



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Agenda Item 18

Meeting: Full Council
Date: 21 July 2022
Report Author: Clerk to the Council

Forward Work Programme

Introduction

1. At the meeting held on 19 May 2022, the Chairman of the Council encouraged committees to consider forthcoming priorities for the work of the Council.
2. This report summarises suggestions which have been made.
3. Individual Members have also put forward suggested priorities. These also feature in this report.

Key Issues

4. The following issues have been raised:

Finance.

Review of Grants Procedure.

Review of finances to ensure that the Council was not at risk (Amounts above £85,000.)

Review of procedures for secure storage of key documents.

Review of Financial Regulations (Authority to Spend)

Environment

Tree Surveys. Commission/carry out and react to surveys of trees on Council land.

Windsor Gardens enhancement.

Council's vision for Station Road.

Old Church Rooms

Forward work plan.

Promote rental opportunities as a community resource.

Modernisation of premises.

Disabled adaptations.

Health & Safety Policy (Minute RMCC22 (3) refers.)

Publicity and Communications

Review of the Council's website and consider the creation of a new site.

Review of communications, including social media.

Review of feedback mechanisms and evaluation.

Review of Complaints Procedure (Minute RMCC20 (1) refers.)

Review of Welsh Language Scheme. (Minute RMCC22/24(2) refers.) To include input from Welsh Language Commissioner.

Examine the feasibility of separate, dedicated email accounts for Clerk, Assistant Clerk and all Members.

Audit and review of existing IT systems and equipment.

Purchase of equipment to facilitate hybrid meetings

To hold a meeting of the Publicity Group to consider the above issues on 6 September 2022 at 6.00pm by remote means.

Youth Work

Liaison with Cardiff Council to encourage the development of local facilities for young people.

Liaison with schools.

Consider creation of a Youth Committee

Develop Youth Provision Policy (Minute RMCC22 (3) refers.)

Community Planning

Review of community planning initiatives to update the Village Plan published in 2010.

Financial Implications

5. None at this stage. Any expenditure would come from approved resources..

Links to Corporate Objectives

6. The Council's Annual Report confirms that the Council's objectives include delivering:

A Prosperous Community. A Resilient Community. A Healthier Community.
A More Equal Community. A Cohesive Community. A Community of Vibrant Culture
& Thriving Welsh Language. A Globally Responsive Community.
7. The issues described in this report will help the Council deliver these Wales-wide sustainability goals.

Staffing Implications

8. N/A at this stage.
9. The Council's limited staff resources may bring the need to work in partnership with other bodies to deliver these objectives.

Risk Management Implications

10. Key risks relating to Council services etc. are addressed in the Risk Register.

Legal Implications

11. The Council will need to be satisfied that has the legal powers to deliver the objectives described.

Recommendation

12. It is **recommended** that the work programme is approved.