



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

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26 October 2022

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Members of the press or public wishing to attend the meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: clerk@radyr.wales

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that a Finance Committee Meeting of the Community Council will be held on **Thursday 3 November 2022 at 7:00pm**. The meeting will be held remotely via Zoom. All Members of the Finance Committee are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS
Clerk to the Council

AGENDA

1. Apologies for absence

Apologies to be submitted in advance to the Clerk.

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Members of the Public Invited to Speak

4. Minutes of Previous Meeting

- (1) To confirm the attached minutes of the previous meeting held on 1 September 2022 which were approved by Council on 29 September 2022 Full Council Meeting.
- (2) To recommend a minor amendment to the Financial Regulations 5.5 and 5.6 – payments to be reported to the Finance Committee “or” Council. (Minute FIN22/25)

Chairman to sign minutes.

5. Payment Schedule for October 2022

To consider the attached schedule (inc. Petty Cash). (Note payment of £200 to Friends of Radyr Wood will come from A3 not D6).

6. Bank Statements: 31 August 2022 and 30 September 2022 (attached)

Unity Trust Account *****326	Unity Current Account T2. Statements 113, 114 & 115
Unity Trust Account *****011	Old Church Rooms. Statements 33 & 34
Unity Trust Account *****339	Instant Access. Statements 96 & 97.

The above statements have been verified by Councillor Allan Cook in accordance with Financial Regulations. There are no exceptions to report to arising from this verification.

7. Management Accounts: Analysis of Expenditure against Budget.

To consider the attached information for September 2022 (including explanation of variances).

Variances are reported. Income and expenditure is monitored by Members to ensure compliance with budgets during the year. Budget headings will incur income and expenditure as the year progresses and details will be monitored and reported.

8. Financial Assets held by the Council

At a meeting held on 1 September 2022, Members considered the attached report.

The Chair of the committee has asked that Members consider the matter further prior to any recommendations to the Full Council. Details of current balances are reported above.

It is **recommended** that Members consider the attached report.

9. Audit Plan

To consider the attached report.

10. Draft Budget 2023/24

To consider the draft budget 2023/24 and prepare any recommendations for Full Council.

The Clerk (RFO) must each year, by no later than December, prepare detailed estimates of all receipts and payments including the use of reserves and all sources of funding for the following financial year in the form of a budget to be considered by the Finance Committee and the Council.

The Council must consider annual budget proposals including recommendations for the use of reserves and sources of funding.

The following documents are attached:

- (i) Details of 2021/22 finances, showing year end income and expenditure.
- (ii) Details of 2022/23 budgets, showing income and expenditure to 30 September 2022 and anticipated year end outturn. This document inevitably remain work in progress.

This anticipates budgets and precept remaining at current levels for 2023/24.

Members have already identified potential projects to ensure that budgets are more fully spent next year. Expenditure in recent years has been affected by Covid-19. General reserves would be used again to offset the precept

Any proposals from the committee to amend this will be incorporated into a report to Council. Potential pressures could include IT provision and OCR maintenance.

This information allows proposals for 2023/24 to be formulated.

- (iii) Details of existing reserves at 31 March 2022 and forecasted outturn are attached. Additional finance could be set aside within Earmarked Reserves to fund new projects.

11. Grant Strategy

Members have asked to review the Council's Grants Strategy. A copy of the existing grant application form is attached to allow members to begin this process and make suggestions. A revised strategy with then be reported to a future meeting.

Key issues could include publicity, evaluation, and monitoring.

12. Grant Applications

To consider the attached application from the Radyr Friends of Alzheimer's to make an application for a Choir Concert in Christchurch in January 2023. (£250). This is in aid of the work of the Alzheimer's Society. The local group has managed to raise over £50000 in the last 4 years and would like to continue to support the Society in its works towards finding a cure for the disease. The Council's support in this matter would be shown on the programme and literature.

13. Date of next meeting:

To note that the next meeting of the committee will take place on 5 January 2023 at 7.00 pm

