



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Summary (Notes) of a MEETING of the FINANCE COMMITTEE held on 2 March 2023 at 7:00pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021.

The minutes are subject to confirmation at the meeting to be held on 8 June 2023

Any recommendations below will be submitted to the Council on 16 March 2023

Present: Councillors Julia Charles (Chair), Councillors Tyrone Davies, Vina Patel and David Silver (all attended in person)

Also: David Collins (Clerk to the Council) (in person)

Absent: Councillor David Suthers (There is currently one vacancy on the committee.)

(No public participation session was held at this meeting.)

1. Apologies for Absence

Apologies for Absence were accepted from Councillor David Suthers (sickness)

2. Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest. No declarations were made.

3. Method of Voting

Members agreed that the manner of any voting at this meeting and any subsequent meetings would be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

4. Members of the Public Invited to Speak

No Members of the public wished to speak.

5. Minutes of Previous Meeting (5 January 2023)

In relation to Minute FIN22/51 (Good Neighbours Scheme), Members noted that the committee had been minded to support payment but had deferred consideration to Full Council in order for further information to be submitted. The further information had subsequently been submitted and circulated to Members of the committee. The information had also been made available to the Full Council. Council approved payment on 19 January 2023.

Members also noted advice about declarations of interest by trustees.

The minutes of the meeting held on 5 January 2023 were confirmed as a correct record.

6. Bank Statements

Members noted that statements for 31 December 2022 and 31 January 2023 had been reported to Council on 16 February 2023.

The statements had been verified by Councillor Allan Cook in accordance with Financial Regulations. There were no exceptions to report arising from this verification.

It was **Recommended** that the information is noted.

7. Payment Schedules

Members noted that the Payment Schedule for 31 January 2023 had been reported to Council on 16 February 2023.

It was **Recommended** that the information is noted.

8. Urgent Expenditure authorised by the Clerk

Members noted urgent expenditure of £125 on carrying out Legionella Service (6 monthly) (B4) and Handyman's mileage (£24.75) (L5) in accordance with Financial Regulations.

It was **Recommended** that the expenditure is approved.

9. Management Accounts: Analysis of Expenditure against Budget. January 2023

Members noted that Management Accounts for 31 January 2023 had been reported to Full Council on 16 February 2023.

It was **Recommended** that the information is noted.

10. Financial Assets held by the Council

Members considered information about the Council's financial assets to reduce the risk to the Council. Members noted options and products offered by different institutions.

It was **Recommended** that;

(1) the information is noted.

(2) a business account is opened with the co-operative bank, subject to confirmation that the Council is not obliged to carry out a minimum number of transactions from the account within a given time. (Signatories to be the same as existing.)

(3) subject to (2) above, the sum of £85,000 is transferred to the co-operative bank from Unity Trust Bank account **** 9011.

(4) further consideration to other options to protect the Council's financial assets in 2023/24.

11. Membership of One Voice Wales

Members considered information about the Council's membership of One Voice Wales for 2023/24. The Chairman of the Council highlighted some of the benefits to the Council of membership of One Voice Wales.

It was **Recommended** that payment of £1,159 for membership for 2023/24 is approved.

12. Investment Strategy

Members considered a draft strategy for 2023/24.

It was **Recommended** that the strategy is approved.

13. Update on Guide Hut

Members considered a report on the arrangements which had been put in place to support the Guides in relation to rental costs. The report outlined the historical position and the options available to the Council. Members noted that the Council currently paid the rent direct to Visa Properties as a way of supporting the local Guides.

It was **Recommended** that the existing arrangements are continued, on the basis that payments are being made on behalf of the Guides and that no additional obligations fall on the Council.

14. Independent Remuneration Panel for Wales Annual Report - February 2023

Members noted that above report had been published since the agenda for the meeting had been published. Information had been provided to Members of the committee. Details would be reported to Full Council.

It was Recommended that the information is noted.

15. Grant Applications

Members considered a grant application form Radyr Primary School PTA.

Members noted the impact of approving a grant on existing budgets.

It was **Recommended** that a grant of £440 is approved to support Festival Fete expenditure – delivery of lessons and organisation of choir and orchestra.

16. Save Cwm Farm

Members noted that the Council had previously approved a grant payment to the above in the sum of £150. The Clerk reported progress.

It was **Recommended** that payment of £150 is confirmed.

17. Grants Strategy

Members considered progress in relation to the development of a Grants Strategy following discussion with the Councillor Vina Patel and the Clerk.

Members considered a revised draft application form. Guidance to applicants would be updated once the new application form was approved. A monitoring form would also be developed to ensure that any grant awarded was used for the purposes approved.

Normally applications would be restricted to one per year per applicant. This would be reflected in the guidance to applicants.

Members suggested that dates of committee meetings are listed on the Council's website to help applicants submit applications in good time.

It was **Recommended** that the above arrangements are approved.

18. Members Allowances

Members considered a detailed attached report on a request from a Member to receive payment of allowances for the time when he chaired the Council and payment of expenses for attending meetings in the current year.

It was moved by Councillor Tyrone Davies, seconded by Councillor David Silver and agreed unanimously that the matter is referred to the Employment Committee for consideration.

It was **Recommended** that:

- (1) the above matter is referred to the Employment Committee for consideration.
- (2) a meeting of the Employment Committee is held before 20 April 2023 to consider the above.

Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was **agreed** that the remaining matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

The meeting closed at 8.15 pm