



Radyr & Morganstown Community Council Cyngr Cymuned Radur a Threforgan

Minutes of a COUNCIL MEETING held on 16 March 2023 at 7:00pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021.

These minutes are subject to confirmation at the Council Meeting to be held on 20 April 2023.

Present (in person): Councillor Tyrone Davies (Chairman) Councillors Julia Charles, Allan Cook, Helen Lloyd Jones, Huw Onllwyn Jones, Vina Patel, David Silver plus Councillor Michelle Lenton-Johnson (remotely)

Also: David Collins (Clerk to the Council) (in person) and Julie Hopkins (Assistant Clerk) (remotely)

Absent: Councillor Martin Williams

(No public participation session was held at this meeting.)

Prior to the meeting, Members observed a period of silence in memory of the late Councillor Ralph Vaughan.

RMCC22/208 Apologies for Absence

None

RMCC22/209 Declarations of Interest (Members)

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest.

Councillor Huw Onllwyn Jones declared a personal interest in item RMCC22/216 Minutes: Finance Committee 2 March 2023 as his wife had been appointed to the post of Welsh Language Commissioner. He remained in the meeting.

Councillor Helen Lloyd Jones declared a non-prejudicial interest in the following items:

RMCC22/221 County Councillors' Report
RMCC22/228 Radyr and Morganstown Map

as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

RMCC22/210 Method of Voting

It was **Resolved** that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of “for” or “against” or “abstain.”

RMCC22/211 Members of the Public Invited to Speak

No members of the public wished to speak at this point.

RMCC22/212 Chairman’s Announcements/Report

The Chairman invited Members who wished to pay tribute to the late Councillor Ralph Vaughan to address the meeting. A number of Members spoke. Members paid tribute to his contribution to the local community over many years.

The Chairman reported that, since the last time he had reported he had undertaken the following on behalf of the Council:

- Met with the Clerk a number of times to discuss and help progress council matters.
- Attended a Finance Committee meeting, in conjunction with other cllrs.
- Attended an Old Church Rooms Management Committee meeting, in conjunction with other cllrs.
- Met/spoke with cllrs who requested a conversation.
- Was part of a site meeting with Goplastic at Windsor Gardens to discuss a wrap-around bench to act in part as a memorial to Aryan Ghoniya.
- Met with 2 officers of Cardiff County Council to discuss Station Road.
- Wrote to the Marilyn Vaughan expressing our sympathy over the death of our fellow councillor Ralph Vaughan.
- Wrote to the Mark Drakeford expressing our sympathy over the death of his wife Clare.
- Submitted our article for the next Radyr Chain.
- Attended a site visit at Bethel Chapel with CCC officials to ascertain its visual impact on area.

It was **Resolved** that:

- (1) the Chairman’s report is noted.
- (2) the attendance of the Chairman at events in the community is regarded as approved duty.

RMCC22/213 Vacancy: Radyr North Ward

Following the passing of Councillor Ralph Vaughan, Notice that a vacancy had arisen for a Community Councillor in the community of Radyr and Morganstown (Radyr North) would be published on 3 April 2023.

It was **Resolved** that the information is noted, and the proposed action confirmed.

RMCC22/214 Councillor David Suthers & Rachel Phillips

Since the publication of the agenda, Councillors Suthers and Phillips had submitted their resignations to the Chairman of Council. Notice of the vacancies would be published on 3 April 2023.

Members discussed options to recognise the contribution made by David Suthers to the local community over many years.

It was **Resolved** that the information is noted, and the proposed action confirmed.

RMCC22/215 Minutes of the Ordinary Meeting of Council held on 16 February 2023

The Chairman introduced the minutes of the above Council Meeting.

In relation to Minute RMCC22/190 (Environment Committee 2 February 2023), Councillor Huw Onllwyn Jones expressed his dissatisfaction at the way in which decisions over the proposed benches at Windsor Gardens were taken and recorded. He also referred to a poll conducted across social media about the proposed design. Members discussed issues arising from the poll. The Clerk advised procedural matters.

It was **Resolved** that the minutes of the above meeting are confirmed as a true and accurate record of the Council meeting.

RMCC22/216 Minutes: Finance Committee 2 March 2023

Councillor Huw Onllwyn Jones declared a personal interest in this item as his wife had been appointed to the post of Welsh Language Commissioner. He remained in the meeting.

Councillor Julia Charles introduced the minutes of the above meeting.

It was **Resolved** that:

- (1) the recommendations of the committee are approved.
- (2) a meeting of the Employment Committee is held on 14 April 2023 at 12 noon in person and remotely to consider Member Allowances.
- (3) Councillor Tyrone Davies (Chairman of the Council) is confirmed as Chairman of the Employment Committee.
- (4) the revised Grants Form is approved. Members are invited to submit any further proposed amendments to the form to the Clerk as part of the ongoing development of the process.

RMCC22/217 Management Accounts

Members considered Management Accounts 28 February 2023. Variances are reported. Members monitor income and expenditure to monitor budgets during the year. Budget headings would incur income and expenditure as the year progresses and details will be monitored and reported.

It was Resolved that:

- (1) the Management Accounts are approved.
- (2) additional, essential expenditure of £3 re debit card monthly fee to bank charges (Sundries (L05)) and other items of expenditure above budgets is approved.

RMCC22/218 Bank Statements: 28 February 2023

Members considered the following Bank Statements.

- | | |
|---|-------------------------------|
| (a) Unity Trust Account *****326
Statement 121 | Unity Current Account T2. |
| (b) Unity Trust Account *****011
39 | Old Church Rooms. Statement |
| (c) Unity Trust Account *****339 | Instant Access. Statement 102 |

The statements had been verified by Councillor Allan Cook in accordance with Financial Regulations. There were no exceptions to report arising from this verification.

It was **Resolved** that the information is noted.

RMCC22/219 Independent Remuneration Panel for Wales Annual Report - February 2023

Members considered the above report.

It was **Resolved** that:

- (1) the Council adopts the mandatory payments set out in the report.
- (2) consideration of the optional payments is referred to the Employment Committee.

RMCC22/220 External Audit 2021/22: Update

The Clerk reported that the audit was currently at the 'returned to auditor' stage, meaning the majority of the full audit work has been done but the reviewer had sent it back to the auditor to do some double-checking. It has been added to a list of priority audits. Information submitted to Audit Wales to assist the audit process had been returned but no audit opinion had yet been received. Members expressed their concern at the length of time taken to conclude the process.

It was **Resolved** that the information is noted.

RMCC22/221 County Councillors' Report

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

Members considered a detailed report on various issues highlighted by County Councillors for the area.

Members also considered an opportunity to install a zebra crossing near the station to allow safer crossing of De Clare Drive by residents on the Sidings on their way to/from the village.

It was **Resolved** that:

- (1) the report is noted.
- (2) The Council supports the raised crossing near the High School rather than divert resources to another location.

RMCC22/222 Station Road: Potential Refurbishment Options

Members noted progress in relation to discussions held with Cardiff Council officials on 2 March 2023 about potential design solutions to improve the vicinity of Station Road commercial area. Further discussions regarding the capacity for Council officer input were to take place.

It is **Resolved** that the Environment Committee is requested to identify potential, high-level solutions which could form the basis of future public consultation should finances become available.

RMCC22/223 Old Church Rooms (OCR) Board

Members considered a report of the meeting of the Board held on 28 February 2023.

It was **Resolved** that:

- (1) the projects referred to in the report are approved.
- (2) charges to cover cost of accommodation at the OCR are confirmed as follows from 1 April 2023:
 - Garth Room and Weir Room £9.00 per hour plus VAT
 - Castle Room £7.00 plus VAT
- (3) Expenditure for oxygen supply (BOC) in the sum of £345.60 for the current year is approved. (F3).
- (4) further enquiries are made to identify training opportunities for the use of the oxygen supply.
- (5) Urgent expenditure authorised by the Clerk is approved. (Additional expenditure of £33.10 authorised in relation to Jangro Blue Roll. (B6)

RMCC22/224 Publicity & Communications Update

Members noted that IT equipment for use by the Clerks had been delivered. Audio visual equipment had also been obtained to support hybrid meetings.

A new (second) email address had been created to be introduced after Easter 2023.

Work was also in hand to facilitate the migration of the Council's website to a new site.

It was **Resolved** that:

- (1) the above information is noted.
- (2) The use of a new domain name radyrandmorganstowncc.org for the Council's website is supported in principle.

RMCC22/225 Library Hwb

A local resident had contacted the Council about reduction in local library services. There is concern that this could put pressure on facilities in Radyr.

The District Hub Manager, Cardiff East had advised that, due to a significant budget gap faced by Cardiff council, a public budget consultation had been undertaken in relation to saving proposals.

The result of the consultation was that Hubs would remain open at the same levels but vacant posts across the city would be cut and a focus on volunteer work undertaken. Service levels at Radyr would continue and remain open to the community with the current hours.

It was **Resolved** that the information is noted.

RMCC22/226 Planning Matters

At a meeting held on 16 February 2023, Members considered Application No 22/03047/VAR - Part Of Land At Ton Mawr Quarry, Heol Goch, Pentyrch .

The Council advised Cardiff Council that it had no adverse observations on the proposals but was concerned about any potential loss of Public Right of Way. Any loss of Right of Way should be addressed by improvements elsewhere. These views have been shared with the applicant. Members considered a response from the applicant.

It was **Resolved** that the information is noted.

RMCC22/227 Radyr & Morganstown Festival and Dog Show

Members considered whether to participate in the above events on 29 April 2023 and 13 May 2023 respectively. Members were asked to indicate if they would like a stall, table and gazebo. Members drew attention to the opportunities which could arise to engage with the community and stimulate

interest in the work of the Council, including any opportunities to become a Member.

It was **Resolved** that:

- (1) the Council has the use of a stall, table and gazebo at the Festival.
- (2) Members are encouraged to support the Council's presence at the Festival.
- (3) no further action is taken in relation to the dog show.

RMCC22/228 Radyr and Morganstown Map

Councillor Helen Lloyd Jones declared a non-prejudicial interest in this item as a member of Cardiff Council. She remained in the meeting during the discussions. She would reconsider the nature of the interest matters at Cardiff Council level taking into account all relevant evidence and representations.

The Assistant Clerk reported on progress to update the existing map of streets, landmarks, and community facilities within the Radyr & Morganstown boundary produced by the Council in 2013. The Council had been asked to provide any plans with road names for the development at the junction of Heol Isaf and Llantrisant Road if possible.

It was **Resolved** that the information is noted.

RMCC22/229 Forward Work Programme: Progress

Members considered a report on the progress of various projects.

It was **Resolved** that the report is noted.

RMCC22/230 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

RMCC22/231 Tree Survey

Members considered a report on options to undertake works to trees which had been identified. The report described procurement options available.

It was **Resolved** that:

- (1) works to trees 1840 and 1841 are undertaken as soon as possible by TR33.
- (2) the Environment Committee is asked to consider options relating to other trees, including the use of financial reserves.

RMCC22/222 Staffing Matters

David Collins and Julie Hopkins declared a prejudicial interest in this item and left the meeting.

Members considered a report of the Chairman which described proposals to deal with accumulated staff leave as of 31 March 2023.

It was **Resolved** that the arrangements to deal with outstanding leave are approved.

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The meeting closed at 9.10 pm.

SIGNED

CHAIRMAN RADYR & MORGANSTOWN COMMUNITY COUNCIL