



**Radyr & Morganstown Community Council**  
**Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
Park Road  
Radyr  
Cardiff CF15 8DF

Tel: 02920 842213  
Email: [clerk@radyr.wales](mailto:clerk@radyr.wales)

13 January 2023

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Members of the press or public wishing to attend the meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: [clerk@radyr.wales](mailto:clerk@radyr.wales)

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that an Ordinary Meeting of the Community Council will be held on **THURSDAY 19 JANUARY 2023 at 7:00pm**. The meeting will be held remotely via Zoom. All Members of the Council are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS

Clerk to the Council/Clerc i'r Cyngor (Proper Officer / Swyddog Priodol)

Radyr & Morganstown Community Council

Cyngor Cymuned Radur a Threforgan

## AGENDA

### 1. Apologies for absence

To be submitted in writing to the Clerk in advance.

### 2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

### 3. Method of Voting

To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

### 4. Members of the public invited to speak

(Standing Order 3 and Local Government and Elections (Wales) Act 2021)

### 5. Chairman's Announcements/Report

*Since the last time I reported to you I have undertaken the following on behalf of the Council: -*

- Met with the Clerk a number of times to discuss and help progress council matters.
- Attended an Environment Committee meeting, in conjunction with other cllrs.
- Attended an OCR Management Board meeting, in conjunction with other cllrs.
- Attended a Finance Committee meeting, in conjunction with other cllrs.
- Attended a Publicity Committee meeting, in conjunction with other cllrs.
- Met with the Assistant Clerk to discuss and arrange the Xmas meal.
- Attended the Xmas meal along with a number of fellow cllrs.
- Along with the Clerk I attended a "One Voice Wales" conference celebrating Innovative Practice.
- Met/spoke with cllrs who requested a conversation.
- Along with the clerk & Cllr Silver I attended a meeting with Chris Gardner (Director of Webjects) concerning the potential for RMCC to outsource its website development.
- Submitted the RMCC's article for the next "Chain" (with significant input from the clerk).
- With approval of the Planning Committee wrote a letter of opposition to the siting of a 5G mast at Ty Mynydd Close – this objection was successful.

Councillor Tyrone Davies

To approve the Chairman's attendance at events.

### 6. Minutes of the Ordinary Meeting of Council held on 17 November 2022

To receive and, if approved, confirm the attached Minutes of the above Council Meeting.

Chairman to sign.

### 7. Minutes

#### (1) Environment Committee 1 December 2022

To receive and, if approved, to confirm the recommendations of the Committee of the meeting held on 1 December 2022. A copy of the minutes is attached.

## **(2) Finance Committee 5 January 2023**

To receive and, if approved, to confirm the recommendations of the Committee of the meeting held on 5 January 2023. A copy of the minutes is attached.

## **8. Management Accounts**

To consider the attached Management Accounts 31 December 2022. Variances are reported. Members monitor income and expenditure to monitor budgets during the year. Budget headings will incur income and expenditure as the year progresses and details will be monitored and reported. Petty cash totals are currently being examined for reconciliation purposes.

## **9. Reserves**

To confirm the attached report, approved by the Finance Committee on 5 January 2023.

## **10. Old Church Rooms (OCR) Board**

(1) To consider the attached report of the Board held on 7 December 2022.

(2) To consider the attached breakdown of costs to support any grant application in relation to the refurbishment of the OCR. Expenditure to date in relation to the Old Church Rooms is shown on the Management Accounts above. The amount held in Reserves is shown on the report re Reserves above.

## **11. External Audit 2021/22: Update**

This audit is currently at the 'returned to auditor' stage, meaning the majority of the full audit work has been done but the reviewer has sent it back to the auditor to do some double-checking. It has been added to a list of priority audits. It is hoped that it can be completed this month. (as at 9 January 2023.)

## **12. Good Neighbours Scheme Grant Application**

To consider the attached information. See also minutes of Finance Committee of 5 January 2023 (FIN22/51 refers. ) Information about budgets and accounts is available from the Clerk for Members only.

## **13. Draft Budget 2023/24**

To receive and approve the Draft budget 2023/24, following consideration by committees.

Based on the same population as 2022/23, Band D is shown as £39.90.

Due to the meeting being held virtually, the precept notice will be completed at a later date to be submitted to Cardiff Council

## **14. Publicity Group Meeting: 11 January 2023**

To consider the attached notes of the meeting.

## **15. Radyr and Morganstown Map**

To consider options to update the existing map of streets, landmarks and community facilities within the Radyr & Morganstown boundary produced by the Council in 2013. The original artwork used to produce the map has been retained.

## 16. Replacement Local Development Plan

To consider the attached report.

## 17. Progress in relation to Meeting with Leader, Cardiff Council.

Members met with Cardiff Council Leader, Huw Thomas, on 21 September 2022. Issues are being taken forward. In particular a meeting has been sought with Council officials to discuss the future of Station Road. Details of any meeting dates will be reported.

## 18. Forward Work Programme: Progress

To consider the attached report.

## 19. County Councillors' Report

To consider the attached report.

## 20. Arrangements for Future Meetings

To confirm that future Council and committee meetings are held remotely and/or with physical provision wherever practical, having regard to statutory considerations and Guidance.

## 21. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## 22. Urgent works at Old Church Rooms (OCR)

To report action authorised by the Clerk in relation to the above in accordance with Financial Regulations.

In cases of extreme risk to the delivery of Council services, the Clerk may authorise expenditure which it is necessary to carry out. Such expenditure includes repair, replacement, or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500.

The following urgent works have been authorised;

- (1) Annual Gas & Safety Check (December Payment Schedule refers)
- (2) Emergency Light Fitting (December Payment Schedule refers)
- (3) Kitchen Boiler Repairs (January Payment Schedule will refer)

Invoices are attached. These payments have been reported to the Chairman.

The budget has been increased for 2023/24 to provide additional financial resources for Fixtures & Equipment and General Maintenance at the OCR.

It is **Recommended** that the action is approved. (Payment made from within Code B6 Fixtures & Equipment)