



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

Tel: 02920 842213

Email: clerk@radyr.wales

18 November 2022

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Members of the press or public wishing to attend the meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: clerk@radyr.wales

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that an Environment Committee Meeting of the Community Council will be held on **Thursday 1 December 2022 at 7:00pm**. The meeting will be held remotely via Zoom. All Members of the Environment Committee are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS
Clerk to the Council

AGENDA

1. Apologies for absence

Apologies to be submitted in advance to the Clerk.

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Method of Voting

To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of “for” or “against” or “abstain.”

4. Members of the Public Invited to Speak.

5. Minutes of Previous Meeting

The confirm the attached minutes of the previous meeting held on 6 October 2022.

Chairman to sign.

6. Estimates 2023/24

To consider the draft budget 2023/24 and prepare any recommendations for Full Council.

The Clerk (RFO) must each year, by no later than December, prepare detailed estimates of all receipts and payments including the use of reserves and all sources of funding for the following financial year in the form of a budget to be considered by the Finance Committee and the Council.

The Council must consider annual budget proposals including recommendations for the use of reserves and sources of funding.

The following documents are attached:

- (i) Details of 2021/22 finances, showing year end income and expenditure.
- (ii) Details of 2022/23 budgets, showing income and expenditure to 30 September 2022 and anticipated year end outturn. This document inevitably remain work in progress.

This anticipates budgets and precept remaining at current levels for 2023/24 and therefore forms the draft budget. Members have already identified potential projects to ensure that budgets are more fully spent next year. Expenditure in recent years has been affected by Covid-19. General reserves would be used again to offset the precept

Any proposals from the committee to amend this will be incorporated into a report to Council. Potential pressures could include IT provision and OCR maintenance.

This information allows proposals for 2023/24 to be formulated.

- (iii) Details of existing reserves at 31 March 2022 and forecasted outturn are attached.

Additional finance could be set aside within Earmarked Reserves to fund new projects.

- (iv) A copy of the Management Accounts 31 October is also attached.

At a meeting held on 3 November 2022, the Finance Committee recommended that:

- (1) subject to any additional observations by the Council’s Environment Committee, the draft budget is approved, with the following amendments:

B1	Utilities	increase by £1,000
B2	Cleaning	increase by £2,000
B4	General Maintenance (OCR)	increase by £2,000

B6	Fixtures & Equipment (OCR)	increase by £1,000
F1	Youth Projects	increase by £5,000
G7	Hospitality (new code)	£500
L1	RMCC website	increase by £3,000
L5	Sundries	increase by £1,000

- (2) the use of Earmarked Reserves identified for Investment in IT is approved to support the purchase of equipment to support Hybrid Meetings (up to £3,000) and Members IT equipment. (up to £3,000)

This would increase the precept from £130,921 to £146,421.

7. Date of next meeting:

To note that the next meeting of the committee will take place on 2 February 2023 at 7.00pm

8. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

9. Benches at Radyr Woods

To consider the attached report

10. Staffing Matter

To update Members on the potential to provide additional maintenance support at Windsor Gardens.