen supply (BOC) in the sum of £345.60 for the current year. This has been authorised. Members are asked to determine whether this is still required going forward. (F3)
- (5) Urgent works at OCR authorised by the Clerk.
 - (i) Additional expenditure of £33.10 has been authorised in relation to Jangro Blue Roll. (B6)

17. Publicity & Communications Update

To note that IT equipment for use by the Clerks has been ordered. A new (second) email address has also been actioned. Audio visual equipment has also been procured.

Work is also in hand to facilitate the migration of the Council's website to a new site.

18. Library Hwb

A local resident has contacted the Council about reduction in local library services. There is concern that this could put pressure on facilities in Radyr.

The District Hub Manager, Cardiff East has advised that, due to a significant budget gap faced by Cardiff council, a public budget consultation was undertaken in relation to saving proposals.

- Removing some vacant jobs and relying more on volunteer work.
- Closing hubs and libraries on a Saturday afternoon.
- Closing hubs and libraries by a whole extra day per week.
- Maintaining service at current levels.

The result of the consultation was that Hubs would remain open at the same levels but vacant posts across the city would be cut and a focus on volunteer work undertaken. The Manager advises that the high service level at Radyr will continue and remain open to the community with the current hours.

Members are asked to consider any action to be taken.

19. Planning Matters

At a meeting held on 16 February 2023, Members considered Application No 22/03047/VAR - Part Of Land At Ton Mawr Quarry, Heol Goch, Pentyrch . It was **Resolved** that the Council advise Cardiff Council that it has no adverse observations on the proposals but is concerned about any potential loss of Public Right of Way. Any loss of Right of Way should be addressed by improvements elsewhere.

These views have been shared with the applicant. A response has been received:

"The Applicant welcomes the response from the Community Council. As referred to in Section 2.2.6 of the Planning Statement and as shown on the Concept Restoration Plan (Drawing No: T09) submitted as part of this planning application, Public Rights of Way (PROW) run adjacent to the site's eastern and western boundaries. It is not proposed to amend the alignment of either. The PROW on the western boundary will continue to pass through the application site between the extraction area and the soil storage bund. This arrangement has been in place for some 20 years and will continue to be maintained by the Applicant, to include appropriate fencing and warning signs.

In addition to this, the access road at Ton Mawr Quarry (accessed off Heol Goch) is also a PROW and there are various PROW crossing points along its course. Similarly, it is proposed to maintain the current management techniques and no diversion or alteration is proposed.

In summary, the proposals detailed within this planning application do not seek to remove or alter the existing public rights of way located in the immediate surrounding area of Ton Mawr Quarry (in line with planning permission 01/01485/W) and will not generate any adverse impacts on the local public right of way network. "

20. Radyr & Morganstown Festival and Dog Show

Members are asked to determine whether or not to participate in the above events on 29 April 2023 and 13 May 2023 respectively. Members are asked to indicate if we would like a stall, table and gazebo.

21. Radyr and Morganstown Map

To report on progress to update the existing map of streets, landmarks and community facilities within the Radyr & Morganstown boundary produced by the Council in 2013. The Council has been asked to provide any plans with road names for the development on the junction of Heol Isaf and Llantrisant Road if possible.

22. Forward Work Programme: Progress

To consider the attached report.

23. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

24. Tree Survey

To consider the attached report.

25. Staffing Matters

To consider the attached report.