



**Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms
Park Road
Radyr
Cardiff CF15 8DF

Minutes of the Ordinary Full Council Meeting of the Community Council held on Thursday, 16 March 2017 at 7.30pm at the Old Church Rooms.

Present: Councillors T Davies (Chair), M Deem, H Jones, R McKerlich, S McKerlich, D Suthers, R Vaughan, and Clerk, C Mortimer.

Chairman Cllr T Davies welcomed all to the meeting.

126 Apologies

Apologies were received from Cllr Helen Lloyd-Jones due to a holiday, Cllr Clive Morgan and Cllr Chris St Leger due to other commitments.

127 Declarations of Interest

Ceri Mortimer declared an interest in minute no.148 (i) (ii) & (iii)

128 Chairman's Announcements/Reports – there were no announcements

129 Minutes of the Ordinary Full Council Meeting

Minutes of the ordinary full council meeting held on 16/02/2017 were received, approved and signed by the Chairman as an accurate record.

130 Matters Arising

Members noted the following:

- Binding of Minutes - Minutes have gone for binding.
- Insurance – Cllr R McKerlich, Cllr H Lloyd Jones & Clerk to meet to amalgamate the council's current policy with the R&M Association's policy, to present to Council in April.
- Youth Provision – Grant application form to be amalgamated and presented to Council in April for 2017/18 grants.

131 Minutes of the Finance Committee

Minutes of the Finance Committee meeting held on **02/02/2017** were received and noted

132 Minutes of the Environment Committee

Minutes of the Environment Committee meeting held on **02/02/2017** were received and noted

133 County Councillor's Report - Cllr Rod McKerlich's written report was received and noted

134 Community Councillors Reports

Councillors' written and verbal reports were received and noted and members updated accordingly on matters of importance. It was agreed that for future meetings, members' reports will be circulated via email prior to the meeting.

135 Finance

(i) Payments

Schedule of payments list, which includes authorised cheques and direct debits, were received and signed by the Chairman and Vice Chairman as an accurate record.

(ii) R&MCC OCR Account

(a) Resolved: Council agreed to ratify decision that all utilities be debited from the R&MCC OCR Account

(b) To comply with Financial Regulations, two member signatories are required for cheques and online banking transactions. Currently there are only two member signatories, Cllr M Diamond and Cllr C St Ledger for the R&MCC OCR Account.

Resolved: Council agreed to give authority for a further two signatories for this account, Cllr M Deem & Cllr R Vaughan.

(c) Currently OCR have delegated powers to approve expenditure and sign cheques up to £1,000 (minute no. 14.922.2.4) and requested to increase to £1,400

Resolved: Council agreed to increase their spend from £1,000 to £1,400 on the proviso all expenditure is presented monthly to the Finance Committee and Full Council meetings.

(d) Resolved: Council agreed that £15k be earmarked for the purpose of building repairs.

136 Re-appointment of Internal Auditor for Year Ended 31st March 2017

Resolved: Council agreed to the re-appointment of BPU Chartered Accountants to undertake our internal audit for 2016/17, to include the R&MCC OCR Account.

137 Membership of One Voice Wales 2017- 2018

Resolved: Council agreed to renewing membership at a cost of £795 (based on 2733 chargeable dwellings @ 0.292p per dwelling)

138 One Voice Wales - Membership of Larger Council's Committee

Correspondence and constitution re: R&MCC becoming eligible to engage with the committee now that the criteria had changed was noted and Cllr Ralph Vaughan was nominated as our representative.

139 One Voice Wales/SLCC Joint Event – 12th July 2017

Resolved: Council agreed for the Clerk to attend this event at a cost of £69 , which will be shared with Gelligaer Community Council along with the mileage allowance. Council also agreed to share attendance and mileage costs with Gelligaer Community Council for future events and conferences.

140 Auto Enrolment – Pension Scheme

Resolved: Council noted that the auto enrolment criteria had been reviewed and the Council had met their obligations as an employer and agreed to the declaration confirming compliance be completed and submitted to the Pensions Regulator.

141 Formal pre-election period will be published on 22nd March 2017 until the close of poll on the 4th May 2017.

Resolved: Council agreed that for reasons of impartiality, the rental/usage of the Old Church Rooms to all political parties/candidates and surgeries will cease during this period. Community Council business will continue however the proposal of any new projects following this meeting will be deferred until after the election. A timetable had been emailed to all members and noted.

142 Website Update

Members noted the following:

(i) the Radyr Woods page on the website has been moved to the "Groups" category, so that it is no longer tied into the R&MCC section, thus allowing Cllr Helen Lloyd Jones access to update the page.

(ii) Following a meeting with the website team, changes have been made to the Community Council's web page so that it is easier to locate and develop.

143 Projects

(i) Project Summary – the following project summary was received and noted

Project No.	Project Name	Description & Comments	Date	Amount Pledged £	Amount Paid £	Outstanding £
1	Hospitality	£1,000	2017/18			
	(i) Civic Service	Reception	2017/18	500		
	(ii) Remembrance	Reception	2017/18	130		
	(iii) Christmas	Reception	2017/18	350		
2	Festival Literary Competition	Prizes to winners & runner ups <i>LGA 1972, s.145(provision of entertainment, festivals & support of the arts)</i>	2017/18	130		
	Hanging Baskets	Grant - contribution towards the baskets <i>LG 1972 S.144 (Encourage tourism/visitors)</i>	2017/18	188		
4	RMA Festival	Grant <i>LGA 1972, s.145(provision of entertainment, festivals & support of the arts)</i>	2017/18	1,000		
	Christmas lighting ceremony	Purchase tree & erect lights Road closure <i>LG 1972 S.144 (Encourage tourism/visitors)</i>	2017/18 2017/18	5,500 1,000		
6	YMCA	Grant	2016/17	10,000	6,666	3,334
7	Youth Provision	Grants	2017/18	10,000		
8	Web site	Development of existing and/or new	2017/18	1,000		
9	Radyr Woods	Boardwalk	2016/17	4,500		
		Quote £6071.30 rec'd & agreed Fletcher Contracting Ltd	2017/18	3,000		
10	AED	Provide AED & cabinet (agreed £500-£700) <i>LG (Miscellaneous Provisions) Act 1976 s19</i>	2017/18	700		
11	General Projects	Other	2017/18	1,000		
12	General Environment	£2,450	2017/18	2,450		
	(i) Snow drops		2016/17	100	100	0
	(ii) Bird boxes					
	(iii) Benches					
13	OCR fixtures & Fittings	£2,500	2017/18	2,500		
14	OCR Building	Retention	2017/18	6,500		
15	Village Plan		2017/18	500		
16	Morganstown Village Hall	Maintenance & running costs	2017/18	3,000		
17	Guide Hall	Rental costs	2017/18	100		
18	Community Grants	Grants	2017/18	3,000		
	S137 Power of Well being					
Total				£57,148	6,766	3,334

(ii) Potential project – loop system in the Castle Room.

A company had visited the site and a quotation was to be tabled at the meeting but had not been received.

Resolved: Clerk be given delegated powers to agree quote up to £1,500.

An invite be extended to Cllr Suthers to a meeting before work commences to ensure an adequate system is in place.

(iii) Radyr Chain binding – total cost for 4 volumes (3 x 3 years plus 1 x 4 years) is £280

Resolved: Council agreed to the cost of £280 for the Radyr Chain to be bound.

(iv) Youth Provision Grant - Council reiterated that £10,000 would be available for all youth provision for 2017/18, and noted that the YMCA was disappointed with the outcome, but are eligible to apply for a share of the grant in line with other clubs.

(iv) Civic Service – finger buffet

Resolved: Council agreed to increase the budget from £500 to £750 to cover cost of buffet and 2 waitresses

144 Planning Applications

The following applications were received and noted. There were no objections.

17/00344/MNR Full Planning Permission Expected Decision Level: DEL
Received: 24/02/2017 Ward: RADYR Case Officer: Martyn Rees
Applicant: Mr Stephen Haskell, Cardiff Council, County Hall, Atlantic Wharf:
Agents: Mr Graig Edmonds, Watt Energy Saver, Core, East Drayton, Notts, DN22 0LG
Proposal: INSTALLATION OF SOLAR PANELS TO EXISTING SCHOOL ROOFS
At: RADYR COMPREHENSIVE SCHOOL, HEOL ISAF, RADYR, CARDIFF, CF15 8XG

17/00374/MJR Discharge of Condition(s) Expected Decision Level: DEL
Received: 21/02/2017 Ward: RADYR Case Officer: Amanda Sutcliffe,
Applicant: - Redrow Homes Ltd
Agents: Lichfield's, Helmont House, Churchill Way, Cardiff, , CF10 2HE
Proposal: DISCHARGE OF CONDITIONS 3 (MATERIALS SAMPLES) OF 16/02016/MJR
At: LAND NORTH OF LLANTRISANT ROAD, ADJACENT TO CLOS PARC RADYR,
CARDIFF

17/00326/MJR Non-Material Amendment Expected Decision DEL
Received: 15/02/2017 Ward: RADYR Case Officer: Amanda Sutcliffe
Applicant: Redrow Homes Ltd
Agents: Lichfield's, Helmont House, Churchill Way, Cardiff, CF10 2HE
Proposal: MINOR AMENDMENTS TO THE EXTERNAL APPEARANCE OF TWO
HOUSETYPES (LUDLOW AND HIGHGATE) COMPRISING THE
REMOVAL/RELOCATION OF WINDOWS. PLEASE REFER TO COVERING LETTER
FOR FULL DETAIL.
At: LAND NORTH OF LLANTRISANT ROAD, ADJACENT TO CLOS PARC RADYR,
CARDIFF

**145 Any other business/correspondence: Strictly with prior consultation with Chair
(i) OCR – Renovation/Extension**

A draft letter was presented to council by Vice Chair, Cllr Diment, addressed to the Architect Mr Steven Price in respect of the builders' poor service, unfinished work, an incorrect claim and retention.

Resolved: Council agreed that the letter be sent and retention held until all such works were completed to a satisfactory standard.

(ii) HGV lorries

A letter was presented to council by Cllr Suthers addressed to South Wales Police in respect of continuous flow of HGV lorries on our roads.

Resolved: Clerk to write to Chief Constable and Redrow.

146 Meeting dates - were noted:

- Thursday 20th April 2017 at 7.30pm – Ordinary Full Council
- Thursday 11th May 2017 at 7.30pm – Annual Meeting
- Thursday 18th May 2017 at 7.30pm – Ordinary Full Council

147 Resolution required: Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

The Clerk declared an interest in the next item and subsequently left the meeting, thus playing no part in the ensuing discussions.

Public Meeting Closed at 9.30pm

Signed: _____(Chair) Date: 20th April 2017