

Independent Remuneration Panel for Wales Annual Report 2022 – Summary of Requirements for RMCC

The new Framework will only take effect from the 9 May 2022 following the municipal elections. For the period from 1 April to 8 May the determinations contained in the Annual Report 2021/2022 will continue to apply.

The framework in the 2022-23 report matches the current 2021-22 arrangements with the addition of an attendance allowance which is a new requirement this year.

Some requirements are mandatory, and a Community Council must offer these to members. Those provisions that are optional, the Community Council must decide at the Annual General Meeting in May if they wish to offer these to members. If decided to do so, the provision must be offered to all members.

An individual may decline to receive part, or all, of the payments if they so wish. This must be done in writing and is an individual matter. A community or town council member wishing to decline payments must themselves write to their proper officer to do so.

Requirements of a Group C Community Council with number of electors between 5000 -9999.

Last information number of electors for RMCC is 5684 at 1st April 2022.

		Is a decision required by council?	Determination Number	Amount
Contribution towards costs of Care and Personal Assistance	Mandatory	No	<p>43: All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs.</p> <p>This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty.</p> <p>As payments are taxable under the current HMRC rules, full reimbursement is not possible so for clarity this is retitled to “contribution towards the</p>	<ul style="list-style-type: none"> • Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced. Payment shall only be made on production of receipts from the care provider. • Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real Living Wage hourly rates as defined by the Living Wage Foundation at the time the costs are incurred. <p>For clarification, care costs cannot be paid to someone who is a part of a member’s household.</p>

			<p>costs of care and personal assistance". It will still require receipts to accompany claims.</p> <p>Claims can be made in respect of a dependant under 16 years of age, or a minor or adult who normally lives with the member as part of their family and who cannot be left unsupervised.</p> <p>Reimbursement may be claimed for member's own care or support needs where the support and/or cost of any additional needs are not available or are not met directly by the authority such as Access to Work, Personal Independence Payments, insurance. These could arise when the needs are recent and or temporary.</p>	
Basic Payment	Mandatory	No	<p>44 Community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.</p> <p>A member may opt out from receiving the payment by advising the appropriate officer that they do not want to take it in writing.</p>	£150 to all members. (subject to tax)
Senior Role	Optional	Yes	<p>45 The payment for members undertaking a senior role is an annual amount of £500 up to 3 senior members who can be any of the following: - Chair, Vice-Chair, Committee Chair etc.</p>	£500 per Senior Role
Travel	Optional	Yes	<p>46 Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties.</p>	<p>Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below:</p> <ul style="list-style-type: none"> • 45p per mile up to 10,000 miles in the year. • 25p per mile over 10,000 miles. • 5p per mile per passenger carried on authority business. • 24p per mile for private motorcycles. • 20p per mile for bicycles.

Subsistence	Optional	Yes	47 If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members.	Subject to provision of receipts up to a maximum of: - <ul style="list-style-type: none"> • £28 per 24-hour period allowance for meals, including breakfast where not provided. • £200 – London overnight. • £95 – elsewhere overnight. • £30 – staying with friends and/or family overnight
Financial Loss	Optional	Yes	48 Community and town councils can pay financial loss compensation to each of their members, where such loss has actually occurred, for attending approved duties.	<ul style="list-style-type: none"> • Up to £57.20 for each period not exceeding 4 hours • Up to £114.40 for each period exceeding 4 hours but not exceeding 24 hours
Attendance Allowance	Optional	Yes	49 Each council can decide to introduce an attendance allowance for members. A member in receipt of financial loss will not be entitled to claim attendance allowance for the same event.	The amount of each payment must not exceed £30.

Regarding the Basic Payment

Section 13.38 of the IRP Report states: -

“All members are eligible to be paid the £150 as set out in Determination 44 normally from the start of the financial year; unless they are elected later in the financial year, in which case they are eligible for a proportionate payment from that date.

However, as 2022 is an election year different arrangements will be required.

- Members who are not standing for re-election or fail to be re-elected are entitled to part payment for the period 1 April to 8 May.
- Current members who are re-elected are entitled to the full payment, but it would be administratively reasonable for the payment to be deferred until the outcome of the election.
- New members are entitled to a proportionate payment

Nadine Dunseath
Interim Clerk
7 April 2022